#### CITY OF ALBION

1994 BUDGET



Prepared By:

RALPH A. LANGE City Manager

JAMES P. BONAMY City Clerk, City Treasurer and Finance Director

JOHN D. R. CLARK Assistant to the City Manager/Personnel Director

# THE CITY OF ALBION, MICHIGAN Founded 1835

LOIS McCLURE

<u>Mayor</u>

RONALD GANT Mayor Pro Tempore

JEAN P. ALEXANDER KEN K. WAITO JACK HOAGLIN

ROBERT L. THOMAS
MICHAEL WILLIAMS

### Council Members

RALPH A. LANGE, City Manager

MICHAEL P. BOFF, <u>President</u>, <u>Albion Community Hospital</u>

JAMES P. BONAMY, <u>City Clerk</u>, <u>City Treasurer and Finance Director</u>

DORIS BORTHWICK, City Assessor

JOHN D.R. CLARK, Assistant to the City Manager/Personnel Director
TILLMAN CORNELIUS, Director of Recreation

JAMES J. GRAHAM, City Inspector

HAROLD L. HOAGLIN, Director of Public Safety

RICHARD R. NIEDIECK, <u>Executive Director of Economic Development</u>
WILLIAM C. RIESKE III, AICP, <u>Director of Planning and CD</u>
CHARLES A. ROBISON, <u>City Attorney</u>

LEROY A. SCHMIDT, Director of Public Works and City Engineer
KAREN SHERRARD, City Librarian

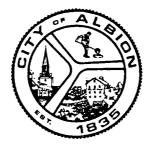
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### CITY OF ALBION

112 West Cass Street ALBION, MICHIGAN 49224



RALPH A. LANGE CITY MANAGER

January 14, 1994

Mayor Lois McClure Members of the City Council

RE:

1994 BUDGET SUMMARY

Dear Mayor and Members of Council:

The City of Albion has been going through a major and tumultuous transition period for the last eighteen years beginning in 1975 with the closing of Corning Glass plant operations in Albion. The first fourteen years of this transition period were almost completely negative.

The economic and psychological impact on the people of Albion of one manufacturing plant and commercial establishment after another closing and frequently leaving an environment problem behind has been devastating. It has taken a visible total on the City and citizens of Albion.

The people of Albion are very resilient, hard working and terrific survivors. These traits began to pay off in an increase in commercial and manufacturing activities and jobs in 1990. These trends slowly but steadily have gathered momentum and 1993 saw the City of Albion set an all-time record in economic activity as measured by City Income Tax receipts. If the City of Albion and its citizens continue to work hard and embrace the commercial and manufacturing opportunities coming up the City's way it will realize a positive transformation as great as its negative transformation eighteen years ago.

At this crucial moment of transition from downward economic slide to solid economic growth final City budget documents provide a critical point of orientation and reference for all who work with City government. Accordingly, I believe it was imperative that the City produce finished copies of its 1994 budget suitable for public distribution.

As in 1990 when this was last done, the final City budget will be broken into two documents. One document will be entitled the 1994 Summary Budget and the other will be identified as the 1994 Appendix Budget.

Mayor McClure and Members of Council RE: 1994 BUDGET SUMMARY January 14, 1994 - Page 2

The Summary Budget contains the 1994 Budget Resolution and all the expenditures and revenues approved by City Council. The format of its presentation is by department and line item. It also includes, at the very end of the budget, a listing of all planned Capital Expenditures.

The 1994 Appendix Budget addresses 1994 budget issues through use of graphs, charts, written documentation and explanation detail pages.

The City of Albion is changing and, from the economic standpoint, for the better. If the City and citizens of Albion are willing to continue to invest in Albion it has a very bright future.

In closing, I want to thank the Mayor and Council who have done much to lay the ground work for Albion's continuing economic comeback. I am also grateful for the City staff's and community's enormous efforts to attract and retain business and industry to Albion over the past five years. I also want to thank the City staff for their hard work in producing the vast majority of the documents and numbers that fill both 1994 budget documents. I want to especially thank Clerk, Treasurer, Finance Director James P. Bonamy for working with me to put the 1994 budget together. Mr. Bonamy's personal efforts contributed a great deal to the quality of each year's budget process and final written presentation.

Sincerely,

Ralph A. Lange

:mdj

RAL:mdi

### RESOLUTION FOR THE ADOPTION OF THE 1994 PROPOSED BUDGET RESOLUTION 93-61

WHEREAS the City Council of the City of Albion has held the required public hearing regarding the contents of the City's proposed budget for the fiscal year beginning January 1, 1994 and ending December 31, 1994, and

WHEREAS the City Council has determined that the 1994 Proposed Budget in the form and composition as now presented represents an accurate reflection of the City Council's direction,

NOW, THEREFORE, BE IT RESOLVED that the Revenues and Expenditures for the fiscal year 1994 are hereby appropriated as follows:

#### 101 General Fund

#### Revenue

140	
Taxes and Fees	959,500
Income Taxes	935,000
Permits and Fees	73,350
Rent, Interest, Dividends	37,250
Departmental Revenue/Grants	147,550
Contrib. from Other Funds	227,524
State Shared Revenue	1,095,549
Municipal Building	
Reserve Used	178,219
Fund Balance Used	33,658

#### Total Revenue

3,687,600

#### Expenditures

City Council	50,036
City Manager	174,969
City Assessor	74,272
City Attorney	67,550
Clerk/Treasury/Finance	247,626
Municipal Building	223,922
Cemetery	101,559
Public Safety	1,618,598
School Liaison Officer	36,474
Inspections	48,335
City Maintenance	123,800
City Engineer	82,614
Parks	179,089
Recreation	89,513
Community Development/Planning	107,559
General Appropriations	461,684

Total Expenditures

3,687,600

### Special Revenue Funds:

### 202 Major Streets Fund

#### Revenue

	Revenue	•	
	Act 51 Revenue Other Revenue	400,100 41,050	
	Total Revenue		441,150
	Expenditures		
	Street Maintenance Contrib. to Local Streets Trunk Line Maintenance Fund Balance Increase	343,651 52,799 38,350 6,350	
	Total Expenditures		441,150
203	Local Streets Fund		
	Revenue		
	Act 51 Revenue Contrib. from Major Streets Other Revenue Fund Balance Used	114,936 52,799 1,025 8,859	
	Total Revenue		177,619
	Expenditures		
	Street Maintenance		177,619
226	Solid Waste Fund		
	Revenue		
	Fund Balance Used		34,743
	Expenditures		
	Solid Waste Expenditures		34,743

#### 250 Community Development Fund Revenue Operations & Grants 553,500 Fund Balance Used 29,846 Total Revenue 583,346 Expenditures 583,346 267 Drug Law Enforcement Fund Revenue Law Enforcement Activities 12,000 2,037 Fund Balance Used Total Revenue 14,200 Expenditures Law Enforcement Activities 14,200 268 Library Operations Fund Revenue State Aid 10 095

State Aid	10,095
Township Taxes	20,014
Contrib. from General Fund	219,500
Other Revenue	44,400
Fund Balance Used	10,923

Total Revenue 304,932

Expenditures

Library Operations

304,932

#### 515 Economic Development Commission/Tax Increment Finance Authority Fund

Revenue

Tax Increments	119,000
Other Revenue	65,310

Total Revenue 184,310

Expenditures 184,310

#### 520 Downtown Development Authority

#### Revenue

Tax Increments	17,661
Other Revenue	189,710
Fund Balance Used	417,289

Total Revenue 624,660

### Expenditures

Operations 66,650 Construction 558,010

Total Expenditures 624,660

#### 615 Revolving Loan Fund

#### Revenue

Operations	and Interest	22,596
Fund Balanc	e Used	179,904

Total Revenue 202,500

#### Expenditures

New Loans 200,000 Other Expenditures 2,500

Total Expenditures 202,500

#### Debt Service Fund:

#### 569 Albion Building Authority Debt Service Fund

#### Revenue

Development Revenue	198,325
Other Revenue	60,840

Total Revenue 259,165

#### Expenditures

Bond Principal and Interest	198,375
Other Expenditures	400
Fund Balance Increase	60,390

Total Expenditures 259,165

#### Enterprise Funds:

#### 590 Sewer Fund

#### Revenue

Services 798,000
Other Revenue 270,591
Appropriation from Fund Balance (Capital Investment) 229,028

Total Revenue

1,085,742

#### Expenditures

Operations and Maintenance

1,085,742

#### 591 Water Fund

(Deleted per Council action 12/20/93. See Resolution 93-70.)

#### --- Albion Community Hospital Fund

#### Revenue

Total Patient Service Revenue 18,517,831 Total Deductions from Revenue -7,462,965 Other Revenue 91,966

Total Revenue

11,146,832

#### Expenditures

Operating Expenditures 11,120,438 Fund Balance Increase 26,394

Total Expenditures

11,146,832

#### Trust and Agency Funds:

#### 296 Cemetery Trust Fund

#### Revenue

Nevenue		
Perpetual Care Interest and Other Revenue	3,000 7,000	
Total Revenue		10,000
Expenditures		
Contribution to General Fund Fund Balance Increase	7,000 3,000	
Total Expenditures		10,000
722 Library Trust Fund		
Revenue	·	2,300
Expenditures		
Contribution to Library Operations Fund Fund Balance Increase	2,000	·
Total Expenditures		2,300
Internal C		

#### <u>Internal</u> Service Fund:

#### 661 Equipment Fund

#### Revenue

Equipment Rental	162,000
Other Revenue	6,100
Fund Balance Used	86,376

Total Revenue 254,476

#### Expenditures

Operations and Maintenance	159,832
New Equipment Purchases	94,644

Total Expenditures 254,476

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary transfers within each fund as established through this Budget and that all transfers between funds be made only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budgeting and

Accounting Act, P. A. 2 of 1968, as amended by P. A. 621 of 1978, and others.

BE IT FURTHER RESOLVED that the City Council designates the following depositories to be used by the City of Albion for the deposit of City Funds:

Chemical Bank - Albion 309 N. Superior St. Albion, MI 49224 City Bank and Trust Company One Jackson Square Jackson, MI 49201

Great Lakes Bancorp 1301 N. Eaton St. Albion, MI 49224 Homestead Federal Savings Bank 415 S. Superior Street Albion, MI 49224

BE IT FURTHER RESOLVED that the City Council designates the following depositories for investment of City Funds:

Comerica Renaissance Center Detroit, MI 48243 Standard Federal Bank 2600 W. Big Beaver Road Troy, MI 48084

Michigan National Bank 77 Monroe Center Grand Rapids, MI 49501 Paine Webber, Inc. 200 Washington Sq. N., Ste 100 Lansing, MI 48933-1328

- BE IT FURTHER RESOLVED that the City Council of the City of Albion adopts water demand and consumption rates as shown in Appendix A attached to this Resolution and sewer demand and consumption rates as shown in Appendix B attached to this Resolution, said rates being incorporated into the 1994 revenue projections for the Water and Sewer Funds as shown in this Resolution.
- BE IT FURTHER RESOLVED that the City Council of the City of Albion adopts the miscellaneous fees schedule as shown in Appendix C to this Resolution, said fees being incorporated into the 1994 revenue projections in the various funds as shown in this Resolution.
- BE IT FURTHER RESOLVED that the City Council of the City of Albion adopts the Mission Statement as shown in Appendix D attached to this Resolution.

James P. Bonamy, CMC, Clerk/Treasurer/Finance Director

I, James P. Bonamy, being Clerk of the City of Albion, County of Calhoun, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Albion City Council at their meeting of December 20, 1993, on a motion by Williams, supported by Alexander and carried on a roll call yote of 7 to 0.

#### RESOLUTION 93-61 APPENDIX A

### 1994 WATER RATE STRUCTURE Effective January 1, 1994

To maintain a balanced budget as required by the City Charter, the City effects the following rates as measured either by water consumption or flat rate consumption, equivalent to a 6¢ per 100 cu. ft. increase in consumption rates over 1993 levels. No other rate adjustment is expressed or implied for 1994.

Demand Charge per billing (4 times/year)	1994 Rate
5/8" service 3/4" service 1" service 1 1/4" service 1 1/2" service 2" service 3" service 4" service 6" service	4.18 8.35 15.60 33.40 41.75 104.37 187.86 375.71 709.67
Consumption Charge (per 100 cubic feet)  1 to 20,000 cu. ft.	.31
20,001 to 50,000 cu.ft. Over 50,000 cu.ft.	.30 .29

Flat Rate fees for non-metered customers shall be determined on estimated consumption using the demand and consumption rates as noted above.

#### RESOLUTION 93-61 APPENDIX B

### 1994 SEWER RATE STRUCTURE Effective January 1, 1994

To maintain a balanced budget as required by the City Charter, the Sewer Fund must raise its rates effectively 9¢ per 100 cu. ft. of consumption over 1993 levels as measured either by water consumption, sewer meter or flat rate consumption. No other rate adjustment is expressed or implied for 1994.

Demand Charge per billing (4 times/year)	1994 Rate
5/8" service	4.18
3/4" service	8.35
1" service	15.60
1 1/4" service	33.40
1 1/2" service	41.75
2" service	104.37
3" service	187.86
4" service	375.71
6" service	709.67

Non-resident demand charges equal resident rates.

Consumption Charge (per 100 cubic feet)

per	cu.	ft.	used	by	City Resident	\$1.26
per	cu.	ft.	used	by	Non-resident	\$1.51

Flat Rate fees for non-metered customers shall be determined on estimated consumption using the demand and consumption rates as noted above.

#### RESOLUTION 93-61 APPENDIX C

#### MISCELLANEOUS FEES FOR SERVICES EFFECTIVE JANUARY 1, 1994

The following list of fees for services is presented to note in one location most of the fees charged for various City services as of January 1, 1994. The list is not all-inclusive, but is presented to confirm known fees used during the estimation of the 1994 Budget.

Copy of City Charter Ordinance Book Soft Bound Copy Hard Bound Copy Ordinance Supplements Zoning Ordinance Book Ethnic History Book mailed		\$10.00 30.00 75.00 35.00 10.00 2.50 3.00
Non-sufficient Funds (Bad Check) Charge		15.00
Voter Registration List Mailing Labels		per name per name
Copying Charges: For the Public Assessment cards Engineering layouts		per page \$2.00 to \$1.50
Annual License Fees:     Trash Haulers     All Vehicles for Hire*     Taxi Drivers*     Mechanical Amusement Devices (per device stablishment Mechanical Amusement Device: first device two through four devices five through nine devices ten or more devices     Establishment Musical Device Peddler or Solicitor*	ice)	50.00 50.00 10.00 25.00 50.00 250.00 500.00 25.00 50.00
Cemetery Charges: Lot Purchase (Albion resident)		325.00 500.00 250.00 100.00
Building Department Charges:  (All books are base cost plus 10%)  Plumbing Code soft cover  loose leaf  Electrical Code loose leaf  BOCA Building Code soft cover		24.00 28.00 28.00 28.00

loose leaf Mechanical Code soft cover loose leaf Property Maintenance Code CABO 1 & 2 Family Dwelling Code soft cover loose leaf	35.00 24.00 28.00 14.00 18.00 22.00
Parks Fees: Pavilion Reservation* Shelter Reservation* Bandshell Reservation* Any Other Reservation* Weddings (in addition to any above reservations)*	25.00 25.00 25.00 25.00 50.00
Recreation Fees:  Softball - City League - Men Softball - City League - Women Church Softball League Fall Softball League Co-ed Softball League Softball Per-Player Fees Concession Stand Annual Fee Basketball - City League Basketball - 30 & Over Basketball Per-Player Fee Basketball Per-Player Fee Senior High Basketball Per-Player Fee Elem. & Jr. High. Volleyball - Coed Volleyball Per-Player Fee Girls' Softball Per-Player Fee Flag Football Per-Player Fee Open Recreation - per student Open Recreation - per adult	125.00 5.00 6.00 6.00 6.00 .35 .75
Van Usage Fees \$3.00 per hour plus 30¢ per Water/Sewer Shut Off Charge	\$12.00
Water Connection Charge (5/8" line) Water Connection Charge (1" line) Sewer Connection Charge	\$450.00 \$480.00 \$245.00
(Industrial or large consumer water and sew charges are determined by the DPW Director basis and are separate from those mentioned	on a per-job
Bicycle Licenses Dog Licenses (Dec 1, 1993 - Feb 14, 1994):	1.00

\* New fees - beginning January 1, 1994.

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#### RESOLUTION 93-61 APPENDIX D

#### CITY OF ALBION MISSION STATEMENT EFFECTIVE JANUARY 1, 1994

The City of Albion is committed to serving all its residents in a fair, timely and equitable manner.

The City of Albion will operate its programs and services in such a ways that its citizens receive the absolute maximum benefit for each tax dollar they contribute.

The City of Albion will do all in its power to create a community environment that attracts and retains business, industry, investment and jobs to the Albion area.

Employees, supervisors, managers and officials of the City of Albion pledge to act in the best interest of the citizens of Albion as determined by their elected representatives and ask in return for the respect due their hard work and dedication.

The City of Albion, proud of its past and hopeful for its future, embraces innovation and a renewed entrepreneurial spirit to ensure residents and citizens the highest quality of life possible.

# RESOLUTION FOR THE ADOPTION OF THE 1994 PROPOSED BUDGET FOR THE WATER FUND RESOLUTION 93-70

WHEREAS the City Council of the City of Albion has held the required public hearing regarding the contents of the City's proposed budget for the fiscal year beginning January 1, 1994 and ending December 31, 1994, and

WHEREAS the City Council has determined that the 1994 Proposed Water Fund Budget in the form and composition as now presented represents an accurate reflection of the City Council's direction,

NOW, THEREFORE, BE IT RESOLVED that Resolution 93-61 be amended in that the Revenues and Expenditures of the Water Fund for the fiscal year 1994 are hereby appropriated as follows:

#### 591 Water Fund

#### Revenue

Services	368,000
Other Revenue	154,760

Total Revenue 522,760

#### Expenditures

Operations and Maintenance	389,458
Construction Projects	130,000
Fund Balance Increase	3,302

Total Expenditures

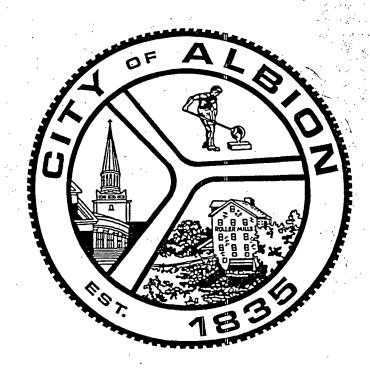
522,760

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary transfers within this fund as established through this Budget and that all transfers between funds be made only by further action of the City Council, pursuant to the provisions of the Michigan Uniform Budgeting and Accounting Act, P. A. 2 of 1968, as amended by P. A. 621 of 1978, and others.

I, James P. Bonamy, being Clerk of the City of Albion, County of Calhoun, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Albion City Council at their meeting of December 30, 1993, on a motion by Waito, supported by Alexander and carried on a roll call vote of 6 to 0.

James P. Bonamy, CMC, Clerk/Treasurer/Finance Director

### GENERAL FUND



The General Fund is the general operating fund of the City. It is used to account for all financial resources except those which are required to be accounted for in another fund. Except for the Hospital Fund, the General Fund is the largest fund the City administers.

The General Fund supports the majority of City services, including general government and administration, public safety, public works services and economic development, community development and planning activities. To pay for these services, the General Fund collects revenues such as property and income taxes, State revenue sharing payments, user fees and various charges paid by nonprofit entities throughout the community.

# .. CITY OF ALBION 1994 BUDGET WORKSHEET

101 GENERAL FUND 00000 REVENUE

000	DOO REVENUE					
		1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
403.00	CURRENT PROPERTY TAXES	926,725	932,720	875,000	875,000	880,500
424.00	PAYMENTS IN LIEU OF TAXES	10,797	11,000	11,000	11,000	11,000
425.00	) INDUSTRIAL FACILITIES TAX	ES 18,294	15,853	15,050	15,050	15,050
438.00	CITY INCOME TAX	837,642	905,000	925,000	935,000	935,000
445.00	PENALTIES ON TAXES	14,602	14,000	9,100	9,100	9,100
446.00	TAX ADMINISTRATION FEE	39,131	34,000	34,000	42,750	42,750
447.00	INTEREST	923	1,100	1,100	1,100	1,100
452.00	CABLE TV FRANCHISE FEE	30,154	30,000	30,000	30,000	30,000
470.00	PERMITS	791	1,000	1,000	1,000	1,000
476.00	RECREATION FEES	14,952	15,000	15,200	15,200	15,200
477.00	LICENSE FEES	2,980	3,200	3,500	3,500	3,500
478.00	ELECTRIC PERMITS	7,417	4,200	5,800	5,800	5,800
479.0 <u>0</u>	BUILDING PERMITS	9,955	6,000	5,200	5,200	5,200
480.00	PLUMBING PERMITS	5,768	2,100	2,500	2,500	2,500
481.00	MECHANICAL PERMITS	5,464	7,500	10,150	10,150	10,150
568.02	GRANT-SCHOOL LIAISON	10,889	13,500	13,700	13,700	13,700
	STATE INCOME TAXES	279,389	272,888	281,312	281,312	281,312
	SINGLE BUSINESS TAXES	223,080	191,786	203,541	203,541	203,541
	INVENTORY TAX REIMBURSEMEN	NT 119,869	107,326	107,326	107,326	107,326
	SALES TAX	426,946	439,981	503,370	503,370	503,370
	INTANGIBLES TAX	9,376	0	o	o	
627.00	DEMOLITION	o	0	0	0	

# CITY OF ALBION 1994 BUDGET WORKSHEET

101 GENERAL FUND 00000 REVENUE

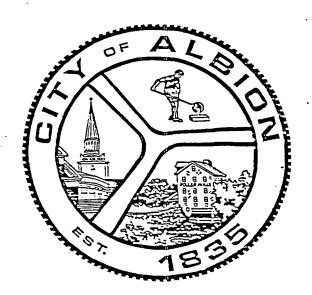
00000 REVENUE					
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
628.02 GROUND MAINT- MAPLE	GROVE 3,373	0	0	0	
648.00 SALES-CITY PROPERTY	26,056	18,500	5,000	5,000	5,000
653.00 PARKS BEAUTIFICATIO	N 321	0	0	0	
654.00 PARK FENCE	0	350	350	350	350
656.00 PARKING VIOLATIONS	20,117	11,000	12,000	12,000	12,000
664.00 INTEREST ON INVESTM	ENTS 19,015	11,000	10,000	10,000	10,000
666.00 MML DIVIDEND	9,279	4,686	1,000	1,000	1,000
667.00 GAS & OIL ROYALTIES	5,747	6,000	6,000	6,000	6,000
668.00 RENTAL-CITY PROPERT	Y 17,700	15,712	15,750	15,750	15,750
668.01 RENTAL - DEPOT	4,524	4,500	4,500	4,500	4,500
671.00 SPEC ASSESSMENTS RE	VENUE 0	0	0	0	
675.00 DONATIONS	0	o	0	0	
675.02 DONATION-MARRIAGE S	ERVICES 0	30	o	0	
675.06 DONATION-RIVERWALL-	BARNES 4,065	767	0	0	
675.11 DONATION-MCCLURE PA	RK 400	o	o	0 .	
675.12 DONATION-SPACES-CIV	IC FND 11,630	0	0	0	
676.00 REVENUE-ENGINEERING	0	0	0	0	
676.01 CONTRIB FROM WATER	FUND 30,500	31,415	44,523	32,357	32,357
676.02 CONTRIB FROM SEWER	FUND 51,600	54,178	84,935	55,803	55,803
676.04 CONTRIB FROM MAJOR	ST FUND 21,960	22,650	20,936	20 <b>,</b> 936	20,936
676.05 CONTRIB FROM LOCAL	•	18,775	16,859	16,859	16,859
676.06 CONTRIB FROM EQUIP I	•	13,390	16,426	13,792	13,792
,	13,000	13,390	16,426	13,792	13,792

## CITY OF ALBION 1994 BUDGET WORKSHEET

101 GENERAL FUND 00000 REVENUE

00000 REVENUE					
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
676.08 CONTRIB FROM CEMETERY TRI	JST 11,570	8,000	10,000	7,000	7,000
676.11 CONTRIB FROM TIFA	11,767	12,944	13,000	13,000	13,000
676.12 CONTRIB FROM UNITED FUND	2,000	2,000	2,500	2,500	2,500
676.14 CONTRIB FROM ABA	36,804	40,685	30,981	30,981	30,981
676.16 CONTRIB FROM DDA	5,000	3,000	3,000	3,000	3,000
676.17 CONTRIB FROM CD FUND	4,200	7,500	31,296	31,296	31,296
695.01 MISC-CITY CLERK	1,261	1,500	1,500	1,500	1,500
695.02 MISC-PUB SAFETY	14,021	14,000	14,000	14,000	14,000
695.03 MISC-STREET	3,670	2,500	5,000	5,000	5,000
695.04 MISC-CEMETERY	32,323	28,000	33,000	33,000	33,000
695.05 MISC RECREATION	3,054	500	500	500	500_
695.06 MISC-COURT	29,926	30,000	30,000	30,000	30,000
695.07 MISC-PARKS	325	14,000	0	0	
695.08 MISC-OTHER	19,654	5,400	2,500	2,500	2,500_
695.09 MISC-USDA CRANT	28,873	32,000	30,000	30,000	30,000
696.00 LOAN PROCEEDS	0	0	0	0	
699.00 APPROPRIATION FROM FUND E	BAL 0	115,789	344,836	211,877	211,877
DEPARTMENTAL TOTAL	3,457,103	3,538,925	3,843,241	3,682,100	3,687,600

# CITY COUNCIL

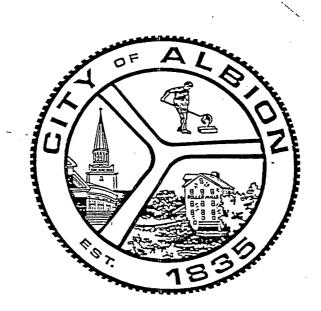


#### 1994 BUDGET WORKSHEET

101 GENERAL FUND 10100 CITY COUNCIL

10100 C111	COUNCIL					
	•	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARII	ES REGULAR	5,700	5,700	9,600	5,700	5,700
714.00 MEDICAL	RE	83	83	139	83	83
715.00 F I C	٠ '	353	353	595	353	353
720.00 WORKME	NS COMPENSATION	22	200	350	200	200_
PER:	SONNEL	6,158	6,336	10,684	6,336	6,336
726.00 SUPPLII	ES & PRINTING	3,283	5,100	7,000	7,000	7,000
728.00 DUES B	OOKS PERIODICALS	6,635	6,200	6,200	6,200	6,200
SER	VICES AND CHARGES	9,917	11,300	13,200	13,200	13,200
801.02 PROFESS	S SERV NON-RETAINE	R 23 <b>,</b> 186	40,000	30,000	25,000	25,000
819.00 CONFER	ENCE EXPENSE	4,624	5,000	7,000	5,000	5,000
851.00 TELEPHO	ONE	101	200	500 `	500	500
CON	TRACTUAL SERVICES	27,911	45,200	37,500	30,500	30,500
956.01 COMMUN	ITY ACTIVITY	1,402	1,500	0	0	
отн	ER CHARGES	1,401	1,500	0	0	
970.00 CAPITA	L OUTLAY	335	3,268	0	0	
CAP	ITAL OUTLAYS	335	3,268	0	0	
DEPARTMENT	AL TOTAL	45,724	67,604	61,384	50,036	50,036

# OFFICE OF THE CITY MANAGER



101 GENERAL FUND
17200 CITY MANAGER

1/200 CITY MANAGER					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	48,680	47,966	54,000	49,884	49,884
703.00 SALARIES REGULAR	56,021	63,715	72,225	72,225	72,225
704.00 SALARIES PART-TIME	723	2,400	1,000	1,000	1,000_
705.00 SALARIES OVERTIME	1,181	363	500	500	500
714.00 MEDICARE	1,430	1,659	1,856	1,785	1,785
715.00 F I C A	6,890	7,095	7,860	7,634	7,634
716.00 HOSPITALIZATION INSURANC	E 16,587	18,667	19,974	19,974	19,974
717.00 LIFE INSURANCE	507	660	693	693	693_
720.00 WORKMENS COMPENSATION	411	591	670	670	670
721.00 UNEMPLOYMENT INSURANCE	624	204	204	204	204
PERSONNEL	133,052	143,320	158,982	154,569	154,569
726.00 SUPPLIES & PRINTING	4,167	3,600	4,000	4,000	4,000
728.00 DUES BOOKS PERIODICALS	902	1,260	1,500	1,500	1,500
750.00 SAFETY MATL - (OSHA)	0	40	100	100	100
SERVICES AND CHARGES	5,068	4,900	5,600	5,600	5,600
802.00 CONTRACTUAL SERVICES	3,525	3,000	3,500	3,500	3,500
819.00 CONFERENCE EXPENSE	1,409	3,700	3,500	3,500	3,500
837.00 PHYSICAL EXAMS	0	250	500	500	500
851.00 TELEPHONE	3,913	3,000	2,500	2,500	2,500
862.00 VEHICLE EXPENSE	2,503	2,850	3,000	3,000	3,000
CONTRACTUAL SERVICES	11,349	12,800	13,000	13,000	13,000
905.00 PERSONNEL ADVERTISING	0	1,200	1,500	1,500	1,500

AC207R 11/22/93 CITY OF ALBION

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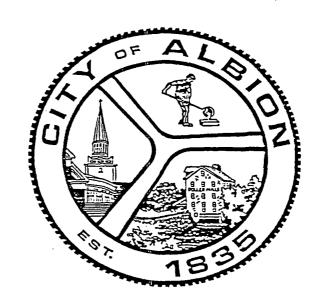
#### 1994 BUDGET WORKSHEET

101 GENERAL FUND

17200 CITY MANAGER

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
906.00 PERS. POLICY MANUAL-REFU	DAL O	300	300	300	300
OTHER CHARGES	0	1,500	1,800	1,800	1,800
970.00 CAPITAL OUTLAY	. 0	0	0	0	
CAPITAL OUTLAYS	0	0	0	0	
DEPARTMENTAL TOTAL	149,470	162,520	179,382	174,969	174,969

# OFFICE OF THE CITY ASSESSOR

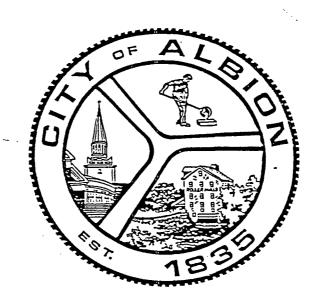


#### 1994 BUDGET WORKSHEET

101 GENERAL FUND
20900 CITY ASSESSOR

20900 CITY ASSESSOR					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	16,777	30,687	31,667	31,667	31,667
703.00 SALARIES REGULAR	22,585	19,985	21,657	21,657	21,657
714.00 MEDICARE	545	735	773	773	773
715.00 F I C A	2,445	3,142	3,306	3,306	3,306
716.00 HOSPITALIZATION INSURANC	E 5,175	5,034	5,367	5,367	5,367
717.00 LIFE INSURANCE	101	306	321	321	321
720.00 WORKMENS COMPENSATION	4,096	1,550	1,600	1,600	1,600
721.00 UNEMPLOYMENT INSURANCE	327	96	96	96	96
PERSONNEL	52,051	61,535	64,787	64,787	64,787
726.00 SUPPLIES & PRINTING	789	1,564	1,650	1,650	1,650
728.00 DUES BOOKS PERIODICALS	709	618	835	835	835
SERVICES AND CHARGES	1,498	2,182	2,485	2,485	2,485
802.00 CONTRACTUAL SERVICES	976	2,021	2,330	2,330	2,330
819.00 CONFERENCE EXPENSE	1,112	650	550	550	550
851.00 TELEPHONE	437	610	550	550	550
862.00 VEHICLE EXPENSE	583	600	450	450	450
CONTRACTUAL SERVICES	3,107	3,881	3,880	3,880	3,880
966.06 BOARD OF REVIEW	1,747	4,812	3,120	3,120	3,120
OTHER CHARGES	1,747	4,812	3,120	3,120	3,120
970.00 CAPITAL OUTLAY	0	1,000	0	0	
CAPITAL OUTLAYS	0	1,000	0	0	
DEPARTMENTAL TOTAL	58,404	73,410	74,272	74,272	74,272

# OFFICE OF THE CITY ATTORNEY



#### AC207R 11/22/93 C I T Y O F A L B I O N

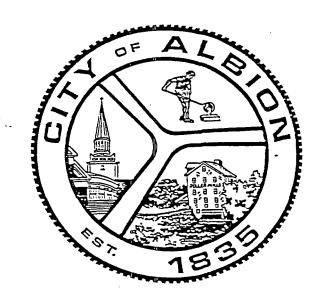
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#### 1994 BUDGET WORKSHEET

101 GENERAL FUND 21000 CITY ATTORNEY

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
726.00 SUPPLIES & PRINTING	1,874	1,605	2,500	2,500	2,500
728.00 DUES BOOKS PERIODICALS	1,675	2,125	3,000	3,000	3,000
SERVICES AND CHARGES	3,548	3,730	5,500	5,500	5,500
801.00 PROFESSIONAL SERVICES	60,000	60,000	60,000	60,000	60,000
802.00 CONTRACTUAL SERVICES	0	1,500	1,550	1,550	1,550
819.00 CONFERENCE EXPENSE	220	134	500	500	500
CONTRACTUAL SERVICES	60,220	61,634	62,050	62,050	62,050
DEPARTMENTAL TOTAL	63,768	65,364	67,550	67,550	67,550

# DEPARTMENT OF FINANCE and OFFICE OF THE CITY CLERK



#### 1994 BUDGET WORKSHEET

101 GENERAL FUND
25300 CLERK/TREASURER/FINANCE DEPT.

25300 CLERK/TREASURER/FINANCE	DEPI.				
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	42,000	42,000	45,000	45,000	45,000
703.00 SALARIES REGULAR	89,711	90,663	93,988	93,988	93,988
704.00 SALARIES PART-TIME	0	0	10,000	.0	
705.00 SALARIES OVERTIME	1,284	2,000	2,000	2,000	2,000
714.00 MEDICARE	1,814	1,952	2,189	2,189	2,189
715.00 F I C A	8,503	8,349	9,361	9,361	9,361
716.00 HOSPITALIZATION INSURANCE	19,142	21,733	23,255	23,255	23,255
717.00 LIFE INSURANCE	569	594	623	623	623
720.00 WORKMENS COMPENSATION	500	800	870	870	870_
721.00 UNEMPLOYMENT INSURANCE	616	240	240	240	240
PERSONNEL	164,139	168,331	187,526	177,526	177,526
726.00 SUPPLIES & PRINTING	9,937	14,000	15,000	15,000	15,000
728.00 DUES BOOKS PERIODICALS	653	1,200	1,200	1,200	1,200
SERVICES AND CHARGES	10,590	15,200	16,200	16,200	16,200
802.00 CONTRACTUAL SERVICES	27,974	35,000	38,000	38,000	38,000
804.00 ELECTIONS	8,738	1,800	6,500	6,500	6,500
810.01 ORD. PROSECUTION COSTS	3,879	4,000	4,000	4,000	4,000
819.00 CONFERENCE EXPENSE	2,043	1,000	2,000	2,000	2,000
851.00 TELEPHONE	1,010	1,200	1,200	1,200	1,200
862.00 VEHICLE EXPENSE	293	700	700	700	700
CONTRACTUAL SERVICES	43,936	43,700	52,400	52,400	52,400
957.00 PERSONNEL TRAINING	126	1,500	1,500	1,500	1,500

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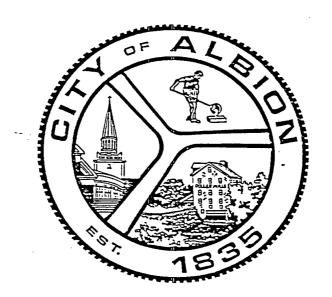
#### 1994 BUDGET WORKSHEET

#### 101 GENERAL FUND

25300 CLERK/TREASURER/FINANCE DEPT.

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
OTHER CHARGES	125	1,500	1,500	1,500	1,500
970.00 CAPITAL OUTLAY	2,680	2,000	0	0	
CAPITAL OUTLAYS	2,680	2,000	0	0	
DEPARTMENTAL TOTAL	221,472	230,731	257,626	247,626	247,626

### MUNICIPAL BUILDINGS



101 GENERAL FUND
26500 MUNICIPAL BUILDING

DEPARTMENTAL TOTAL

41,069

60,798

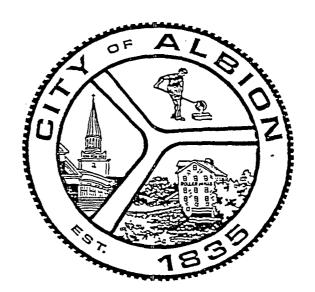
215,922

223,922

223,922

26300 MUNICIPAL BUILDING					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARIES REGULAR	10,136	5,530	5,701	5,701	5,701
704.00 SALARIES PART-TIME	0	0	0	0	
705.00 SALARIES OVERTIME	0	53	0	0	
706.41 MAINT BLDC & CROUNDS-LAB	613	998	900	900	900
714.00 MEDICARE	136	80	83	83	83
715.00 F I C A	636	343	354	354	354
716.00 HOSPITALIZATION INSURANCE	969	1,000	1,064	1,064	1,064
717.00 LIFE INSURANCE	44	45	47	47	47
720.00 WORKMENS COMPENSATION	163	600	820	820	820
721.00 UNEMPLOYMENT INSURANCE	90	24	24	24	24_
PERSONNEL	12,786	8,673	8,993	8,993	8,993
726.00 SUPPLIES & PRINTING	2,765	2,800	3,500	3,500	3,500
741.00 UNIFORMS	0	175	60	60	60
750.00 SAFETY MATL - (OSHA)	0	150	150	150	150
SERVICES AND CHARGES	2,765	3,125	3,710	3,710	3,710
802.00 CONTRACTUAL SERVICES	2,833	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	2,833	1,000	1,000	1,000	1,000
921.00 HEAT LIGHT & POWER	18,421	17,000	20,000	19,000	19,000
931.01 MAINT-BLDGS & GROUNDS	3,458	11,000	4,000	13,000	13,000
966.07 MUNICIPAL BLDG REPAIR PRO	805	20,000	178,219	178,219	178,219
OTHER CHARGES	22,684	48,000	202,219	210,219	210,219
970.00 CAPITAL OUTLAY	0	0	0	0	
CAPITAL OUTLAYS	. 0	0	0	0	

## **CEMETERY**



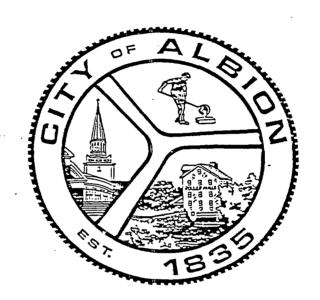
101 GENERAL FUND
27600 CEMETERY

27600 CEMETERY					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	9,995	8,398	9,499	9,499	9,499
703.00 SALARIES REGULAR	8,068	41,110	40,972	40,972	40,972
704.00 SALARIES PART-TIME	0	2,880	5,760	2,880	2,880
705.00 SALARIES OVERTIME	. 0	1,500	1,500	1,500	1,500
706.34 ALL OTHER JOBS-LAB	34,877	0	0	0	
706.41 MAINT BLDG & GROUNDS-LAE	840	0	. 0	0	
706.42 MAINT VEH & EQT-LAB	557	o	0	0	
706.S9 FORESTRY-LAB	458	0	0	0	
714.00 MEDICARE	706	781	837	837	837
715.00 F I C A	3,316	3,341	3,579	3,579	3,579
716.00 HOSPITALIZATION INSURANCE	E 11,252	13,193	14,117	14,117	14,117
717.00 LIFE INSURANCE	167	210	221	221	221_
720.00 WORKMENS COMPENSATION	5,063	3,100	3,200	3,200	3,200
721.00 UNEMPLOYMENT INSURANCE	299	129	129	129	129
PERSONNEL	75,596	74,642	79,814	76,934	76,934
728.00 DUES BOOKS PERIODICALS	195	20	25	25	25
741.00 UNIFORMS	20	548	50	50	50_
750.00 SAFETY MATL - (OSHA)	0	40	50	50	50
776.00 MATERIALS & SUPPLIES	9,339	5,500	5,000	5,000	5,000
776.01 FOUNDATION SUPPLIES	883	850	900	900	900
SERVICES AND CHARGES	10,436	6,958	6,025	6,025	6,025
802.10 CONTR. SERVSTATE WORKE	RS 3,666	4,400	4,400	4,400	4,400

101 GENERAL FUND 27600 CEMETERY

27600 CEMETERY					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
819.00 CONFERENCE EXPENSE	4	0	500	500	500
851.00 TELEPHONE	549	387	400	400	400
863.00 GAS & OIL	1,864	1,400	1,900	1,900	1,900
CONTRACTUAL SERVICES	6,083	6,187	7,200	7,200	7,200
921,00 HEAT LIGHT & POWER	643	767	800	800	800
931.01 MAINT-BLDGS & GROUNDS	15,938	500	500	500	500
931.02 MAINT-VEHICLES & EQUIPME	NT 5,165	4,000	4,000	4,000	4,000
941.00 EQUIPMENT RENTAL	4,451	5,000	6,000	6,000	6,000
957.00 PERSONNEL TRAINING	- 20 .	90	100	100	100
959.00 FORESTRY	1,330	0	0	0	
OTHER CHARGES	27,546	10,357	11,400	11,400	11,400
970.00 CAPITAL OUTLAY	909	981	<b>0</b>	0	
CAPITAL OUTLAYS	908	981	0	0	
DEPARTMENTAL TOTAL	120,571	99,125	104,439	101,559	101,559

# DEPARTMENT OF PUBLIC SAFETY



101 GENERAL FUND 30000 PUBLIC SAFETY

30000 PUBLIC SAFETY					,
	1992 ACTUAL EXPENDITURES		1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	120,221	123,336	125,072	125,072	125,072
703.00 SALARIES REGULAR	927,119	911,170	931,549	931,549	931,549
704.00 SALARIES PART-TIME	20,596	23,500	25,000	25,000	25,000
705.00 SALARIES OVERTIME	102,181	115,000	117,000	100,000	100,000
706.42 MAINT VEH & EQT-LAB	90	0	0	0	
714.00 MEDICARE	7,577	6,950	7,200	7,200	7,200
715.00 F I C A	10,213	8,650	8,850	8,850	8,850
716.00 HOSPITALIZATION INSURANCE	E 149,258	176,986	189,301	189,301	189,301
717.00 LIFE INSURANCE	3,345	3,424	3,600	3,600	3,600
720.00 WORKMENS COMPENSATION	70,112	71,000	73,000	73,000	73,000
721.00 UNEMPLOYMENT INSURANCE	4,875	1,926	1,926	1,926	1,926
725.00 CLOTHING ALLOWANCE	12,375	12,500	12,500	12,500	12,500
PERSONNEL PERSONNEL	1,427,962	1,454,442	1,494,998	1,477,998	1,477,998
726.00 SUPPLIES & PRINTING	17,111	16,000	16,000	16,000	16,000
728.00 DUES BOOKS PERIODICALS	1,830	2,000	2,200	2,200	2,200
740.00 PHOTOGRAPHIC SUPPLIES	865	1,300	1,300	1,300	1,300
741.00 UNIFORMS	5,119	10,400	15,000	15,000	15,000_
750.00 SAFETY MATL - (OSHA)	0	99	2,000	2,000	2,000
SERVICES AND CHARGES	24,925	29,799	36,500	36,500	36,500
801.00 PROFESSIONAL SERVICES	8,923	4,807	4,800	4,800	4,800
802.00 CONTRACTUAL SERVICES	13,480	15,300	20,000	20,000	20,000
819.00 CONFERENCE EXPENSE	823	1,300	1,300	1,300	1,300

101 GENERAL FUND

30000 PUBLIC SAFETY

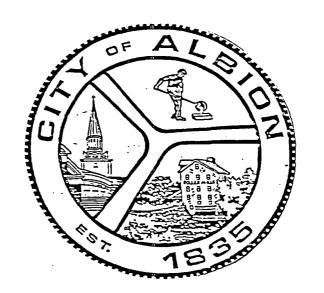
1992 ACTUAL EXPENDITURES		1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
832	950	1,500	1,500	1,500
317	500	500	500	500
0	590	0	0	
7,015	6,000	9,000	9,000	9,000
23,213	25,000	28,000	28,000	28,000
15,507	15,000	19,000	19,000	19,000
15,859	12,564	0	0	
85,969	82,011	84,100	84,100	84,100
0	6,445	7,000	7,000	7,000
11,784	13,000	13,000	13,000	13,000
11,784	19,445	20,000	20,000	20,000
63,410	60,710	0	0	
63,410	60,710	0	0	
1,614,051	1,646,407	1,635.598	1,618.598	1,618,598
	832 317 0 7,015 23,213 15,507 15,859 85,969 0 11,784 11,784	832 950 317 500 0 590 7,015 6,000 23,213 25,000 15,507 15,000 15,859 12,564 85,969 82,011 0 6,445 11,784 13,000 11,784 19,445 63,410 60,710 63,410 60,710	EXPENDITURES         PROJECTED         REQUESTED           832         950         1,500           317         500         500           0         590         0           7,015         6,000         9,000           23,213         25,000         28,000           15,507         15,000         19,000           15,859         12,564         0           85,969         82,011         84,100           0         6,445         7,000           11,784         13,000         13,000           11,784         19,445         20,000           63,410         60,710         0           63,410         60,710         0           63,410         60,710         0	EXPENDITURES         PROJECTED         REQUESTED         RECOMMENDED           832         950         1,500         1,500           317         500         500         500           0         590         0         0           7,015         6,000         9,000         9,000           23,213         25,000         28,000         28,000           15,507         15,000         19,000         19,000           15,859         12,564         0         0           85,969         82,011         84,100         84,100           0         6,445         7,000         7,000           11,784         13,000         13,000         13,000           11,784         19,445         20,000         20,000           63,410         60,710         0         0           63,410         60,710         0         0           63,410         60,710         0         0

101 GENERAL FUND

30200 SCHOOL LIASON OFFICER

TOTAL COMMON CHANGE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARIES REGULAR	19,143	22,999	26,431	26,431	26,431
705.00 SALARIES OVERTIME	0	1,500	1,500	1,500	1,500
714.00 MEDICARE	0	355	405	405	405
715.00 F I C A	0	1,520	1,732	1,732	1,732
716.00 HOSPITALIZATION INSURANCE	4,416	4,311	4,613	4,613	4,613
717.00 LIFE INSURANCE	86	90	95	95	95
720.00 WORKMENS COMPENSATION	1,657	1,200	1,300	1,300	1,300
721.00 UNEMPLOYMENT INSURANCE	123	48	48	48	48
725.00 CLOTHING ALLOWANCE	0	350	350	350	350
PERSONNEL	25,424	32,373	36,474	36,474	36,474
DEPARTMENTAL TOTAL	25,424	32,373	36,474	36,474	36,474

### DEPARTMENT OF INSPECTION



48,335

65,235

48,335

#### 1994 BUDGET WORKSHEET

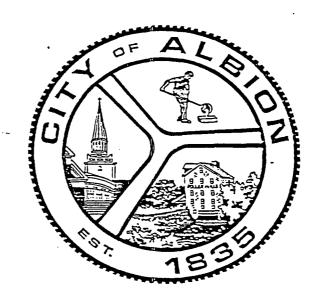
101 GENERAL FUND

37200 INSPECTION DEPT

DEPARTMENTAL TOTAL

37200 INSPECTION DEPT					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	0	0	25,750	25,750	25,750
703.00 SALARIES REGULAR	0	o	o	0	
704.00 SALARIES PART-TIME	0	0	1,000	1,000	1,000
705.00 SALARIES OVERTIME	0	0	0	0	
714.00 MEDICARE	0	0	388	388	388_
715.00 F I C A	0	0	1,659	1,659	1,659
716.00 HOSPITALIZATION INSURANC	E O	0	1,600	1,600	1,600
717.00 LIFE INSURANCE	0	0	90	90	90
720.00 WORKMENS COMPENSATION	0	0	800	800	800
721.00 UNEMPLOYMENT INSURANCE	0	0	48	48	48_
PERSONNEL	0	0	31,335	31,335	31,335
726.00 SUPPLIES & PRINTING	0	0	2,000	2,000	2,000
728.00 DUES BOOKS PERIODICALS	0	0	600	600	600
SERVICES AND CHARGES	0	0	2,600	2,600	2,600
803.00 DEMOLITIONS	0	0	18,000	3,000	3,000
819.00 CONFERENCE EXPENSE	0	0	1,000	1,000	1,000
851.00 TELEPHONE	0	0	700	700	700
862.00 VEHICLE EXPENSE	0	0	700	700	700
887.00 INSPECTIONS	0	o	9,000	9,000	9,000
CONTRACTUAL SERVICES	0	0 *	29,400	14,400	14,400
970.00 CAPITAL OUTLAY	0	0	1,900	0	
CAPITAL OUTLAYS	0	0	1,900	0	

## CITY MAINTENANCE



101 GENERAL FUND

44600 CITY MAINTENANCE

44600 CITY MAINTENANCE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
706.34 ALL OTHER JOBS-LAB	0	0	0	0	
706.36 TREE DUMP-LAB	1,038	0	0	0	
706.44 SIDEWALK MAINT-LAB	1,360	0	0	0	
706.49 PARKING LOT MAINT-LAB	1,349	o	0	0	
706.80 CLEANUP WEEK-LAB	1,161	0	0	0	
706.81 WEED CONTROL-LAB	1,693	0	o	0	
706.84 LAWN MOWING-MAPLE GROVE-	·LAB 1,619	0	0	0	
706.85 CHRISTMAS DECOR-LAB	3,145	0	0	0	
706.86 CHRISTMAS TREE PICKUP-LA	1,136	0	0	0	
PERSONNEL	12,499	0	0	0	
802.00 CONTRACTUAL SERVICES	2,182	0	0	0	
881.00 CLEAN-UP WEEK	1,663	0	0	0	
881.10 WEED CUTTING	3,510	5,500	6,500	6,500	6,500
881.40 GROUND MAINT-MAPLE GROVE	1,458	440	0	0	
882.00 CHRISTMAS DECORATIONS	3,306	5,500	7,300	6,300	6,300
883.00 CHRISTMAS TREE PICK-UP	929	0	0	0	
CONTRACTUAL SERVICES	13,048	11,440	13,800	12,800	12,800
925.00 STREET LIGHTING	88,912	93,500	94,000	94,000	94,000
930.00 CONSTRUCT-USP FENCE	1,802	3,343	0	0	
931.04 MAINT-SIDEWALK	1,583	2,000	40,000	0	
931.10 MAINT-PARKING LOT	4,702	10,156	10,000	10,000	10,000
934.00 ALL OTHER JOBS	2,448	6,000	7,000	7,000	7,000

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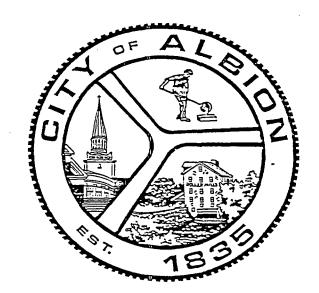
#### 1994 BUDGET WORKSHEET

101 GENERAL FUND

44600 CITY MAINTENANCE

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
936.00 TREE DUMP	714	0	0	0	
OTHER CHARGES	100,161	114,999	151,000	111,000	111,000
DEPARTMENTAL TOTAL	125,709	126,439	164,800	123,800	123,800

# DEPARTMENT OF PUBLIC WORKS



C207R 117	/22/93	CITY	OF	ALBION
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1994 BUDGET WORKSHEET

101 GENERAL FUND

44900 CITY ENGINEER

DEPARTMENTAL TOTAL

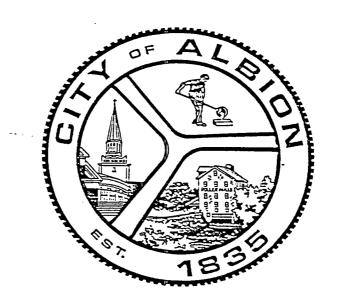
44900 CTTY ENGINEER					
•	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	. 1994 APPROVED
702.00 SALARIES SUPERVISORS	81,084	79,443	43,518	43,518	43,518
703.00 SALARIES REGULAR	13,402	14,765	15,581	15,581	15,581
704.00 SALARIES PART-TIME	0	0	0	0	
705.00 SALARIES OVERTIME -	20	100	250	250	250
706.42 MAINT VEH & EQT-LAB	109	9		0	
714.00 MEDICARE	1,272	1,366	865	865	865
715.00 F I C A	5,975	5,841	3,698	3,698	3,698
716.00 HOSPITALIZATION INSURANCE	E 12,946	12,891	10,817	10,817	10,817
717.00 LIFE INSURANCE	420	444	466	466	466
720.00 WORKMENS COMPENSATION	5,788	4,600	3,000	3,000	3,000
721.00 UNEMPLOYMENT INSURANCE	370	144	144	144	144
PERSONNEL	121,384	119,603	78,339	78,339	78,339
726.00 SUPPLIES & PRINTING	711	1,265	1,600	1,600	1,600
728.00 DUES BOOKS PERIODICALS	120	200	265	265	265
750.00 SAFETY MATL - (OSHA)	0	100	100	100	100
SERVICES AND CHARGES	831	1,565	1,965	1,965	1,965
802.00 CONTRACTUAL SERVICES	1,455	800	260	260	260_
819.00 CONFERENCE EXPENSE	306	200	800	800	800_
851.00 TELEPHONE	653	840	900	900	900
862.00 VEHICLE EXPENSE	348	350	350	350	350_
CONTRACTUAL SERVICES	2,761	2,190	2,310	2,310	2,310
970.00 CAPITAL OUTLAY	3,600	45	0	0	
CAPITAL OUTLAYS	3,600	45	0	0	
	-				

128,577 123,403 82,614

82,614

82,614

## **PARKS**



101 GENERAL FUND 69100 PARKS

691	00 PARKS					
		1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00	SALARIES SUPERVISORS	19,490	16,283	18,999	18,999	18,999
703.00	SALARIES REGULAR	12,166	79,337	81,265	62,691	62,691
704.00	SALARIES PART-TIME	0	5,760	23,040	14,400	14,400
705.00	SALARIES OVERTIME	0	1,700	1,700	1,700	1,700
706.24	VICTORY PARK DAM	0	0	0	0	
706.34	ALL OTHER JOBS-LAB	61,913	0	o	o	
706.41	MAINT BLDG & GROUNDS-LAB	667	0	o	0	
706.42	MAINT VEH & EQT-LAB	4,244	0	0	0	
706.59	FORESTRY-LAB	238	0	0	0	
714.00	MEDICARE	1,393	1,495	1,813	1,418	1,418
715.00	FICA	6,524	6,391	7,750	6,063	6,063
716.00	HOSPITALIZATION INSURANCE	22,435	26,387	28,234	22,822	22,822
717.00	LIFE INSURANCE	334	330	346	346	346
	WORKMENS COMPENSATION	5,293	5,300	6,045	4,720	4,720
721.00	UNEMPLOYMENT INSURANCE	694	307	307	240	240
	PERSONNEL	135,392	143,290	169,499	133,399	133,399
728.00	DUES BOOKS PERIODICALS	235	200	250	250	250
741.00	UNIFORMS	20	1,250	100	100	100
750.00	SAFETY MATL - (OSHA)	0	122	200	200	200
776.00	MATERIALS & SUPPLIES	8,864	9,000	9,000	8,000	8,000
	SERVICES AND CHARGES	9,118	10,572	9,550	8,550	8,550
802.00	CONTRACTUAL SERVICES	363	286	340	340	340

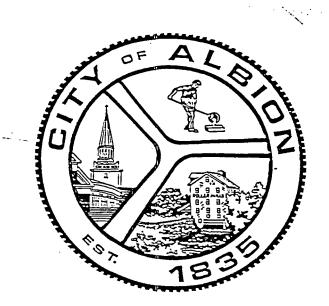
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101 GENERAL FUND 69100 PARKS

69100 PARKS					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
802.10 CONTR. SERVSTATE WORKE	RS 3,666	2,900	4,375	4,375	4,375
819.00 CONFERENCE EXPENSE	9	0	1,500	1,500	1,500
851.00 TELEPHONE	527	526	525	525	525
863.00 GAS & OIL	3,681	3,500	4,000	3,500	3,500
CONTRACTUAL SERVICES	8,246	7,212	10,740	10,240	10,240
921.00 HEAT LIGHT & POWER	3,420	3,435	4,000	4,000	4,000
931.01 MAINT-BLDGS & GROUNDS	6,319	7,720	3,000	3,000	3,000
931.02 MAINT-VEHICLES & EQUIPME	NT 10,767	10,000	10,500	9,500	9,500
931.12 PARKS BEAUTIFICATION EXP	357	0	0	0	<del></del>
941.00 EQUIPMENT RENTAL	6,633	6,000	5,000	5,000	5,000
957.00 PERSONNEL TRAINING	20	428	400	400	400
959.00 FORESTRY	2,784	0	o	0	
966.15 MCCLURE PARK	6,013	18,345	0	0	
966.21 PARKS-POWER FOR KIDS	165	0	0	0	
966,24 VICTORY PARK DAM	0	148	5,000	5,000	5,000
967.11 CONSTRUCTION-PROJECTS	0	1,000	0	0	
OTHER CHARGES	36,476	47,076	27,900	26,900	26,900
970.00 CAPITAL OUTLAY	10,140	1,555	O	0	
CAPITAL OUTLAYS	10,139	1,555	0	0	
DEPARTMENTAL TOTAL	199,373	209,706	217,689	179,089	179,089

## DEPARTMENT OF RECREATION



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1 9 9 4 BUDGET WORKSHEET

101 GENERAL FUND 69200 RECREATION

69200 RECREATION			•		
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARIES RECULAR	0	0	0	0	•
704.00 SALARIES PART-TIME	14,855	17,000	18,000	18,000	18,000
706.41 MAINT BLDG & GROUNDS-LAB	121	0	0	0	
706.42 MAINT VEH & EQT-LAB	375	500	500	500	500
714.00 MEDICARE	412	400	338	338	338
715.00 F I C A	1,820	1,100	1,515	1,515	1,515
716.00 HOSPITALIZATION INSURANC	E 0	0	0	0	
717.00 LIFE INSURANCE	0	0	0	0	
720.00 WORKMENS COMPENSATION	2,734	1,900	2,300	2,300	2,300
721.00 UNEMPLOYMENT INSURANCE	483	138	138	138	138
PERSONNEL	20,799	21,038	22,791	22,791	22,791
726.00 SUPPLIES & PRINTING	8,399	7,800	9,702	9,702	9,702
728.00 DUES BOOKS PERIODICALS	240	200	300	300	300
750.00 SAFETY MATL - (OSHA)	0	50	0	0	
SERVICES AND CHARGES	8,639	8,050	10,002	10,002	10,002
802.00 CONTRACTUAL SERVICES	46,185	43,000	45,630	45,630	45,630
819.00 CONFERENCE EXPENSE	175	100	300	300	300
851.00 TELEPHONE	134	200	450	450	450
862.00 VEHICLE EXPENSE	910	800	1,300	1,300	1,300
863.00 CAS & OIL	975	800	1,100	1,100	1,100
CONTRACTUAL SERVICES	48,377	44,900	48,780	48,780	48,780
921.00 HEAT LIGHT & POWER	2,046	2,000	2,400	2,400	2,400

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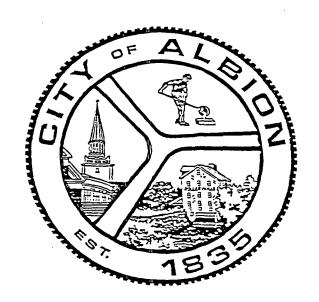
#### 1994 BÜDGET WORKSHEET

101 GENERAL FUND

69200 RECREATION

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
931.01 MAINT-BLDGS & GROUNDS	0	0	5,540	5,540	5,540
961.06 SPACES - CIVIC FOUNDATIO	NO,097	775	15,000	0	
OTHER CHARGES	12,142	2,775	22,940	7,940	7,940
970.00 CAPITAL OUTLAY	1,043	3,147	0	0	
CAPITAL OUTLAYS	1,043	3,147	0	0	
DEPARTMENTAL TOTAL	91,001	79,910	104,513	89,513	89,513

### DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT



101 GENERAL FUND

82100 COMMUNITY DEVELOPMENT/PLANNING

·	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	28,813	28,991	29,861	29,861	29,861
703.00 SALARIES REGULAR	34,325	34,866	37,469	37,469	37,469
704.00 SALARIES PART-TIME	0	2,443	0	0	
705.00 SALARIES OVERTIME	45	14	0	0	
714.00 MEDICARE	838	963	976	976	976_
715.00 F I C A	3,956	4,119	4,174	4,174	4,174
716.00 HOSPITALIZATION INSURANCE	E 9,518	14,256	15,253	15,253	15,253
717.00 LIFE INSURANCE	334	354	372	372	372_
720.00 WORKMENS COMPENSATION	251	200	380	380	380_
721.00 UNEMPLOYMENT INSURANCE	370	207	159	159	159
PERSONNEL	78,448	86,413	88,644	88,644	88,644
726.00 SUPPLIES & PRINTING	2,784	2,500	2,250	2,250	2,250
728.00 DUES BOOKS PERIODICALS	1,768	2,250	2,500	2,500	2,500
SERVICES AND CHARGES	4,551	4,750	4,750	4,750	4,750
802.00 CONTRACTUAL SERVICES	2,364	1,000	10,300	10,300	10,300
819.00 CONFERENCE EXPENSE	467	1,000	2,000	2,000	2,000
851.00 TELEPHONE	847	8,00	1,100	1,100	1,100
862.00 VEHICLE EXPENSE	0	0	500	500	500
886.00 PLANNING COMMISSION	227	200	265	265	265
CONTRACTUAL SERVICES	3,905	3,000	14,165	14,165	14,165
970.00 CAPITAL OUTLAY	1,663	0	0	0	
CAPITAL OUTLAYS	1,663	0	0	0	
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88,568

94,163

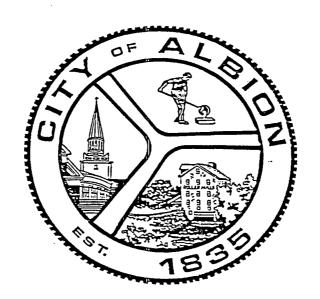
107,559

107,559

107,559

DEPARTMENTAL TOTAL

## GENERAL APPROPRIATIONS



CITY OF ALBION
1994 BUDGET WORKSHEET

101 GENERAL FUND 90100 GENERAL APPROPRIATION

90100 GENERAL APPROPRIATION					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
716.00 HOSPITALIZATION INSURANCE	11,175	13,893	14,865	14,865	14,865_
719.01 TUITION REIMBURSEMENT	125	1,000	500	500	500_
PERSONNEL	11,299	14,893	15,365	15,365	15,365
727.00 POSTAGE	13,288	14,000	14,000	14,000	_14,000
729.00 DUPLICATION	0	0	o	0	
SERVICES AND CHARGES	13,287	14,000	14,000	14,000	14,000
802.00 CONTRACTUAL SERVICES	0	0	85,000	85,000	85,000
836.00 AMBULANCE SERVICE	2,000	1,000	1,000	1,000	1,000
874.00 PUBLIC SAFETY PENSION	1,150	. 0	0	0	
889.00 CONTINGENCY ACCOUNT	5,324	1,000	1,000	1,000	1,000
CONTRACTUAL SERVICES	8,473	2,000	87,000	87,000	87,000
911.00 INSURANCE	39,213	82,608	86,739	86,739	_86,739
911.01 INSURANCE RESERVE EXPENSE	0	3,202-	0	0	
931.00 MAINT-BLDG & GROUNDS-DEPO	T 3,349	5,000	5,000	5,000	5,000
956.01 COMMUNITY ACTIVITY	50	0	0	0	
956.02 BAD DEBT EXPENSE	2,904	557	0	0	
961.02 C C A A	1,080	1,080	1,080	1,080	1,080
961.05 SENIOR CENTER	3,324	3,216	3,000	3,000	3,000
961.08 USDA GRANT	30,764	32,000	30,000	30,000	30,000
965.03 CONTRIB TO SEWER FUND	23,004	21,641	0	0	
965.04 CONTRIB TO MAJOR ST FUND	1,934	629	0	0	
965.05 CONTRIB TO LOCAL ST FUND	14,032	8,116	0	0	

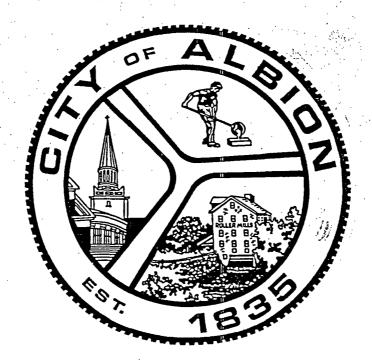
CITY OF ALBION
1994 BUDGET WORKSHEET

101 CENERAL FUND

90100 GENERAL APPROPRIATION

boros dendinie in monthman					
	1992 ACTUAL EXPENDITURES		1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
965.19 CONTRIB TO LIB SYSTEMS F	UND				
	221,460	225,000	225,000	214,000	219,500
OTHER CHARGES	341,114	376,645	350,819	339,819	345,319
971.00 LAND ACQUISITION					
971.00 LAND ACQUISTITION	0	0	0	0	
CAPITAL OUTLAYS	0	0	• 0	0	
004 00 00 100 100 100 100 100 100 100 10					
991.00 PRINCIPAL ON BONDS	36,420	36,420	0	0	
991.04 PRINCIPAL ON LOANS-PUMPE		24 040	•	•	
	27,184	21,810	0	0	
995.00 INTEREST ON BONDS	3,196	1,066	0	0	
995.02 INTEREST ON LOANS-PUMPER					
	2,800	131	0	0	
999.00 APPROPRIATION TO FUND BA					
	0	0	0	0	
DEBT SERVICE	69,599	59,428	0	0	
DEPARTMENTAL TOTAL	443,775	466,966	467,184	456,184	461,684
GRAND TOTALS	3,416,963	3,538,925	3,842,241	3,682,100	3,687,600

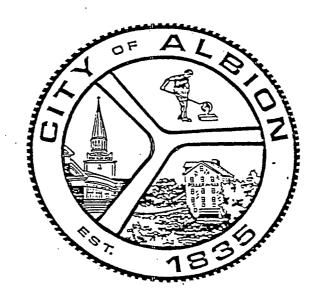
## SPECIAL REVENUE FUNDS



Special Revenue Funds are created and used to account for the proceeds of specific revenue sources which require separate accounting due to legal or regulatory provisions or administrative action.

Usually, revenues related to economic development, streets and highways maintenance and construction, community development and other such restricted categories are accounted for in Special Revenue Funds.

## MAJOR STREETS FUND



#### 202 MAJOR STREETS FUND

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	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
447.00 INTEREST	1,645	1,500	1,600	1,600	1,600
546.00 MVH FUNDS	306,107	315,178	354,143	354,143	354,143
546.01 STL FUNDS	33,134	34,500	38,350	38,350	38,350
546.02 MVH FUNDS - BUILD RD PROC	0	33,948	45,957	45,957	45,957
664.00 INTEREST ON INVESTMENTS	0	100	100	100	100
666.00 MML DIVIDEND	2,379	1,140	500	500	500
671.00 SPEC ASSESSMENTS REVENUE	0	0	0	0	
676.10 CONTRIB FROM GENERAL FUND	1,934	629	o	0	
695.00 MISC	7,045	375	500	500	500
699.00 APPROPRIATION FROM FUND B	AL . 0	0	0	0	· ———
	250 012	207 270	114 450	450	
DEPARTMENTAL TOTAL	352,243	387,370	441,150	441,150	441,150

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#### 1994 BUDGET WORKSHEET

#### 202 MAJOR STREETS FUND

46100 STREETS MAINTENANCE

40100 STREETS PATRICE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	0	0	0	0	
703.00 SALARIES REGULAR	0	0	0	0	
704.00 SALARIES PART-TIME	0	o	o	0	
705.00 SALARIES OVERTIME	0	0	0	0	
706.32 SWEEPING & FLUSHING-LAB	0	0	o	0	
706.33 SURFACE MAINTLAB	0	0	0	0	
706.34 ALL OTHER JOBS-LAB	0	. 0	0	0	
706.35 LEAF PICKUP-LAB	0	0	0	0	
706.37 BRIDGE MAINT-LAB	. 0	0	0	0	
706.38 SNOW & ICE CONTROL-LAB	0	0	0	0	
706.51 PAVEMENT MARKING-LAB	0	0	0	0	
706.52 TRAFFIC SIGNS-LAB	0	0	0	0	
706.53 TRAFFICE SIGNALS-LAB	0	0	0	0	
706.59 FORESTRY-LAB	0	0	0	0	
706.66 MAJOR ST CONSTR-LAB DAL	0	0	0	0	
710.00 ADMINISTRATION COSTS	22,256	19,750	18,336	18,336	18,336
716.00 HOSPITALIZATION INSURANCE	0	39,630	42,404	0	
717.00 LIFE INSURANCE	0	720	756	0	<del></del>
719.00 FRINCE BENEFITS	0	30,384	33,384	0	
722.00 VACATION PAY	0	0	0	0	
723.00 SICK PAY	0	0	0	0	
724.00 HOLIDAY PAY	0	o	0	0	
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#### 1994 BUDGET WORKSHEET

202 MAJOR STREETS FUND 46100 STREETS MAINTENANCE

DEPARTMENTAL TOTAL

46100 STREETS MAINTENANCE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
PERSONNEL	22,256	90,484	94,880	18,336	18,336
741.00 UNIFORMS					
	0	1,332	150	150	150_
SERVICES AND CHARGES	0	1,332	150	150	150
805.00 TRAFFIC SERVICES	7,185	19,000	21,000	21,290	21,290
805.01 PAVEMENT MARKING	4,927	0	0	0	
805.02 TRAFFIC SIGNS	7,215	0	0	0	
805.03 TRAFFIC SIGNALS	276	0	0	0	
CONTRACTUAL SERVICES	19,602	19,000	21,000	21,290	21,290
932.00 SWEEPING & FLUSHING	15,724	19,000	29,000	35,933	35,933_
933.00 SURFACE MAINTENANCE	45,963	28,000	33,000	33,074	33,074
934.00 ALL OTHER JOBS	33,118	34,000	35,000	35,928	35,928_
935.00 LEAF PICK-UP	22,552	23,000	24,000	25,055	25,055
937.00 BRIDGE MAINTENANCE	627	500	500	500	500
938.00 SNOW & ICE CONTROL	26,935	33,500	35,000	36,830	36,830
943.00 BUILDING RENTAL	4,260	5,000	5,000	5,000	5,000
959.00 FORESTRY	28,400	21,000	25,000	15,000	_ 15,000
965.05 CONTRIB TO LOCAL ST FUND	74,125	64,500	79,000	52,799	52,799
966.35 MAJOR STREET CONSTRUCTION	N 2,236	218	0	76,245	76,245
966.36 MAJOR ST BRIDGE CONSTR	228	0	0	40,310	40,310
OTHER CHARGES	254,167	228,718	265,500	356,674	356,674
999.00 APPROPRIATION TO FUND BA	L 0	15,554	21,270	6,350	6,350
DEBT SERVICE	0	15,554	21,270	6,350	6,350

296,026 355,088 402,800 402,800

402,800

202 MAJOR STREETS FUND

48600 TRUNKLINE MAINTENANCE 1-94

48600 TRUNKLINE MAINTENANCE	1-94				
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.01 ROADWAY INSPECTIONS	429	250	250	250	250
706.30 SHOULDER MAINT-LAB	0	o	0	0	
706.32 SWEEPING & FLUSHING-LAB	0	0	0	0	
706.33 SURFACE MAINTLAB	0	0	0	0	
706.34 ALL OTHER JOBS-LAB	0	0	0	0	
706.35 LEAF PICKUP-LAB	0	0	0	0	
706.38 SNOW & ICE CONTROL-LAB	0	o	0	0	
706.39 SNOW REMOVAL-LAB	0	0	o	o	
706.48 DRAINAGE-LAB	0	0	0	0	· · · · · · · · · · · · · · · · · · ·
706.51 PAVEMENT MARKING-LAB	0	0	0	0	<del></del>
706.52 TRAFFIC SIGNS-LAB	0	0	0	0	
706.53 TRAFFICE SIGNALS-LAB	0	o	0	0	
706.59 FORESTRY-LAB	0	o	o	0	
706.81 WEED CONTROL-LAB	0	0	o	0	<del> </del>
710.00 ADMINISTRATION COSTS	1,658	1,500	1,100	1,100	1,100
719.00 FRINGE BENEFITS	2,067	2,800	3,100	3,100	3,100
PERSONNEL	4,153	4,550	4,450	4,450	4,450
805.01 PAVEMENT MARKING	23	525	700	700	700
805.02 TRAFFIC SIGNS	366	525	700	700	700
805.03 TRAFFIC SIGNALS	2,664	1,600	1,300	1,300	1,300
881.10 WEED CUTTING	105	250	250	250	250
CONTRACTUAL SERVICES	3,158	2,900	2,950	2,950	2,950
931.08 MAINT-STORM SEWERS	24	250	400	400	400

202 MAJOR STREETS FUND

48600 TRUNKLINE MAINTENANCE 1-94

TOOG THOMESTIC TELL					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
932.00 SWEEPING & FLUSHING	1,175	950	1,500	1,500	1,500
933.00 SURFACE MAINTENANCE	1,248	1,100	2,000	2,000	2,000
933.20 SHOULDER MAINTENANCE	0	0	0	0	
934.00 ALL OTHER JOBS	284	239	500	500	500
935.00 LEAF PICK-UP	186	300	500	500	500
938.00 SNOW & ICE CONTROL	6,419	3,500	4,000	4,000	4,000
938.10 SNOW REMOVAL	135	250	300	300	300
959.00 FORESTRY	345	500	500	500	500
OTHER CHARGES	9,815	7,089	9,700	9,700	9,700
DEPARTMENTAL TOTAL	17,127	14,539	17,100	17,100	17,100

202 MAJOR STREETS FUND

48700 TRUNKLINE MAINTENANCE M-99

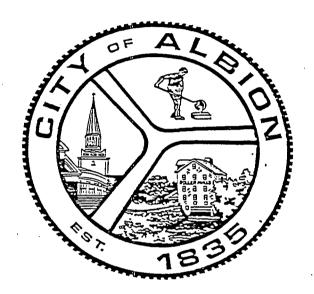
48700 TRUNKLINE MAINTENANCE	M-99				
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.01 ROADWAY INSPECTIONS	0	o	250	250	250
706.30 SHOULDER MAINT-LAB	0	o	0	0	
706.32 SWEEPING & FLUSHING-LAB	0	0	0	0	
706.33 SURFACE MAINTLAB	0	0	0	0	
706.34 ALL OTHER JOBS-LAB	0	0	0 .	0	
706.35 LEAF PICKUP-LAB	0	0	0	0	
706.38 SNOW & ICE CONTROL-LAB	0	0	0	0	
706.39 SNOW REMOVAL-LAB	0	0	o	o	
706.48 DRAINAGE-LAB	0	0	0	0	
706.51 PAVEMENT MARKING-LAB	0	o	o	0	
706.52 TRAFFIC SIGNS-LAB	0	0	0	0	
706.53 TRAFFICE SIGNALS-LAB	0	0	0	0	
706.59 FORESTRY-LAB	0	0	0	0	
706.81 WEED CONTROL-LAB	0	0	0	0	
710.00 ADMINISTRATION COSTS	1,472	1,400	1,500	1,500	1,500
719.00 FRINGE BENEFITS	1,848	2,000	3,500	3,500	3,500
PERSONNEL	3,319	3,400	5,250	5,250	5,250
805.01 PAVEMENT MARKING	31	440	800	800	800
805.02 TRAFFIC SIGNS	28	440	800	800	800_
805.03 TRAFFIC SIGNALS	0	1,500	1,700	1,700	1,700
881.10 WEED CUTTING	0	0	0	0	
CONTRACTUAL SERVICES	58	2,380	3,300	3,300	3,300
931.08 MAINT-STORM SEWERS	94	300	600	600	600

202 MAJOR STREETS FUND

48700 TRUNKLINE MAINTENANCE M-99

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
932.00 SWEEPING & FLUSHING	1,225	1,500	1,500	1,500	1,500
933.00 SURFACE MAINTENANCE	572	1,600	2,000	2,000	2,000
933.20 SHOULDER MAINTENANCE	0	100	100	100	100
934.00 ALL OTHER JOBS	426	500	500	500	500
935.00 LEAF PICK-UP	296	500	500	500	500
936.00 TREE DUMP	0	0	0	0	
938.00 SNOW & ICE CONTROL	6,262	3,824	4,000	4,000	4,000
938.10 SNOW REMOVAL	2,668	3,139	3,000	3,000	3,000
959.00 FORESTRY	290	500	500	500	500
OTHER CHARGES	11,831	11,963	12,700	12,700	12,700
DEPARTMENTAL TOTAL	15,210	17,743	21,250	21,250	21,250

## LOCAL STREETS FUND



AC207R 11/22/93 CITY OF ALBION
1 9 9 4 BUDGET WORKSHEET

203 LOCAL STREETS FUND
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	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
447.00 INTEREST	994	1.,000	900	900	900
546.00 MVH FUNDS	100,131	102,785	101,766	101,766	101,766
546.02 MVH FUNDS - BUILD RD PROC	0	11,071	13,170	13,170	13,170
664.00 INTEREST ON INVESTMENTS	11	25	25	25	25
671.00 SPEC ASSESSMENTS REVENUE	0	o	o	0	
676.04 CONTRIB FROM MAJOR ST FUN	ID 74,125	64,500	79,000	52,799	52,799
676.10 CONTRIB FROM GENERAL FUND	14,032	8,116	o	0	
695.00 MISC	2,462	19	100	100	100
699.00 APPROPRIATION FROM FUND E	BAL O	0	0	8,859	8,859
DEPARTMENTAL TOTAL	191,754	187,518	194,961	177,619	177,619

# 203 LOCAL STREETS FUND 46100 STREETS MAINTENANCE

46100 STREETS MAINTENANCE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
706.32 SWEEPING & FLUSHING-LAB	0	0	0	0	
706.33 SURFACE MAINTLAB	0	0	0	0	
706.34 ALL OTHER JOBS-LAB	0	0	0	0	
706.35 LEAF PICKUP-LAB	0	. 0	0	0	
706.37 BRIDGE MAINT-LAB	0	0	o	0	
706.38 SNOW & ICE CONTROL-LAB	0	0	0	0	
706.51 PAVEMENT MARKING-LAB	0	0	0	0	·
706.52 TRAFFIC SIGNS-LAB	0	0	0	0	
706.53 TRAFFICE SIGNALS-LAB	0	o	0	0	
706.59 FORESTRY-LAB	0	0	0	0	·
710.00 ADMINISTRATION COSTS	18,228	18,775	16,859	16,859	16,859
PERSONNEL	18,228	18,775	16,859	16,859	16,859
805.00 TRAFFIC SERVICES	191	2,550	5,000	5,000	5,000
805.01 PAVEMENT MARKING	575	0	0	0	
805.02 TRAFFIC SIGNS	4,080	315	0	0	
805.03 TRAFFIC SIGNALS	80	0	0	0	
CONTRACTUAL SERVICES	4,925	2,865	5,000	5,000	5,000
932.00 SWEEPING & FLUSHING	14,479	19,000	28,400	33,900	33,900
933.00 SURFACE MAINTENANCE	38,165	25,000	30,150	30,550	30,550
934.00 ALL OTHER JOBS	28,724	24,500	28,000	28,550	28,550
935.00 LEAF PICK-UP	23,126	20,000	20,000	21,380	21,380
937.00 BRIDGE MAINTENANCE	179	0	o	0	

AC207R 11/22/93 CITY OF ALBION

PAGE

# 1994 BUDGET WORKSHEET

203 LOCAL STREETS FUND

46100 STREETS MAINTENANCE

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
938.00 SNOW & ICE CONTROL	21,148	24,000	25,000	26,380	26,380
943.00 BUILDING RENTAL	2,844	0	0	0	
959.00 FORESTRY	34,018	24,000	30,000	15,000	15,000
OTHER CHARGES	162,684	136,500	161,550	155,760	155,760
999.00 APPROPRIATION TO FUND BA	L 0	29,378	11,552	0	
DEBT SERVICE	0	29,378	11,552	0	
DEPARTMENTAL TOTAL	185,838	187,518	194,961	177,619	177,619

# SOLID WASTE FUND



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# AC207R 11/22/93 CITY OF ALBION

# 1994 BUDGET WORKSHEET

226 SOLID WASTE FUND

	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
403.00 CURRENT PROPERTY TAXES	0	68,713	68,713	0	
425.00 INDUSTRIAL FACILITIES TA	KES 0	1,121	1,121	0	
453.00 HAULER FRANCHISE FEES	0	0	0	0 .	
454.00 TRASH PENALTY FEES	0	0	0	.0	<del></del>
455.00 COMPOSTING FEES	0	0	o	0	
456.00 ABATEMENT CHARGES	0	0	0	0	
664.00 INTEREST ON INVESTMENTS	0	o	o	0	
695.00 MISC	0	0	o	0	
699.00 APPROPRIATION FROM FUND E	BAL O	0	0	34,743	34,743
DEPARTMENTAL TOTAL	0	69,834	69,834	34,743	34,743

226 SOLID WASTE FUND 52500 SOLID WASTE

52500 SOLID WASIE					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARIES REGULAR	0	5,530	5,701	5,701	5,701
704.00 SALARIES PART-TIME	0	0	o	0	
705.00 SALARIES OVERTIME	0	0	500	500	500
706.36 TREE DUMP-LAB	0	0	1,700	1,700	1,700
706.80 CLEANUP WEEK-LAB	0	0	2,000	1,000	1,000
706.81 WEED CONTROL-LAB	0	0	2,000	2,000	2,000
706.86 CHRISTMAS TREE PICKUP-LAI	B 0	0	1,600	1,600	1,600
706.89 SPECIAL EVENTS-LAB	0	3,000	3,000	3,000	3,000
714.00 MEDICARE	0	80	83	83	83
715.00 F I C A	0	343	354	354	354
716.00 HOSPITALIZATION INSURANCE	E 0	1,000	1,064	1,064	1,064
717.00 LIFE INSURANCE	0	45	47	47	47
720.00 WORKMENS COMPENSATION	0	600	820	820	820
721.00 UNEMPLOYMENT INSURANCE	. 0	24	24	24	24
PERSONNEL	0	10,622	18,893	17,893	17,893
726.00 SUPPLIES & PRINTING	0	0	1,500	500	500
728.00 DUES BOOKS PERIODICALS	0	0	300	0	
750.00 SAFETY MATL - (OSHA)	0	. 0	100	100	100
SERVICES AND CHARGES	0	0	1,900	600	600
802.00 CONTRACTUAL SERVICES	0	7,360	3,000	3,000	3,000
803.00 DEMOLITIONS	0	0	15,000	6,000	6,000
819.00 CONFERENCE EXPENSE	0	0	1,000	0	

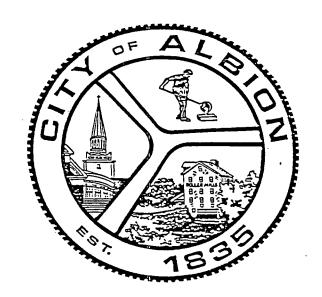
AC207R 11/22/93 C I T Y O F A L B I O N PACE
1 9 9 4 B U D G E T W O R K S H E E T

226 SOLID WASTE FUND

52500 SOLID WASTE

32300 SOLID WASIL					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
851.00 TELEPHONE	0	0	300	100	100
862.00 VEHICLE EXPENSE	0	0	400	150	150
883.00 CHRISTMAS TREE PICK-UP	0	1,600	1,600	1,600	1,600
884.00 SPECIAL EVENTS	0	0	0	0	
CONTRACTUAL SERVICES	0	8,960	21,300	10,850	10,850
936.00 TREE DUMP	0	300	300	300	300_
957.00 PERSONNEL TRAINING	0	0	500	100	100
959.00 FORESTRY	0	4,015	7,000	5,000	5,000
OTHER CHARGES	0	4,315	7,800	5,400	5,400
999.00 APPROPRIATION TO FUND BA	L O	45,937	13,941	0	
DEBT SERVICE	0	45,937	13,941	0	-
DEPARTMENTAL TOTAL	0	69,834	63,834	34,743	34,743

# COMMUNITY DEVELOPMENT FUND



# 250 COMMUNITY DEVELOPMENT FUND 00000

		1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
529.03	CDSG SMALL CITIES	0	0	0	0	
529.70	ADMINISTRATIVE	0	0	· 0	0	
531.02	NBA-88520N-ACTION CENTER-P	R O	0	0	0	
531.04	NBA-88634N-CIVIC FND-PROJ	0	0	0	0	
531.05	NBA-88634N-CIVIC FND-ADM	0	0	0	0	
531.06	NBA-89809N-SUB ABUSE-PROJ	0	84-	0		<u></u>
531.07	NBA-89809N-SUB ABUSE-ADM				0	
531.08	NBA-89842N-AUSTIN AVE-PROJ	0	0	0	0	
531.09	NBA-89842N-AUSTIN AVE-ADM	0	0	0	0	<del></del>
531.10	NBA-895203-ACT CTR HOUS-PR	0	0	0	0	
	NBA-895203-ACT CTR HOUS-AD	33,752	41,637	0	0	
	CDBG STREET IMP. GRANT	4,200	8,400	0	0	
		0	0	400,000	400,000	400,000
	DOWNTOWN PKG-870180-ACQUIS	8,278	80,000	0	0	
	DOWNTOWN PKG-870180-DESIGN	5,313	3,000	0	0	
	DOWNTOWN PKG-870180-CONSTR	43,097	77,000	0	0	
569.84	DOWNTOWN PKG-870180-ADM	9	3,000	0	0	
569.85	CDBG 92-01-HO ADMIN	0	0	27,000	27,000	27,000
569.86	CDBG 92-01-HO DEFER REHAB	0	0	81,080	81,080	81,080
569.87	CDBG 92-01-HO CHIP REDUCT	0	0	25,920	25,920	25,920
569.88	CDBC 92-01-HO BUYER ASST	0	0	16,000	16,000	16,000
587.02	RENTAL OF REHAB PROPERTY	0	0	o	0	
627.00	DEMOLITION	8,250	,0	0	0	

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#### 1994 BUDGET WORKSHEET

## 250 COMMUNITY DEVELOPMENT FUND

	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
648.01 SALE OF CITY PROPOAK ST	0	0	0	0	
662.01 INTEREST ON LOAN-OAK ST	0	0	0	0	·
664.00 INTEREST ON INVESTMENTS	3,348	2,206	1,500	1,500	1,500
665.00 INTEREST ON REHAB LOANS	2,952	2,171	2,000	2,000	2,000
695.00 MISC	50	0	0	0	
699.00 APPROPRIATION FROM FUND E	AL O	17,577	30,760	29,846	29,846
DEPARTMENTAL TOTAL	109,248	234,908	584,260	583,346	583,346

# 250 COMMUNITY DEVELOPMENT FUND

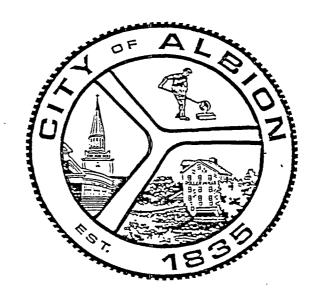
82300 CDBG SMALL CITIES

02300 CDBG SMALL CTTLS					
ı	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
704.00 SALARIES PART-TIME	0	0	2,210	0	
706.03 DEMOLITION-LAB	0	1,814	o	0	
706.83 DOWNTOWN PKG GRANT-CONSTR	0	0	o	0	
710.00 ADMINISTRATION COSTS	5,796	7,500	30,000	31,296	31,296
PERSONNEL	5,795	9,314	32,210	31,296	31,296
803.00 DEMOLITIONS	8,250	10,000	0	0	
CONTRACTUAL SERVICES	8,250	10,000	0	0	<del></del>
960.02 NBA-88520N-ACTION CENTER-	PR 0	0	0	0	
960.03 NBA-88520N-ACTION CENTER-	AD O	0	o	0	
960.04 NBA-88634N-CIVIC FND-PROJ	. 0	0	0	0	
960.05 NBA-88634N-CIVIC FND-ADM	0	0	0	0	
960.06 NBA-89809N-SUB AUSE-PROJ	0	0	0	0	
960.07 NBA-89809N-SUB ABUSE-ADM	o	0	o	0	
960.08 NBA-89842N-AUSTIN AVE-PRO.	) O	0	0	0	
960.09 NBA-89842N-AUSTIN AVE-ADM	0	0	0	0	
960.10 NBA-895203-ACT CTR HOUS-PI	₹ 6,227	48,344	0	0	
960.11 NBA-895203-ACT CTR HOUS-A	4,200	4,200	0	0	
966.01 HOUSING REHABILITATION	0	0	0	0	
966.27 COMM REHAB & REVITALIZATIO		o	2,000	2,000	2,000
966.60 CDBG STREET IMPROVEMENTS	0	0	400,000	400,000	400,000
966.70 ADMINISTRATIVE 85					400,000
966.75 REHAB LOANS TITLE FEES	0	0	0	0	
	0	50	50	50	50

# 250 COMMUNITY DEVELOPMENT FUND 82300 CDBG SMALL CITIES

		1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 Approved
966.81	DOWNTOWN PKG-870180-ACQU	\$ 7,945	80,000	o	0	
966.82	DOWNTOWN PKG-870180-DESIG	GN 4,100	3,000	o	0	
966.83	DOWNTOWN PKG-870180-CONST	R 24,523	77,000	0	0	
966.84	DOWNTOWN PKG-870180-ADM	0	3,000	0	0	
966.85	CDBG 92-01-HO ADMIN	0	0	27,000	27,000	27,000
966.86	CDBG 92-01-HO DEFER REHAE	0	0	81,080	81,080	81,080
966.87	CDBG 92-01-HO CHIP REDUCT	0	0	25,920	25,920	25,920
966.88	CDBG 92-01-HO BUYER ASST	. 0	0	16,000	16,000	16,000
	OTHER CHARGES	47,690	215,594	552,050	552,050	552,050
DEPA	RTMENTAL TOTAL	61,735	234,908	584,260	583,346	583,346

# DRUG/LAW ENFORCEMENT FUND



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## 1994 BÜDGET WORKSHEET

## 267 DRUG LAW ENFORCEMENT FUND

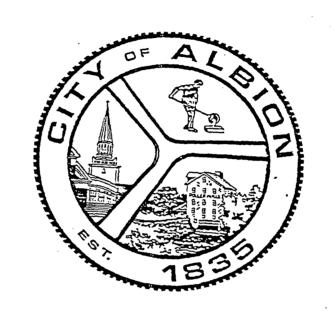
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
447.00 INTEREST	0	0	0	0	
648.02 SALE OF FORFEITED PROPERTY	Y 3,745	0	0	0	
664.00 INTEREST ON INVESTMENTS	258	163	163	163	163
675.04 MISC FORFEITED MONEY	8,852	12,000	12,000	12,000	12,000
676.10 CONTRIB FROM GENERAL FUND	0	0	0	0	
699.00 APPROPRIATION FROM FUND BA	AL O	0	2,037	2,037	2,037
DEPARTMENTAL TOTAL	12,854	12,163	14,200	14,200	14,200

#### 267 DRUG LAW ENFORCEMENT FUND

30000 PUBLIC SAFETY

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
815.00 INFORMANT FEES	2,000	1,000	1,000	1,000	1,000
827.00 CONTROLLED SUBSTANCE PUR	CH. 1,000	0	2,000	2,000	2,000
828.00 DRUG ENFORCEMENT EQT PUR	CH 9,121	0	7,000	7,000	7,000
888.00 FORFEITURE EXPENSES	3,513	3,000	3,000	3,000	3,000
CONTRACTUAL SERVICES	15,633	4,000	13,000	13,000	13,000
956.00 MISCELLANEOUS	1,978	1,200	1,200	1,200	1,200
OTHER CHARGES	1,978	1,200	1,200	1,200	. 1,200
999.00 APPROPRIATION TO FUND BA	L 0	6,963	0	0	
DEBT SERVICE	0	6,963	0	0	
DEPARTMENTAL TOTAL	17,611	12,163	14,200	14,200	14,200

# LIBRARY OPERATING FUND



268 LIBRARY OPERATIONS FUND

00000 REVENUE

OUGO REVENUE	1992 ACTUA REVENUES	L 1993 YTI PROJECTI		1994 D RECOMMENDED	1994 APPROVED
	REVENUES	PROSECTI	ED REQUESTE	D RECOMMENDED	AFFROVED
567.00 STATE AID	10,477	10,209	10,095	10,095	10,095
568.16 WRITERS GRANT-RD/ALA	0	9,621	0	0	
574.05 PENAL FINES	38,254	32,080	32,000	32,000	32,000
588.00 SHERIDIAN TWSP MILLAGE	10,878	11,174	11,174	11,174	11,174
588.01 ALBION TWSP MILLAGE	8,950	8,848	8,840	8,840	8,840
607.00 LIBRARY FINES	1,473	1,971	2,000	2,000	2,000
608.00 COPYING FEES	3,557	2,881	3,000	3,000	3,000
609.00 ROOM RENTAL	1,123	900	900	900	900
648.00 SALES-CITY PROPERTY	0	132	0	0	
648.03 SALE OF STOCKWELL BOOK	222	0	0	0	
664.00 INTEREST ON INVESTMENTS	790	608	600	600	600
666.00 MML DIVIDEND	325	28	0	0	**
675.08 DONATION HAPPY DAY MEMORI	AL 8,794	6,524	5,000	5,000	5,000
675.09 DONATION HISTORY ROOM	425	15	0	0	
676.09 CONTRIB FROM LIBRARY TRUS	T 2,000	0 -	0	0	
676.10 CONTRIB FROM GENERAL FUND	221,460	225,000	225,000	214,000	219,500
695.00 MISC	9,810	1,449	900	900	900
699.00 APPROPRIATION FROM FUND B	AL O	8,942	0	10,923	10,923
DEPARTMENTAL TOTAL	318,538	320,388	299,509	299,432	304,932

# C I T Y "O F A.L B I O N 1994 B U D G E T W O R K S H E E T

268 LIBRARY OPERATIONS FUND 73800 LIBRARY

73000 LIDRARI					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	34,265	33,756	35,460	35,460	35,460
703.00 SALARIES REGULAR	91,995	90,169	94,620	94,620	94,620
704.00 SALARIES PART-TIME	29,008	26,886	23,811	23,811	23,811
705.00 SALARIES OVERTIME	0	o	o	0	
706.41 MAINT BLDG & CROUNDS-LAB	364	894	800	800	800
714.00 MEDICARE	2,068	2,196	2,231	2,231	2,231
715.00 F I C A	9,760	9,390	9,541	9,541	9,541
716.00 HOSPITALIZATION INSURANC	E 20 <b>,</b> 259	17,774	19,018	19,018	19,018
717.00 LIFE INSURANCE	583	564	600	600	600
720.00 WORKMENS COMPENSATION	472	1,100	1,100	1,100	1,100
721.00 UNEMPLOYMENT INSURANCE	1,179	402	402	402	402
PERSONNEL	189,952	183,131	187,583	187,583	187,583
726.00 SUPPLIES & PRINTING	9,994	9,000	9,000	9,000	9,000
728.00 DUES BOOKS PERIODICALS	253	550	600	600	600
750.00 SAFETY MATL - (OSHA)	0	0	0	0	
SERVICES AND CHARGES	10,246	9,550	9,600	9,600	9,600
802.00 CONTRACTUAL SERVICES	9,114	13,168	11,000	11,000	11,000
819.00 CONFERENCE EXPENSE	636	1,300	750	750	750
851.00 TELEPHONE	2,438	1,952	2,000	2,000	2,000
CONTRACTUAL SERVICES	12,186	16,420	13,750	13,750	13,750
911.00 INSURANCE	3,776	5,227	5,227	5,227	5,227
921.00 HEAT LIGHT & POWER	12,533	14,000	14,000	14,000	14,000
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# - CITY OF ALBION

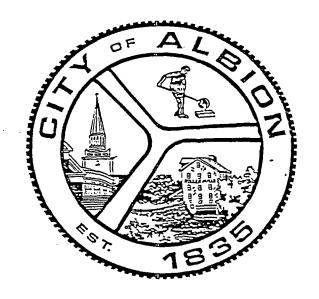
# 1994 BUDGET WORKSHEET

85

268 LIBRARY OPERATIONS FUND 73800 LIBRARY

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
931.01 MAINT-BLDCS & CROUNDS	2,520	5,578	6,000	6,000	6,000
961.16 WRITERS GRANT-RD/ALA	o	9,621	0	0	
965.12 CONTRIB TO LIBRARY TRUST	FD 2,000	0	0	0	
966.30 HAPPY DAY MEMORIAL EXPENS	E 5 <b>,</b> 696	7,207	5,000	5,000	5,000
OTHER CHARGES	26,525	41,633	30,227	30,227	30,227
970.00 CAPITAL OUTLAY	36,534	34,500	25,272	25,272	25,272
970.01 CAPITAL OUTLAY-LOC. HISTO	RY 924	1,000	1,000	1,000	1,000
970.02 CAPITAL BOOKS-STAND ORDER	S 4 <b>,</b> 166	9,000	8,000	8,000	8,000
970.03 CAPITAL BOOKS-PERIODICALS	3,441	5,000	5,000	5,000	5,000
970.04 CAPITAL BOOKS-CHILDRENS	1,719	5,000	5,000	5,000	5,000
970.05 CAPITAL BOOKS-ADULT ROOM	6,755	9,000	8,000	8,000	8,000
970,06 CAPITAL BOOKS-PROCESSING	999	1,152	2,000	2,000	2,000
970.07 CAPITAL BOOKS-AV	2,105	5,000	4,000	4,000	4,000
CAPITAL OUTLAYS	56,642	69,652	58,272	58,272	58,272
999.00 APPROPRIATION TO FUND BAL	0	0		_	5 500
DEBT SERVICE	0	0	77 77	0	5,500 5,500
555 <b>55</b> 11 <b>55</b>	·	-	••	v	3,300
DEPARTMENTAL TOTAL	295,552	320,388	299,509	299,432	304,932

# ECONOMIC DEVELOPMENT CORPORATION AND TAX INCREMENT FINANCING AUTHORITY FUND



# 515 TAX INCREMENT FINANCE AUTHORITY

. 00000					
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
448.00 REIMBURSEMENT-ADMIN FEES	5,338	2,000	2,500	2,500	2,500
520.01 COMMUNITY GROWTH ALLIANCE	o	0	o	0	
662.00 INTEREST ON LOANS	0	4,290	4,443	4,443	4,443
664.00 INTEREST ON INVESTMENTS	1,801	2,476	1,000	1,000	1,000
666.00 MML DIVIDEND	109	11	0	o	
668.00 RENTAL-CITY PROPERTY	39,140	44,763	50,235	50,235	_50,235_
670.00 TAX INCREMENTS	168,369	285,752	81,689	119,000	119,000
672.00 SERVICE FEES-TENANTS	O	0	0	0	<del>,</del>
673.00 UTILITIES-TENANTS	1,906	0	0	0	
674.00 LEAȘEHOLD IMPROVEMENT-REV	o	0	0	0	<del></del>
675.00 DONATIONS	0	500	0	0	<del></del>
695.00 MISC	0	0	0	7,132	7,132
699.00 APPROPRIATION FROM FUND BA	AL 0	0	34,714	0	
DEPARTMENTAL TOTAL	216,663	339,792	174,581	184,310	184,310

# 515 TAX INCREMENT FINANCE AUTHORITY 85600 ECONOMIC DEVELOPMENT

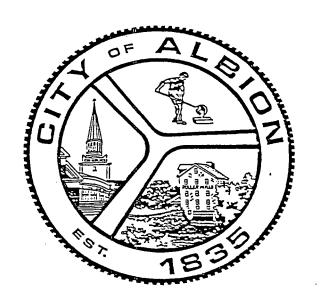
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	35,362	35,224	36,496	36,496	36,496
703.00 SALARIES REGULAR	22,007	21,727	22,505	22,505	22,505
704.00 SALARIES PART-TIME	0	0	0	0	
714.00 MEDICARE	761	869	855	855	855_
715.00 F I C A	3,589	3,724	0	3,658	3,658
716.00 HOSPITALIZATION INSURANCE	E 6,251	6,475	6,975	6,975	6,975
717.00 LIFE INSURANCE	173	135	190	190	190
720.00 WORKMENS COMPENSATION	154	309	356	356	356_
721.00 UNEMPLOYMENT INSURANCE	301	96	96	96	96
PERSONNEL	68,597	68,559	67,473	71,131	71,131
726.00 SUPPLIES & PRINTING	1,666	1,817	3,000	3,000	3,000
728.00 DUES BOOKS PERIODICALS	662	951	1,000	1,000	1,000
730.00 PROMOTIONAL EXPENSE	195	2,026	2,000	2,000	2,000
SERVICES AND CHARGES	2,522	4,794	6,000	6,000	6,000
801.00 PROFESSIONAL SERVICES	2,569	7,062	5,000	5,000	5,000
802.00 CONTRACTUAL SERVICES	1,103	700	500	500	500
819.00 CONFERENCE EXPENSE	152	798	1,000	1,000	1,000
840.00 UTILITIES-TENANTS	5,276	629	1,800	1,800	1,800
851.00 TELEPHONE	3,339	2,736	3,100	3,100	3,100
857.00 TRAVEL	65	579	500	500	500
889.00 CONTINGENCY ACCOUNT	0	1,050	1,000	1,000	1,000
CONTRACTUAL SERVICES	12,504	13,554	12,900	12,900	12,900
911.00 INSURANCE	1,259	949	2,000	995	995
	<b>y</b>		-,000	555	

# 515 TAX INCREMENT FINANCE AUTHORITY

85600 ECONOMIC DEVELOPMENT

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
922.00 ELECTRICITY	1,567	1,149	0	. 0	
923.00 WATER EXPENSE	2,199	0	0	0	
924.00 GAS EXPENSE	1,684-	o	0	0	
931.01 MAINT-BLDCS & GROUNDS	293	608	5,000	5,000	5,000
943.00 BUILDING RENTAL	5,572	1,200	3,800	3,800	3,800
956.02 BAD DEBT EXPENSE	0	0	O	0	
956.03 INTEREST EXPENSE	1,680	1,260	840	840	840
965.01 CONTRIB TO GENERAL FUND	11,767	12,944	13,000	12,944	12,944
967.01 ECONOMIC DEVELOP ACTIVIT	Y 36,051	69,966	30,926	38,058	38,058
OTHER CHARGES	58,702	88,076	55,566	61,637	61,637
970.00 CAPITAL OUTLAY	7,265	0	500	500	500
971.00 LAND ACQUISITION	0	27,000	0	0	
CAPITAL OUTLAYS	7,265	27,000	500	500	500
991.00 PRINCIPAL ON BONDS	5,250	5,250	5,250	5,250	5,250
991.05 PRINCIPLE ON LOANS-MYMAC	:HOD O	10,245	18 <b>,</b> 719	18,719	18,719
995.03 INTEREST ON LOAN-MYMACHO	O 0	5,442	8,173	8,173	8,173
999.00 APPROPRIATION TO FUND BA	L 0	116,872	0	0	
DEBT SERVICE	5,250	137,809	32,142	32,142	32,142
DEPARTMENTAL TOTAL	154,842	339,792	174,581	184,310	184,310

# DOWNTOWN DEVELOPMENT AUTHORITY



# 520 DOWNTOWN DEVELOPMENT AUTHORITY

	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
664.00 INTEREST ON INVESTMENTS	1,465	2,497	2,000	2,000	2,000
664.01 INTEREST-BOND PROCEEDS	0	10,172	7,500	7,500	7,500
670.00 TAX INCREMENTS	53,888	53,490	17,661	17,661	17,661
675.00 DONATIONS	0	0	0	0	
675.13 DONATION-SUPERIOR ST CONS	3,200	2,200	2,200	2,200	2,200
676.20 STATE GRANT - MDOT	0	0	178,010	178,010	178,010
696.00 LOAN PROCEEDS	535,300	0	0	0	
699.00 APPROPRIATION FROM FUND E	BAL 0	145,981	399,219	417,289	417,289
DEPARTMENTAL TOTAL	593,853	214,340	606,590	624,660	624,660

# 520 DOWNTOWN DEVELOPMENT AUTHORITY

73000 D.D.A.-OPERATIONS

		1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00	SALARIES REGULAR	0	13,775	0	13,000	13,000
704.00	SALARIES PART-TIME	0	332	3,000	3,000	3,000_
714.00	MEDICARE	0	210	0	200	200_
715.00	FICA	0	875	0	820	820
716.00	HOSPITALIZATION INSURANC	E 0	1,312	0	1,000	1,000
720.00	WORKMENS COMPENSATION	0	0	0	0	<del></del>
721.00	UNEMPLOYMENT INSURANCE	0	50	0	50	50
	PERSONNEL	0	16,554	3,000	18,070	18,070
726.00	SUPPLIES & PRINTING	4,209	1,100	1,200	1,200	1,200
728.00	DUES BOOKS PERIODICALS	703	905	700	900	900
730.00	PROMOTIONAL EXPENSE	0	2,320	2,000	2,000	2,000
	SERVICES AND CHARGES	4,911	4,325	3,900	4,100	4,100
802.00	CONTRACTUAL SERVICES	17,661	12,000	5,000	8,000	8,000
803.00	DEMOLITIONS	15,000	50,000	0	0	
819.00	CONFERENCE EXPENSE	0	115	0	100	100
851.00	TELEPHONE	0	420	300	0	
857.00	TRAVEL	31	0	0	0	
	CONTRACTUAL SERVICES	32,691	62,535	5,300	8,100	8,100
920.00	UTILITIES	0	0	0	0	
943.00	BUILDING RENTAL	0	750	. 0	0	
956.02	BAD DEBT EXPENSE	0	1,000	1,000	1,000	1,000
965.01	CONTRIB TO GENERAL FUND	5,000	3,000	3,000	3,000	3,000

# AC207R 11/22/93 CITY 0 F A L B I O N

## 1994 BUDGET WORKSHEET

#### 520 DOWNTOWN DEVELOPMENT AUTHORITY

73000 D.D.A.-OPERATIONS

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
967.11 CONSTRUCTION-PROJECTS	0	0	178,010	178,010	178,010
OTHER CHARGES	5,000	4,750	182,010	182,010	182,010
971.00 LAND ACQUISITION	0	0	2,500	2,500	2,500
CAPITAL OUTLAYS	0	0	2,500	2,500	2,500
991.00 PRINCIPAL ON BONDS	0	0	0	0	
995.00 INTEREST ON BONDS	o	27,389	29,880	29,880	29,880
999.00 APPROPRIATION TO FUND BAL	. 0	0	0	0	
DEBT SERVICE	0	27,389	29,880	29,880	29,880
DEPARTMENTAL TOTAL	42,602	115,553	226,590	244,660	244,660

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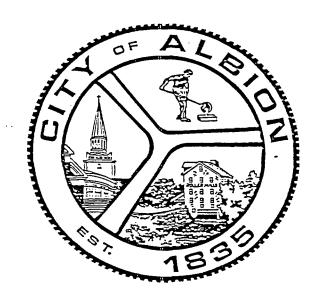
## 1994 BUDGET WORKSHEET

## 520 DOWNTOWN DEVELOPMENT AUTHORITY

73100 D.D.A.-PROJECT EXPENSES

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
801.00 PROFESSIONAL SERVICES	0	4,525	0	0	<del></del>
802.00 CONTRACTUAL SERVICES	0	0	25,000	25,000	25,000
CONTRACTUAL SERVICES	0	4,525	25,000	25,000	25,000
967.11 CONSTRUCTION-PROJECTS	0	94,262	355,000	355,000	_355,000
OTHER CHARGES	0	94,262	355,000	355,000	355,000
971.00 LAND ACQUISITION	0	0	0	0	
CAPITAL OUTLAYS	0	0	o	0	
DEPARTMENTAL TOTAL	0	98,787	380,000	380,000	380,000

# REVOLVING LOAN FUND



# AC207R 11/22/93 CITY OF ALBION

# 1994 BUDGET WORKSHEET

615 REVOLVING LOAN FUND

00000					
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
475.00 APPLICATION FEE'S	35	69	70	70	70_
520.00 FEDERAL GRANTS	25,500	0	o	0	
529.03 CDSG SMALL CITIES	0	0	o	0	
662.00 INTEREST ON LOANS	0	0	0	0 .	
664.00 INTEREST ON INVESTMENTS	10,181	6,000	6,000	6,000	6,000
675.00 DONATIONS	0	. 0	0	0	
677.07 LOAN INT INC JAKE'S REST	0	0	0	0	
677.08 LOAN INT INC ALBION CARDS	50	0	500	500	500_
677.09 LOAN INT INC ANC INC	0	0	1,600	1,600	1,600
677.12 LOAN INT INC J & M PLATIN	G 10,200	10,578	12,742	12,742	12,742
677.14 H & S SERVICE	0	1,684	1,684	1,684	1,684
699.00 APPROPRIATION FROM FUND B	AL O	134,168	179,904	179,904	179,904
DEPARTMENTAL TOTAL	45,965	152,500	202,500	202,500	202,500

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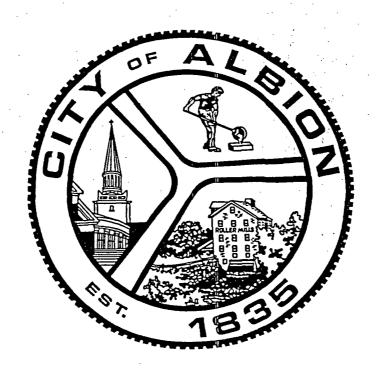
## 1994 BUDGET WORKSHEET

615 REVOLVING LOAN FUND

72900 ECONOMIC DEVELOPMENT ACTIVITIES

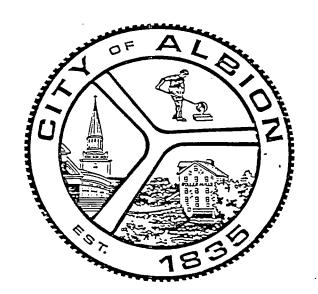
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
710.00 ADMINISTRATION COSTS	5,338	2,500	2,500	2,500	
PERSONNEL	5,338	2,500	2,500	2,500	
955.00 LOAN EDC & FED	51,000	150,000	200,000	200,000	·
955.01 LOAN TRUSS	0	0	0	0	
955.02 LOAN AL'S COUNTRY MKT	0	0	0	0	
955.03 LOAN BROWN WELD INC	0	0	o	O	
956.03 INTEREST EXPENSE	0	0	o	0	
966.17 DEFERRED LOANS	0	0	0	0	
OTHER CHARGES	51,000	150,000	200,000	200,000	
999.00 APPROPRIATION TO FUND BAI	- 0	0	0	0	
DEBT SERVICE	0	0	0	0	
DEPARTMENTAL TOTAL	56,338	152,500	202,500	202,500	

# **DEBT SERVICE FUNDS**



Debt Service Funds are established to account for the accumulation of resources for and the payment of general long term debt principal and interest. These long term obligations are incurred to provide money for construction, the acquisition of capital facilities or other purposes and are repaid only by revenue raised in subsequent years to service the debt.

# ALBION BUILDING AUTHORITY



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# 569 ALBION BUILDING AUTHORITY FUND

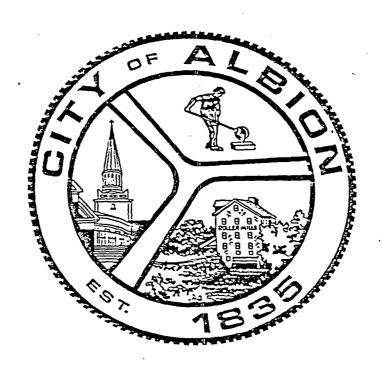
	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
450.00 DEVELOPMENT REVENUE	216,841	205,075	198,325	198,325	198,325
662.00 INTEREST ON LOANS	1,575	1,260	840	840	840
664.00 INTEREST ON INVESTMENTS	77,226	65,000	60,000	60,000	60,000
DEPARTMENTAL TOTAL	295,641	271,335	259,165	259,165	259,165

## 569 ALBION BUILDING AUTHORITY FUND

56900 ALBION BLDG AUTH

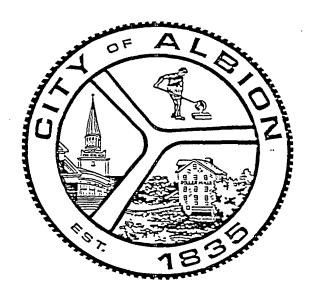
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
802.00 CONTRACTUAL SERVICES	372	400	400	400	400
CONTRACTUAL SERVICES	372	400	400	400	400
965.01 CONTRIB TO GENERAL FUND	0	0	0	0	
OTHER CHARGES	0	0	0	0	
971.00 LAND ACQUISITION	0	38,457	0	0	
CAPITAL OUTLAYS	0	38,457	0	0	
991.00 PRINCIPAL ON BONDS	100,000	100,000	100,000	100,000	100,000
995.00 INTEREST ON BONDS	111,825	105,075	98,375	98,375	98,375
999.00 APPROPRIATION TO FUND BAN	0	27,403	60,390	60,390	60,390
DEBT SERVICE	211,825	232,478	258,765	258,765	258,765
DEPARTMENTAL TOTAL	212,197	271,335	259,165	259,165	259,165

# ENTERPRISE FUNDS



Enterprise Funds are used to report those operations which provide services financed primarily by user fees or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes. Enterprise Funds "sell" services or products to the public and are supported by the revenue generated from those "sales." These funds act in many ways like private businesses, though they are generally created in situations where the market has not addressed a particular public need.

# SEWER FUND



#### 1994 BUDGET WORKSHEET

590 SEWER FUND 00000

	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
447.00 INTEREST	12,886	14,895	13,000	13,000	13,000
470.00 PERMITS	3,319	10,440	464	464	464
626.00 SEWER SERVICES	687,209	717,393	715,000	798,000	798,000
639.00 INDUST PRETREATMENT CHARC	ES 0	0	0	0	
642.00 LAB CHARGES FROM WATER	4,160	4,250	4,250	4,250	4,250
648.00 SALES-CITY PROPERTY	0	0	0	20,000	20,000
650.00 DUMPING CHARGES	8,749	13,000	8,000	8,000	8,000
651.00 SEPTIC TANK DEPOSIT FEES	0	0	0	0	
664.00 INTEREST ON INVESTMENTS	17,396	12,000	12,000	12,000	12,000
666.00 MML DIVIDEND	1,632	763	500	500	500
671.00 SPEC ASSESSMENTS REVENUE	0	0	0	0	
676.10 CONTRIB FROM GENERAL FUND	23,004	21,641	0	0	
695.00 MISC	5,980	4,500	500	500	500
696.00 LOAN PROCEEDS	0	0	o	0	
699.00 APPROPRIATION FROM FUND B	AL O	20,572	96,160	229,028	229,028
DEPARTMENTAL TOTAL	764,334	819,454	849,874	1,085,742	1,085,742

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1 9 9 4 B U D G E T W O R K S H E E T

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590 SEWER FUND 52700 SEWER

527	OU SEWER					
		1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00	SALARIES SUPERVISORS	45,638	44,971	46,293	46,293	46,293
703.00	SALARIES REGULAR	194,477	229,093	235,037	235,037	235,037
704.00	SALARIES PART-TIME	0	0	0	0	
705.00	SALARIES OVERTIME	4,641	4,000	4,553	4,553	4,553
706.34	ALL OTHER JOBS-LAB	1,490	0	o	0	
706.42	MAINT VEH & EQT-LAB	816	0	o	0	
706.47	SAN SEWER MAINT-LAB	23,714	0	0	0	
706.48	DRAINAGE-LAB	0	0	o	0	
710.00	ADMINISTRATION COSTS	51,600	54,148	84,935	55,803	55,803
714.00	MED I CARE	3,756	4,032	4,145	4,145	4,145
715.00	FICA	17,576	17,240	17,725	17,725	17,725
716.00	HOSPITALIZATION INSURANC	E 55 <b>,</b> 238	61,000	65,000	65,000	65,000
717.00	LIFE INSURANCE	897	1,080	1,134	1,134	1,134
720.00	WORKMENS COMPENSATION	14,520	17,600	19,400	19,400	19,400
721.00	UNEMPLOYMENT INSURANCE	1,474	576	576	576	576
	PERSONNEL	415,836	433,740	478,798	449,666	449,666
741.00	UNIFORMS	5	2,500	1,000	1,000	1,000
750.00	SAFETY MATL - (OSHA)	0	4,000	2,000	2,000	2,000
776.04	PLANT CHEMICALS & SUPPLIE	ES 28,368	25,500	26,000	26,000	26,000
	SERVICES AND CHARGES	28,372	32,000	29,000	29,000	29,000
801.00	PROFESSIONAL SERVICES	11,836	9,622	10,065	10,065	10,065
802.00	CONTRACTUAL SERVICES	1,933	1,975	2,000	2,000	2,000

## 1994 BUDGET WORKSHEET

590 SEWER FUND 52700 SEWER

52700 SEWER					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
819.00 CONFERENCE EXPENSE	15	0	750	750	750
851.00 TELEPHONE	928	1,538	1,600	1,600	1,600
CONTRACTUAL SERVICES	14,711	13,136	14,415	14,415	14,415
911.00 INSURANCE	49,050	46,700	46,700	46,700	46,700
921.00 HEAT LIGHT & POWER	74,038	77,838	78,000	78,000	78,000
928.00 INDUSTRIAL PRETREAT	72	500	1,000	1,000	1,000
929.00 SLUDGE MANAGEMENT	29,278	22,000	22,000	22,000	22,000
931.01 MAINT-BLDGS & GROUNDS	1,645	9,700	3,000	3,000	3,000
931.02 MAINT-VEHICLES & EQUIPME	ENT 12,070	7,000	8,700	8,700	8,700
931.03 MAINT-PUMP EQUIPMENT	19,943	15,000	15,300	15,300	15,300
931.07 MAINT-SANITARY SEWERS	460	2,500	1,500	1,500	1,500
934.01 LIFT STATION	3,750	5,000	5,000	5,000	5,000
941.00 EQUIPMENT RENTAL	708	300	- 500	500	500
943.00 BUILDING RENTAL	3,100	3,162	3,200	3,200	3,200
957.00 PERSONNEL TRAINING	489	625	1,000	1,000	1,000
968.00 DEPRECIATION	156,873	141,761	141,761	141,761	141,761
OTHER CHARGES	351,475	332,086	327,661	327,661	327,661
970.00 CAPITAL OUTLAY	0 ·	1,992	0	265,000	265,000
CAPITAL OUTLAYS	0	1,992	0	265,000	265,000
991.00 PRINCIPAL ON BONDS	100,000	100,000	0	0	
991.01 CAPITALIZATION BOND PRIM	ICIP 100,000-	100,000-	0	Ö	_
995.00 INTEREST ON BONDS	9,750	6,499	0	0.	

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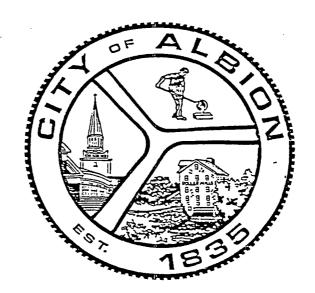
#### 1994 BUDGET WORKSHEET

590 SEWER FUND

52700 SEWER

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
999.00 APPROPRIATION TO FUND	BAL 0	0	0	0	
DEBT SERVICE	9,750	6,499	0	0	
DEPARTMENTAL TOTAL	820,147	819,454	849,874	1,085,742	1,085,742

# WATER FUND



### 1994 BUDGET WORKSHEET

591 WATER FUND

00000

1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
4,013	4,606	4,500	4,500	4,500
CHG 960	480	960	960	960
321,633	294,085	316,000	368,000	368,000
0	77,400	130,000	130,000	130,000
0	25,696	8,000	8,000	8,000
15,309	11,000	11,000	11,000	11,000
472	186	300	300	300
83,540	0	0	<b>0</b>	
9,950	18,188	0	0	
BAL 0	49,681	48,564	0	·
435.877	481,323	519,324	522,760	522,760
	4,013 CHG 960 321,633 0 0 15,309 472 83,540 9,950 BAL	REVENUES PROJECTED  4,013	REVENUES PROJECTED REQUESTED  4,013	REVENUES         PROJECTED         REQUESTED         RECOMMENDED           4,013         4,606         4,500         4,500           CHG         960         480         960         960           321,633         294,085         316,000         368,000           0         77,400         130,000         130,000           0         25,696         8,000         8,000           15,309         11,000         11,000         11,000           472         186         300         300           83,540         0         0         0           9,950         18,188         0         0           BAL         0         49,681         48,564         0

#### 1994 BUDGET WORKSHEET

591 WATER FUND 44100 WATER

44100 WATER					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
702.00 SALARIES SUPERVISORS	18,429	18,338	18,699	18,699	18,699
703.00 SALARIES REGULAR	18,352	71,181	72,080	72,080	72,080
704.00 SALARIES PART-TIME	. 0	4,000	o	0	
705.00 SALARIES OVERTIME	2,113	7,300	7,847	7,847	7,847
706.32 SWEEPING & FLUSHING-LAB	990	0	0	0	
706,34 ALL OTHER JOBS-LAB	54,668	. 0	0	0	
706.42 MAINT VEH & EQT-LAB	376	0	0	0	
706.43 PUMP MAINT-LAB	12,409	0	0	0	
706.44 SIDEWALK MAINT-LAB	278	0	0	0	
706.45 FLUORIDATION	0	0	0	0	
706.46 NEW SERVICES-LAB	0	0	0	0	
710.00 ADMINISTRATION COSTS	30,500	31,415	44,523	32,357	32,357
714.00 MEDICARE	1,355	1,462	1,430	1,430	1,430
715.00 F I C A	6,349	6,250	6,115	6,115	6,115
716.00 HOSPITALIZATION INSURANCE	16,300	23,000	26,000	26,000	26,000
717.00 LIFE INSURANCE	276	450	473	473	473
720.00 WORKMENS COMPENSATION	3,641	4,000	4,400	4,400	4,400
721.00 UNEMPLOYMENT INSURANCE	497	257	257	257	257
PERSONNEL	166,531	167,653	181,824	169,658	169,658
741.00 UNIFORMS	5	900	200	200	200
750.00 SAFETY MATL - (OSHA)	0	45	500	500	500_
776.00 MATERIALS & SUPPLIES	2,992	2,800	3,000	3,000	3,000

#### 1994 BUDGET WORKSHEET

591 WATER FUND 44100 WATER

THIOU WATER					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	. 1994 APPROVED
776.03 WATER TREATMENT SUPPLIES	28,998	36,000	39,200	39,200	39,200
SERVICES AND CHARGES	31,994	39,745	42,900	42,900	42,900
801.00 PROFESSIONAL SERVICES	110,786	51,000	12,000	12,000	12,000
802.00 CONTRACTUAL SERVICES	5,632	77,400	5,000	5,000	5,000_
819.00 CONFERENCE EXPENSE	0	0	600	600	600
851.00 TELEPHONE	1,706	1,600	1,600	1,600	1,600
889.02 CONTINGUNDERGROUND TANK	(S 0	934	0	0 .	
CONTRACTUAL SERVICES	118,124	130,934	19,200	19,200	19,200
911.00 INSURANCE	12,005	11,750	11,750	11,750	11,750
921.00 HEAT LIGHT & POWER	4,248	4,500	5,000	5,000	5,000
922.00 ELECTRICITY	46,961	43,000	45,000	45,000	45,000
931.01 MAINT-BLDGS & CROUNDS	795	2,200	2,000	2,000	2,000
931.02 MAINT-VEHICLES & EQUIPMEN	NT 3,978	4,000	4,300	4,300	4,300
931.03 MAINT-PUMP EQUIPMENT	4,057	8,000	7,000	7,000	7,000
931.05 MAINT-DISTRIBUTION SYSTEM	13,240	13,000	13,000	13,000	13,000
931.06 MAINT-METERS	1,164	2,500	3,000	3,000	3,000
931.11 MAINT-UNDERGROUND STOR TA	ANK 3,920	0	0	0	
934.02 NEW SERVICES	445	1,500	2,000	2,000	2,000
941.00 EQUIPMENT RENTAL	1,654	2,255	2,500	2,500	2,500
943.00 BUILDING RENTAL	7,400	7,550	7,550	7,550	7,550
957.00 PERSONNEL TRAINING	34	150	300	300	300
967.11 CONSTRUCTION-PROJECTS	0	478	130,000	130,000	130,000

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#### 1994 BUDGET WORKSHEET

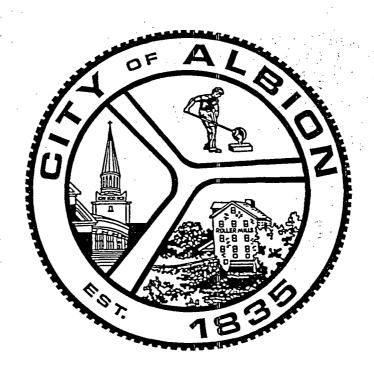
591 WATER FUND 44100 WATER

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
968.00 DEPRECIATION	41,697	41,700	42,000	42,000	42,000
OTHER CHARGES	141,599	142,583	275,400	275,400	275,400
OTTER GIVINGES	<b>,</b>	<b></b>	2.2,.00	1.5,.00	2.0,.00
970.00 CAPITAL OUTLAY	552	407	0	12,300	12,300
CAPITAL OUTLAYS	552	407	0	12,300	12,300
999.00 APPROPRIATION TO FUND BA	Ļ				
	0	0	0	3,302	3,302
DEBT SERVICE	0	0	0	3,302	3,302
DEPARTMENTAL TOTAL	458,802	481,323	519,324	522,760	522,760

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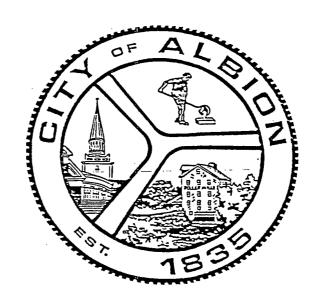
# TRUST AND AGENCY FUNDS



Trust Funds are used to account for assets held by the City in a trustee capacity for individuals or other funds. Generally, Trust Funds are created for highly specific interests. As an example, the Cemetery Trust Fund accounts for those assets held for investment. The revenue generated from the investments may be used for Cemetery operations, however, the assets invested may not be used.

Agency Funds are used to account for assets held by the City as an agent for other governments and other funds. Agency Funds are custodial in nature and do not involve measurement of results of operations.

# CEMETERY TRUST FUND



PACE : 115

AC207R 11/22/93 CITY OF ALBION

#### 1994 BUDGET WORKSHEET

296 CEMETERY TRUST FUND

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	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
640.00 PERPETUAL CARE RECEIPTS	4,588	3,000	3,000 .	3,000	3,000
664.00 INTEREST ON INVESTMENTS	11,570	8,000	7,000	7,000	7,000
DEPARTMENTAL TOTAL	16,157	11,000	10,000	10,000	10,000

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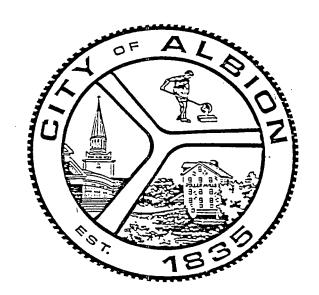
### 1994 BUDGET WORKSHEET

296 CEMETERY TRUST FUND

27600 CEMETERY

1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
11,570	8,000	7,000	7,000	7,000
11,569	8,000	7,000	7,000	7,000
0	3,000	3,000	3,000	3,000
0	3,000	3,000	3,000	3,000
11 569	11 000	10 000	10,000	10,000
	11,570 11,569	11,570 8,000 11,569 8,000 0 3,000	PROJECTED REQUESTED  11,570 8,000 7,000  11,569 8,000 7,000  .L 0 3,000 3,000  0 3,000 3,000	EXPENDITURES         PROJECTED         REQUESTED         RECOMMENDED           11,570         8,000         7,000         7,000           11,569         8,000         7,000         7,000           0         3,000         3,000         3,000           0         3,000         3,000         3,000

# LIBRARY TRUST FUND



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- AC207R 11/22/93 CITY OF ALBION

#### 1994 BUDGET WORKSHEET

#### 722 LIBRARY TRUST FUND

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	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
447.00 INTEREST	0	0	0	0	
664.00 INTEREST ON INVESTMENTS	2,937	2,200	2,300	2,300	2,300
675.05 MERRILL TRUST	2,516	3,500	0	0	
676.22 CONTRIB FROM LIB SYSTEMS	FD 2,000	0	0	0	
695.00 MISC	0	0	0	0	
DEPARTMENTAL TOTAL	7,452	5,700	2,300	2,300	2,300

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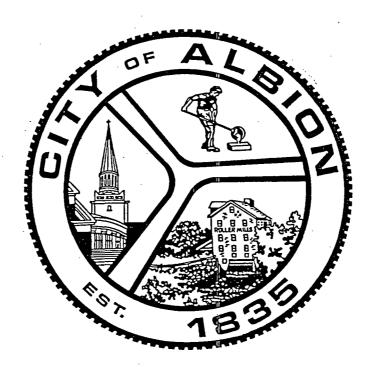
#### 1994 BUDGET WORKSHEET

722 LIBRARY TRUST FUND

73800 LIBRARY

	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
965.19 CONTRIB TO LIB SYSTEMS F		2 000	2 000	2 000	2 000
	2,000	2,000	2,000	2,000	2,000
OTHER CHARGES	2,000	2,000	2,000	2,000	2,000
999.00 APPROPRIATION TO FUND BA					
	0	3,700	300	300	300
DEBT SERVICE	0	3,700	300	300	300
DEPARTMENTAL TOTAL	2,000	5,700	2,300	2,300	2,300

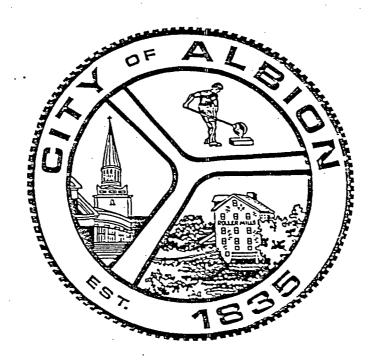
## INTERNAL SERVICE FUNDS



Internal Service Funds are established to account for the "sales" of products or services between governments or governmental fund groups. They result from operations specifically created which require a closer review of the particular service involved.

The Equipment Fund is an example of an Internal Service Fund. It can rent City-owned vehicles and equipment to the various departments which require their use, such as streets maintenance, water and sewer departments. Revenues generated from equipment rental are used for maintenance and the purchase of new equipment.

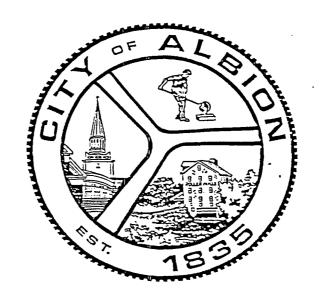
## INTERNAL SERVICE FUNDS



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# **EQUIPMENT FUND**



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### 1994 BUDGET WORKSHEET

661 EQUIPMENT FUND

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	1992 ACTUAL REVENUES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
664.00 INTEREST ON INVESTMENTS	1,955	1,300	1,000	1,000	1,000
666.00 MML DIVIDEND	278	70	100	100	100
668.02 BUILDING RENTAL	7,104	5,000	5,000	5,000	5,000
669.00 EQUIPMENT RENTAL	151,033	161,495	162,000	162,000	162,000
677.00 LOAN INT INC GOLDEN AGE	0	0	0	0	
695.00 MISC	2,164	3,400	. 0	0	
699.00 APPROPRIATION FROM FUND E	BAL O	0	0	86,376	86,376
DEPARTMENTAL TOTAL	162,533	171,266	168,100	254,476	254,476

#### 1994 BUDGET WORKSHEET

661 EQUIPMENT FUND 44700 EQUIPMENT

44700 EQUIPMENT					
	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
703.00 SALARIES REGULAR	2,066	27,853	22,557	22,557	22,557
704.00 SALARIES PART-TIME	0	0	o	0	
705.00 SALARIES OVERTIME	0	0	1,560	1,560	1,560
706.34 ALL OTHER JOBS-LAB	1,057	0	0	. 0	
706.41 MAINT BLDG & GROUNDS-LAB	6,115	0	0	0	
706.42 MAINT VEH & EQT-LAB	26,289	0	0	0	
710.00 ADMINISTRATION COSTS	13,000	13,390	16,426	13,792	13,792
714.00 MEDICARE	319	404	350	350	350
715.00 F I C A	1,504	1,727	1,495	1,495	1,495
716.00 HOSPITALIZATION INSURANC	E 4,639	5,418	5,797	5,797	5,797
717.00 LIFE INSURANCE	69	90	95	95	95
720.00 WORKMENS COMPENSATION	432	1,600	1,700	1,700	1,700
721.00 UNEMPLOYMENT INSURANCE	123	48	48	48	48_
PERSONNEL	55,613	50,530	50,028	47,394	47,394
741.00 UNIFORMS	. 5	218	25	25	25
750.00 SAFETY MATL - (OSHA)	0	235	500	500	500
776.00 MATERIALS & SUPPLIES	8,712	8,000	8,000	8,000	8,000
SERVICES AND CHARGES	8,716	8,454	8,525	8,525	8,525
802.00 CONTRACTUAL SERVICES	2,071	2,400	2,500	2,500	2,500
851.00 TELEPHONE	1,124	860	1,000	1,000	1,000
863.00 GAS & OIL	9,841	9,930	11,000	11,000	11,000
CONTRACTUAL SERVICES	13,034	13,190	14,500	14,500	14,500
911.00 INSURANCE	25,942	26,900	26,900	26,900	26,900

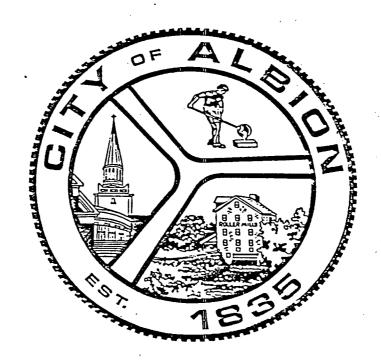
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#### 1994 BUDGET WORKSHEET

661 EQUIPMENT FUND 44700 EQUIPMENT

·	1992 ACTUAL EXPENDITURES	1993 YTD PROJECTED	1994 REQUESTED	1994 RECOMMENDED	1994 APPROVED
921.00 HEAT LIGHT & POWER	8,829	9,100	9,000	9,000	9,000
931.01 MAINT-BLDGS & GROUNDS	3,002	1,500	2,500	2,500	2,500
931.02 MAINT-VEHICLES & EQUIPMEN	T 31,713	26,000	31,000	31,000	31,000
943.00 BUILDING RENTAL	7,200	5,000	5,000	5,000	5,000
957.00 PERSONNEL TRAINING	260	50	300	300	300
968.00 DEPRECIATION	14,713	14,713	14,713	14,713	14,713
OTHER CHARGES	91,659	83,263	89,413	89,413	89,413
970.00 CAPITAL OUTLAY	6,288	172	0	94,644	94,644
CAPITAL OUTLAYS	6,287	172	0	94,644	94,644
999.00 APPROPRIATION TO FUND BAL	. 0	15,657	5,634	0	
DEBT SERVICE .	0	15,657	5,634	0	
DEPARTMENTAL TOTAL	175,310	171,266	168,100	254,476	254,476

# HOSPITAL FUND



The Hospital Fund derives its authority from the Albion City Charter. Much like the City's Enterprise Funds, the Hospital Fund receives its support through sales of its health care services to Albion area residents. It is operated by a nine-member board of trustees of which three members are City Council members.

The following summary of the Hospital Fund operations is indicative of the services they provide to the community and the revenues generated from those services.



#### ALBION DEPARTMENT OF HOSPITALS .

DBA

ALBION COMMUNITY HOSPITAL

1994 BUDGET PACKAGE

FOR

CITY COUNCIL

OF

THE CITY OF ALBION, MICHIGAN

December 1, 1993

Albion City Council City of Albion 112 West Cass Street Albion, Michigan 49224

Dear Councilmember:

Enclosed you will find, for your review, a copy of the 1994 Operating Budget for Albion Community Hospital.

The budget was prepared with input from individual department managers and was put through a rigorous review session to justify the expense levels requested. The 1994 request was adjusted based on this review and reflects a reasonable, justified, and required expense level necessary to continue to provide quality care to the greater Albion community.

The following assumptions with regards to revenue were made:

We have assumed flat revenue throughout the organization, with the following exceptions:

- a decrease in room revenue throughout the organization
- in Dr. Pouliot's practice we projected a \$ 96,385,00 increase over 1993
- we are projecting a \$ 73,000,00 revenue stream from the Village Family Health Center in Concord
- \$ 306,186.00 in revenue from the Keefer Office (formerly M.S. Daly's)
- increase of \$ 176, 110.00 in cardiac catheterization procedures, with an increase in volume to 144 procedures annually
- increase in physical therapy revenue of \$ 212,775.12, reflecting volume based on full staffing in the department, that has been evident over the past few months
- \$ 40,000.00 in home health care revenues, also reflecting patterns since August of this year, and projecting those volumes forward
- \$ 21,600.00 increase in cafeteria revenue, reflecting the additional hours that the cafeteria is open servicing the evening shifts and also the increased usage of the cafeteria since the announcement to the public that the cafeteria was open for their use
- with the addition of SPECT camera services at the facility, we are budgeting 33 procedures for the year, which allow us to break even the first year

Our expense assumptions are as follows:

Going through the budgeting process we have cut eight (8) FTE's for a savings of \$ 169,000.00. In the emergency department, by hiring our own physicians and bringing the staffing levels in the ICU to proper levels we will be able to reduce our costs in those areas at \$ 102,938.00 per year. We have also made "across the board" spending cuts in all expense areas in all departments. Items that have been included in this budget are the new information system, additional expenditures to bring the physical plant into a better state of repair, continued remodeling of patient rooms and also expenses relating to the recruitment of physicians.

If you should have any questions relating to the assumptions in this budget or over the budget itself, please feel free to contact me.

Respectfully submitted,

Jeffrey S. Allison, Chief Financial Officer

JSA/jlc

Encl.

#### CAPITAL BUDGETS

DEPARTMENT	K377	PUR	COST	TOTAL	RENOVATION	LIST A	LIST B ###################################	LIST C	DISREGARDED
ACCOUNTING	YEAR TO DATE PACKAGE FOR KRONOS 458 DECOLLATOR		2,995 649						2,995 649
ACCOUNTING				\$3,644	0	0	0	0	3644
ANESTHES1A	ANESTHESIA MACHINE WITH MONITORS		27,600			27,600			
ANESTHESIA				\$27,600	\$0	\$27,600	\$0	\$0	\$0
CARDIO CARDIO	PULNONARY FUNC. MACH PULSE DXIMETER H/ PRINTE	i.R	27,000 1,800			27,000	1,800		
CARDIO				\$28,800	\$0	\$27,000	\$1,800	\$0	\$0
CONCORD OFFICE CONCORD OFFICE CONCORD OFFICE	ULTRA SOUND STETHOSCOPE INFANT SCALE HYFACATOR		600 250 900						600 250 900
CONCORD OFFICE		•		\$1,750	0	0	0	0	1,750
DIETARY DIETARY DIETARY	ICE MACHINE WALK-IN FREEZER DOOR TDASTER		2,100 800 500			2,100	500		800
DIETARY DIETARY DIETARY DIETARY	NICROWAVE OVEN (2) TELEPHONES OVEN W/GRILL OVEN W/BURNER		800 100 3,500 3,500			800 3,500	3,500		100
DIETARY DIETARY	ICE MACHINE (BACK) UPRIGHT FREEZER		3,500 1,800			•		3,500 1,800	
DIETARY	•			\$16,600	0	6,400	4,000	5,300	900
ENVIROMENTAL SER	28 IN COMMERCIAL GRADE VACUUM WET VAC COMMERCIAL GRADE AIR BLOWER UNIT (2)	Ξ	1,500 1,500 700			1,500 1,500	·		700
ENVIROMENTAL SERV	ICE			\$3,700	0	3,000	0	0	700

### CAPITAL BUDGETS

DEPARTMENT	ITEM PUR	COST	TOTAL	RENOVATION	LIST A	LIST B	LIST C	DISREGARDED
*************	<del>.</del>	*********	*********	**********	********	********	******	************
ER ER ER	BLOOD PRESSURE/PULSE MONITOR ABBOTT PUMP RENOVATION	4,800 3,558 1,484		1,484	3,558	4,800		
ER	•		\$9,842	1,484	3,558	4,800	(	0
HOME HEALTH CARE	(3) SEMI-ELEC. BEDS (10) CONCENTRATORS	2,016 9,900				2,016 9,900		
HOME HEALTH CARE			\$11,915	0	0	11,916	(	0
ICU	MONITORING SYSTEM ABBOTT IV FUNP BLOOD PRESSURE/PULSE DX	38,000 3,558 4,800			38,000	3,558 4,800		
ICA	PEGGS I NEGOGIETI GEGE GA	7,000	\$46.358	0	38,000	8,358	0	0
LAB LAB LAB	BLOOD CELL COUNTER URINALYSIS STRIP READER NICROSCOPE SM/LUX	65,000 2,000 650			2,000 <i>6</i> 50	65,000		
LAB			\$67,650	0	2,650	65,000	0	0
HED/SURGICAL MED/SURGICAL	OBESE WHEELCHAIR GERIATRIC/CARDIAC CHAIR	800 1,000			800 1,000			
NED/SURGICAL			\$1,800	. 0	1,800	0	0	0
08 08	U S DOPPLER ADDRESSBGRAPH	575 489				575 489		
08			\$1,064	0	0	1,064	0	0

CAPITAL BUDGETS 

DEPARTMENT	aug Kati		TOTAL	RENDVATION	LIST A	LIST B	LIST C	DISREGARDED
OR	VIDEO COLONSCOPE VIDEO BASTROSCOPE CHOLEDOCHOSCOPE (2) CARIDAC MONITORS (2) STRYLCER CAMERA STERIS SYSTEM PORTABLE FIBEROPTIC LITE ESU UNIT ENDOSCOPY CABINET FLEX CYSTOSCOPE	16,000 14,600 11,000 16,400 16,000 18,995 3,000 8,000 1,650 6,950			16,400 8,000 18,995	16,000 14,600 11,000 8,000 3,000 8,000	6,950	
QR			\$112,595	0	45,045	60,600	6,950	0
PATIENT ACCOUNTING	MODULAR FURNITURE	25,000						25,000
PATIENT ACCOUNTING	<b>}</b> ·		\$25,000	0	0	0	Û	25,000
PHARMACY	LAMINEAR FLOW HEAD VERITCAL FLOW	3,500			3,500			
PHARMACY			3,500	0	3,500	0	0	0
PHYSICAL THERAPY PHYSICAL THERAPY PHYSICAL THERAPY	NEURONUSCULAR ELEC STINULATO CYBEX 6000 ISO-STATION 8-200 BACK MACHI	47,988			685	47,988 69,600		
PHYSICAL THERAPY			\$118,273	. 0	685	117,588	0	0
PLANT OPERATIONS - PLANT OPERATIONS - PLANT OPERATIONS	ROOF REPLACEMENT STORAGE BUILDING (22) BED RENOVATION REFRIDGERANT RECOVERY UNIT	110,000 45,000 16,500 2,500			110,000	45,000 2,500		
PLANT OPERATIONS			\$174,000	0	126,500	47,500	0	0
SUPERIOR ST OFFICE	AUTOCLAVE	1,300				1,300		
SUPERIOR ST OFFICE			1,300	0	0	1,300	0	0

#### CAPITAL BUDGETS

DEPARTMENT	ITER	PUR COST	TOTAL	RENOVATION	LIST A	LIST B		DISREGARDED
*************	} <del>}}}}********************************</del>	***********		***********	********	*******	*******	*********
RADIOLOGY RADIOLOGY RADIOLOGY RADIOLOGY	MAKNOGRAPHY CHAIR MAKHORGAPHY VIEW BOX PORTABLE X-RAY MACHINE VIEW BOXES	400 700 60,000 20,000			400 700 60,000	20,000		
RADIOLOGY			- \$81,100	0	61,100	20,000	0	0
REGISTRATION REGISTRATION	AFI 1200 CARD WRITER EMBOSSER	5,000				5,000		
REGISTRATION			\$5,00 <b>0</b>	. 0	0	5000	0	0
FACILITY WIDE	RENOVATIONS	40,000		40,000				
FACILITY WIDE			40,000	40,000	0	0	0	0
SCHEDULING	(4) PICTURES	800					. B00	
			\$800	0.	. 0	0	800	0
	TOTAL:		\$782,291	\$41,484	\$346,838	 \$348,926	\$13,050	\$31,994

Albion Community Hospital Summary Operating Budget

for FY1994

	BUDGET 93	PROJECTED 93	BUDGET 94
Room Revenue	\$3,773,146.00	\$3,117,879.38	\$2,931,444.63
Inpatient Revenue	\$7,669,762.00	\$6,451,400.72	\$6,455,200.72
Outpatient Revenue	\$7,409,073.00	\$8,105,304.73	\$9,131,185.78
Total Patient Service Revenue	\$18,851,981.00	\$17,674,584.83	\$18,517,831.13
Other Revenue	. \$145,317.00	\$71,870.40	\$91,965.80
Total Revenue	\$18,997,298.00	\$17,746,455.23	\$18,609,796.93
Deductions From Revenue	\$8,791,316.00	\$6,690,964.78	\$7,462,964.78
Net Revenue	\$10,205,982.00	\$11,055,490.45	\$11,146,832.15
EXPENSES:			
Wages and Salaries	\$4,717,801.00	\$5,133,814.25	\$5,250,612.25
Benefits	\$1,095,423.00	\$1,001,878.43	\$1,037,221.27
Supplies	\$206,749.00	\$279,491.95	\$206,143.00
Medical Supplies	\$904,924.00	\$862,774.05	\$757,050.00
Purchased Services/Professional Fees	\$1,844,520.00	\$2,295,138.15	\$2,029,973.80
Minor Equipment	\$183,415.00	\$271,157.63	\$295,870.00
Repairs / Maintenance Agreements	\$130,554.00	\$134,752.39	\$199,208.00
Operating Leases	\$184,391.00	\$257,955.22	\$500,395.92
Depreciation	\$330,000.00	\$330,000.00	\$330,000.00
Other	\$549,568.00	\$428,779.17	\$513,964.00
Total Expenses	\$10,147,345.00	\$10,995,741.22	\$11,120,438.23
Net Operating Profit/(Loss)	\$58,637.00	\$59,749.23	\$26,393.92

#### CAPITAL

#### OUTLAY

Capital Outlays: The General Fund has no operating capital outlays budgeted except the ADA items and the stabilization of the wall facing Berrien Street. Capital expenditures are budgeted for in the Major Streets Fund, Community Development Fund, Downtown Development Authority Fund, Sewer Fund, Water Fund and Equipment Fund. A summary of these expenditures is as follows:

- Major Streets: Local matched dollars have been allocated for the Cass Street bridge project and West Broadwell Street project.
- Community Development: Three streets will be rebuilt and three resurfaced using \$400,000 in grant funds awarded to the City in 1993.
- Downtown Development Authority: Street scape work and other related items using DDA bond proceeds and grant dollars mostly.
- 4. Sewer Fund: Lab equipment, 250,000 gallon sludge holding tank, purchase of a new sewer jet.
- Water Fund: Fourteen-inch cutoff saw, new roof on water department building, replace overhead door on side of building.
- 6. Equipment Fund: Purchase a front end loader, back hoe, mower with deck, radio repeater, and old sewer jet truck from the Sewer Department.
- 7. Albion Community Hospital Fund: Hospital Capital Outlays are identified within the Hospital Budget itself.

:mdj

_	1994 CAPIT	AL OL	JTLAY DETAIL SHEET			PAGE	· O	F	
·	CITY OF AL	BION	FUND NAME DEPT NAME		EWER IBLIC WO		IUMBER IUMBER	590	
	PRIORITY (1 IS HIGHEST)	QTY	DESCRIPTION		OST C	OTAL OST	TRADE VALUE	IN N	ET COST
	1.	1	Replace 1978 Chev. Pickup truck		. \$1	5,000	\$500		\$14,500
•	2.	1	Replace Lab Equipment		\$	5,000	•		\$ 5,000
	3.	1	250,000 gallon Sludge Holding tank		\$	110,000	•		\$110,000
	4.	1	Replace 1984 Jet Truc	k	\$	150,000	\$30,000		\$120,000
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TOTAL

. 1994 CAPIT	AL OL	ITLAY DETAIL SHEET	•	PAGE	OF	
CITY OF AL	BION		WATER PUBLIC WO		UMBER 591 UMBER	
PRIORITY (1 IS HIGHEST)	QTY	DESCRIPTION	UNIT			NET COST
- 1.	1	14" cut off saw for Water main repair	\$	1,200		\$1,200
2.	1	New roof on Water Dept Building	\$	\$10,000		\$10,000
3.	1	Replace overhead door on south side of buildin		\$1,100	·	\$1,100
4.	1	Old Water Dept Building (demolish or repair roc	1 1	\$10,000		\$10,000
•						
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TOTAL

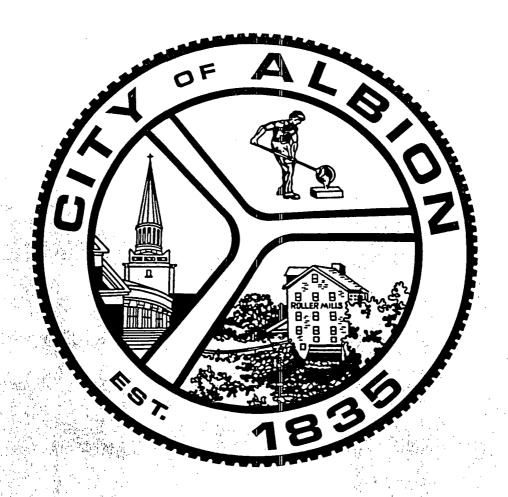
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1994 CAPITAL OUTLAY DETAIL SHEE	1994	CAPITAL	OUTLAY	DETAIL	SHEET
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PAGE 5 OF 5

CITY OF	ALBION	FUND NAME DEPT NAME	EQUIPME STREET	ENT	NUMBER -661	<u>-</u>
PRIORI (1 IS HIGHE	1 1	DESCRIPTION	UNIT	TOTAL COST	TRADE IN VALUE	NET COST
1.	1	Front End Loader		\$54,000	\$10,000	\$44,000°
2.	. 1	H513 GR300 Repeater (to improve radio transfer)		\$ 3,200	0	\$ 3,200
3.	1	Mower with Deck		\$18,000	0	\$18,000
4.	1	Back Hoe		\$37,444	\$10,000	\$27,444
5.	1	Dump Truck with Plows underbody & front		\$35,000	0	\$35,500
6.	1	Street Sweeper		\$90,000	.\$10,000	\$80,000
7.	1	Storage Building Salt-Gravel/Equipment		\$20,000	0	\$20,000
8.	1	Leaf Collector		\$30,000	0	\$30,000
9.	1	Pickup Truck		\$15,000	0	\$15,000
•	·	•				
	-			•		
	•			î.,		
		· · · · · · · · · · · · · · · · · · ·		ļ		

# 1994 ANNUAL BUDGET



APPENDIX

# THE CITY OF ALBION, MICHIGAN Founded 1835

LOIS McCLURE
Mayor

RONALD GANT Mayor Pro Tempore

JEAN P. ALEXANDER KEN K. WAITO JACK HOAGLIN

ROBERT L. THOMAS
MICHAEL WILLIAMS

## Council Members

RALPH A. LANGE, City Manager

MICHAEL P. BOFF, <u>President</u>, <u>Albion Community Hospital</u>

JAMES P. BONAMY, <u>City Clerk</u>, <u>City Treasurer and Finance Director</u>

DORIS BORTHWICK, <u>City Assessor</u>

JOHN D.R. CLARK, Assistant to the City Manager/Personnel Director
TILLMAN CORNELIUS, Director of Recreation

JAMES J. GRAHAM, City Inspector

HAROLD L. HOAGLIN, Director of Public Safety

RICHARD R. NIEDIECK, <u>Executive Director of Economic Development</u>
WILLIAM C. RIESKE III, AICP, <u>Director of Planning and CD</u>
CHARLES A. ROBISON, City Attorney

LEROY A. SCHMIDT, Director of Public Works and City Engineer
KAREN SHERRARD, City Librarian

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## CITY OF ALBION

112 West Cass Street ALBION, MICHIGAN 49224



RALPH A. LANGE CITY MANAGER

January 14, 1994

The Honorable Lois McClure, Mayor Members of the City Council

RF:

1994 BUDGET APPENDIX

Dear Mayor and Members of Council:

The Budget Appendix is meant to supplement the information presented in the Budget Summary by providing visual and written explanations for the numbers presented in the Budget Summary document. The information in this Budget Appendix document is divided into three sub-sections:

<u>Section One</u>: Entitled 1994 Budget Summary presents fund and cash balances for the City's many operations and depicts a variety of budget information in graph and chart form.

<u>Section Two</u>: Entitled General Information provides a variety of additional information ranging from the Manager's Message in the first proposed budget to information on the City's bonded debt.

Section Three: Entitled "Rebuild Albion," documents the massive reduction in dollars adjusted for inflation the City can spend to provide essential services to the citizens of Albion. The City government's loss of real buying power provides the reader with the most compelling explanation as to why City government must continually make every tax payer dollar go further and why a positive "Rebuild Albion" vote on March 8, 1994 is so critical to the future of Albion.

It is my intention that by making the 1994 Budget Appendix available to the citizens of Albion, it will provide additional insight and understanding into how Albion's City government operates and what it is planning to accomplish in 1994.

Mayor McClure and Members of Council RE: 1994 BUDGET APPENDIX January 14, 1994 - Page 2

Again, I want to thank the Mayor and Council, City staff and Mr. James P. Bonamy for supporting my efforts to make the entire 1994 budget process as productive as possible, realizing accurately predicting future local government revenues have become an almost impossible assignment for the members of City staff.

Sincerely,

Kalph a. Lange

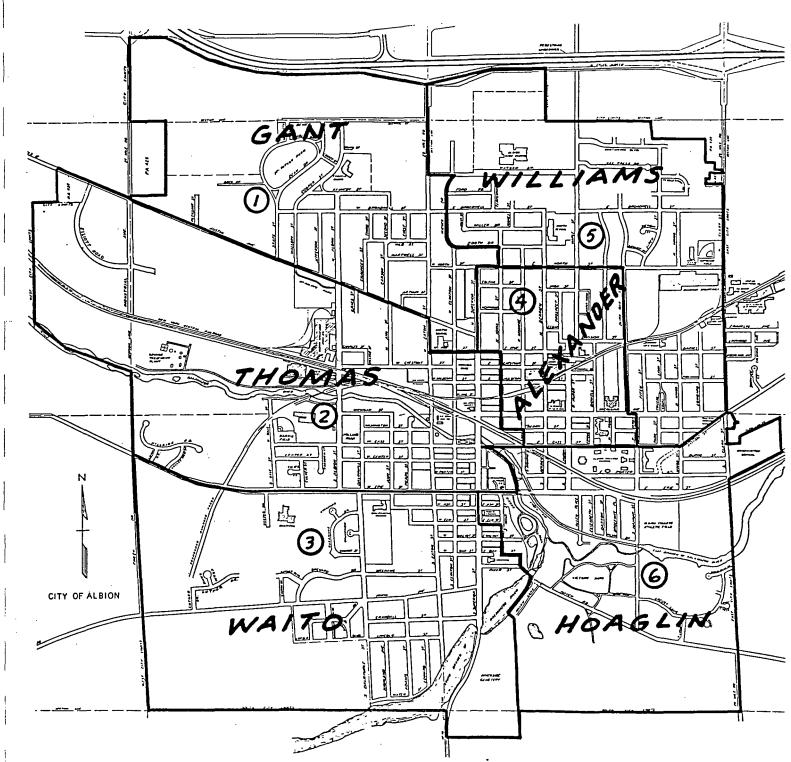
Ralph A. Lange

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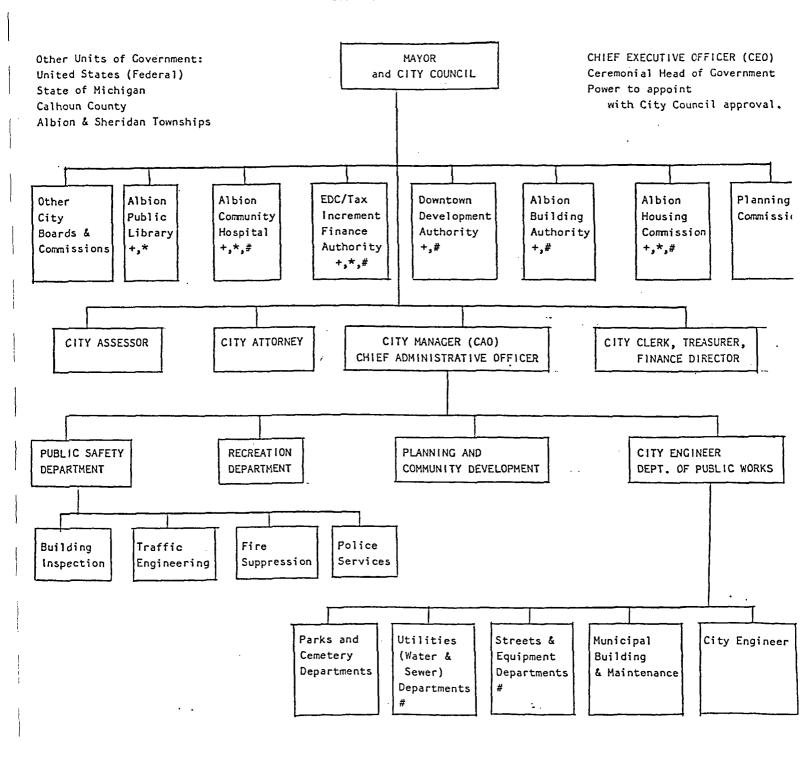
#### CITY OF ALBION

#### PRECINCT MAP



MAYOR: M'CLURE

# CITY OF ALBION CITY-WIDE ORGANIZATION CHART



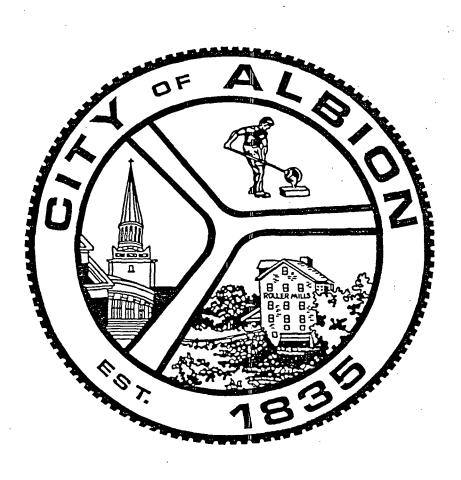
#### Legend:

- + Has own Board of Directors
- \* Has exclusively dedicated staff
- # Majority of revenue derived from non-General Fund sources

RAL/mdj 1/28/90

# 1994 BUDGET

**SUMMARY** 



CITY OF ALBION FUND BALANCE ANALYSIS

1994 BUDGET update 12/1/93

\*\*\*\*FISCAL\*\*\*\*
\*\*\*\*\*1993\*\*\*\*

NO.		FUND BALANCE 1/1/93	TOTAL PROJECTED REVENUE	TOTAL AVAILABLE RESOURCES	TOTAL PROJECTED EXPENDITURES	FUND BALANCE 12/31/93
1Ø1	General Fund: Unencumbered Bldg. Reserve Other Encumbered	207,769 198,219 76,795	3,423,136	3,630,905 198,219 76,795	3,518,925 20,000	111,980 178,219 76,795
	Total	482,783	3,423,136	3,905,919	3,538,925	366,994
202	Major Streets Fund	(629)	). 387 <b>,</b> 370	386,741	371,816	14,925
203	Local Streets Fund	(8,116	187,518	179,402	158,140	21,262
226	Solid Waste Fund	Ø	69,834	69,834	23,897	45 <b>,</b> 937
250	Community Developme	nt (6,641)	217,331	210,690	234,908	(24,218)
267	Drug Law Enforce.	10,183	12,163	22,346	5,200	17,146
268	Library Operations	54,010	311,446	365,456	320,388	45,068
. 296	Cemetery Trust	277,112	11,000	288,112	8,000	280,112
515	EDC/TIFA Fund	216,179	339,792	555,971	222,920	333,051
520	DDA Fund Unencumbered DDA Bond Reserve	103,710 522,007	58,188 10,172	•	•	46,345 433,392
	Total DDA	625,717	68,360	694,077	214,340	479,737
569	Albion Bldg. Auth.	1,585,253	271,335	1,856,588	243,932	1,612,656
590	Sewer Fund	5,521,722	798,882	6,320,604	819,454	5,501,150
591	Water Fund	1,318,411	431,642	1,750,053	481,323	1,268,730
615	Revolving Loan Fund	135,774	18,332	154,106	152,500	1,606
661	Equipment Fund	144,424	171,266	315,690	155,609	160,081
722	Library Trust Fund	77,216	5,700	82,916	2,000	80,916

CITY OF ALBION FUND BALANCE ANALYSIS

\*\*\*\*FISCAL\*\*\*\* \*\*\*\*\*1994\*\*\*\*

1994 BUDGET update 12/10/93 NO. FUND TOTAL TOTAL TOTAL FUND FUND PROJECTED PROJECTED AVAILABLE BALANCE BALANCE 1/1/94 REVENUE RESOURCES EXPENDITURE 12/31/94 101 General Fund: 111,980 3,475,723 3,587,703 3,509,381 78,322 Unencumbered Bldg. Reserve 178,219 178,219 178,219 76.795 Other Encumbered 76,795 76,795 3,687,600 366,994 3.475.723 3,842,717 155,117 Total 14,925 441.150 456,075 434.800 21.275 202 Major Streets Fund 21,262 168,760 190,022 177,619 12,403 203 Local Streets Fund 45,937 45,937 226 Solid Waste Fund 34.373 11.564 250 Community Development (24,218) 553.500 529,282 583,346 (54.064)17,146 12,163 29,309 14,200 15,109 267 Drug Law Enforce. 268 Library Operations 45,068 294,**00**9 339,077 304,932 34,145 296 Cemetery Trust 280,112 10,000 290,112 7,000 283,112 517.361 515 EDC/TIFA Fund 333.051 184.310 184,310 333.051 520 DDA Fund 1,556 Unencumbered 46.345 199,871 246,216 244.660 7,500 DDA Bond Reserve 433,392 440.892 380,000 60,892 Total DDA 479.737 207,371 687,108 624,660 62,448 569 Albion Bldg. Auth. 1,612,656 259,165 1,871,821 198,775 1,673,046 6,357,864 1,085,742 5,501,150 856,714 590 Sewer Fund 5,272,122 1,268,730 522,760 1,791,490 519,458 1.272,032 591 Water Fund 22,596 615 Revolving Loan Fund 1,606 24,202 202,500 (178, 298)661 Equipment Fund 160,081 168,100 328,181 254,476 73,705 722 Library Trust Fund 80,916 2,300 83,216 2,000 81,216 Ø Ø Ø - Hospital Fund

CITY OF ALBION CASH BALANCE ANALYSIS \*\*\*\*\*ISCAL\*\*\*\* \*\*\*\*\*1993\*\*\*\*

1994 BUDGET update 12/1/93

NO.	FUND	CASH BALANCE 1/1/93	TOTAL PROJECTED REVENUE	TOTAL AVAILABLE RESOURCES	TOTAL PROJECTED EXPENDITURES	CASH BALANCE 12/31/93
101	General Fund:	452,053	3,423,136	3,875,189	3,538,925	336,264
202	Major Streets Fund	24,127	387,370	411,497	371,816	39,681
203	Local Streets Fund	16,242	187,518	203,760	158,140	45,620
226	Solid Waste Fund	Ø	69,834	69,834	23,897	45,937
250	Community Developme	ent 130,708	217,331	348,039	234,908	113,131
267	Drug Law Enforce.	11,314	12,163	23,477	5,200	18,277
268	Library Operations	54,611	311,446	366,057	320,388	45,669
296	Cemetery Trust	275,800	11,000	286,800	8,000	278,800
515	EDC/TIFA Fund	75,610	339,792	415,402	222,920	192,482
520	DDA Fund	581,812	68,360	650,172	214,340	435,832
569	Albion Bldg. Auth.	1,563,298	271,335	1,834,633	243,932	1,590,701
590	Sewer Fund	598,407	798,882	1,397,289	819,454	577,835
591	Water Fund	245,993	431,642	677,635	481,323	196,312
615	Revolving Loan Fund	307,779	18,332	326,111	152,500	173,611
661	Equipment Fund	69,019	171,266	240,285	155,609	84,676
722	Library Trust Fund	76,737	5,700	82,437	2,000	80,437

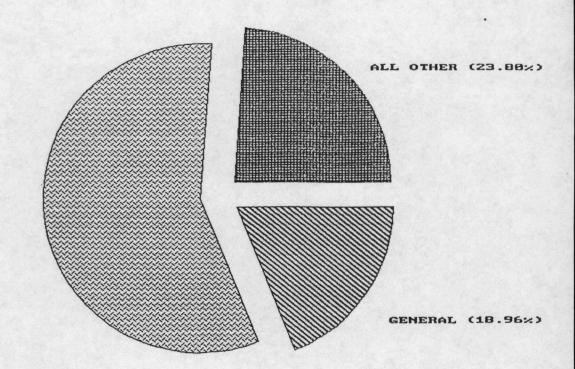
CITY OF ALBION CASH BALANCE ANALYSIS

\*\*\*\*FISCAL\*\*\*\* \*\*\*\*\*1994\*\*\*\*

1994 BUDGET : update 12/10/93

NO.	FUND	CASH BALANCE 1/1/94	TOTAL PROJECTED REVENUE	TOTAL AVAILABLE RESOURCES	TOTAL PROJECTED EXPENDITURE	CASH BALANCE 12/31/94
101	General Fund:	336,264	3,475,723	3,811,987	3,687,600	124,387
202	Major Streets Fund	39,681	441,150	480,831	434,800	46,031
203	Local Streets Fund	45,620	168,760	214,380	177,619	36,761
226	Solid Waste Fund	45,937	Ø	45,937	34,373	11,564
250	Community Developme	ent 113,131	553,500	666,631	583,346	83,285
267	Drug Law Enforce.	18,277	12,163	30,440	14,200	16,240
268	Library Operations	45,669	294,009	339,678	304,932	34,746
296	Cemetery Trust	278,800	10,000	288,800	7,000	281,800
515	EDC/TIFA Fund	192,482	184,310	376,792	184,310	192,482
520	DDA Fund	435,832	207,371	643,203	624,660	18,543
569	Albion Bldg. Auth.	1,590,701	259,165	1,849,866	198,775	1,651,091
590	Sewer Fund	577,835	856,714	1,434,549	1,085,742	348,807
591	Water Fund	196,312	522,76 <b>0</b>	719,072	519,458	199,614
615	Revolving Loan Fund	173,611	22,596	196,207	202,500	(6,293)
661	Equipment Fund	84,676	168,100	252,776	254,476	(1,700)
722	Library Trust Fund	80,437	2,300	82,737	2,000	80,737
****	Hospital Fund	Ø	Ø	Ø	. Ø	Ø

# CITY OF ALBION - 1994 BUDGET MAJOR FUND RELATIONSHIPS



HOSPITAL (57.25%)

TOTAL = \$19,425,229

CITY OF ALBION ALL FUNDS REVIEW

1 GENERAL

2 HOSPITAL

3 ALL OTHER

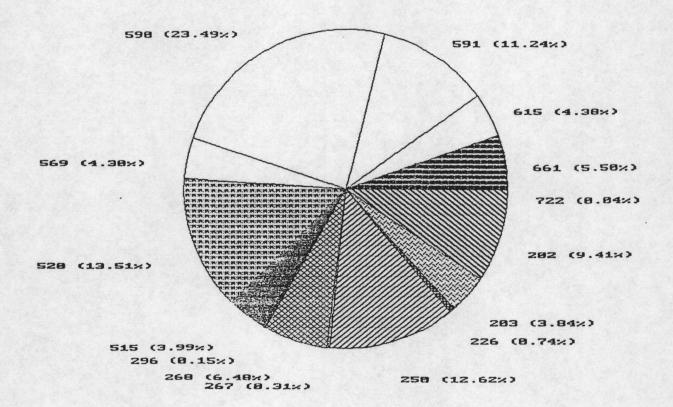
ALL FUNDS

3,470,223 3,682,100 11,146,832 11,120,438

3,697,398 4,622,691

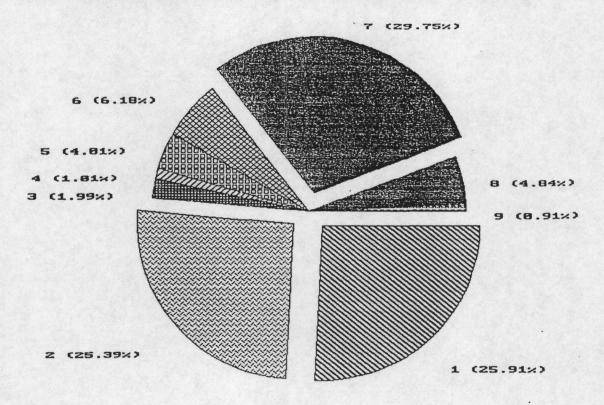
18,314,453 19,425,229

# CITY OF ALBION - 1994 BUDGET NOT GENERAL OR HOSPITAL FUNDS



CITY OF ALBION ALL FUNDS REVIEW	REVENUE	EXPENDITURES
101 GENERAL FUND 202 MAJOR STREETS 203 LOCAL STREETS 226 SOLID WASTE 250 COMMUNITY DEVELOPMENT 267 DRUG LAW ENFORCEMENT 268 LIBRARY OPERATIONS	3,470,223 441,150 168,760 0 553,500 12,163 288,509	3,682,100 434,800 177,619 34,373 583,346 14,200 299,432
296 CEMETERY TRUST 515 EDC/TIFA 520 DOWNTOWN DEV. AUTHORITY . 569 ALBION BLDG. AUTHORITY 590 SEWER 591 WATER 615 REVOLVING LOAN 661 EQUIPMENT 722 LIBRARY TRUST * HOSPITAL FUND	10,000 184,310 207,371 259,165 856,714 522,760 22,596 168,100 2,300	

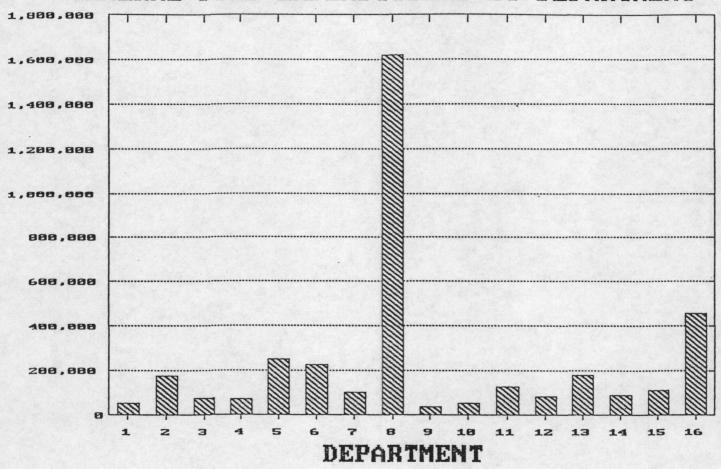
## CITY OF ALBION - 1994 BUDGET GENERAL FUND REVENUE BY SOURCE



### TOTAL = \$3,682,100

GENERAL FUND REVENUE	1994
1 TAXES & FEES 2 INCOME TAXES 3 PERMITS AND FEES 4 RENT, INTEREST, DIVIDENDS 5 DEPT. REVENUE & GRANTS 6 CONTRIB. FROM OTHER FUNDS 7 STATE SHARED REVENUE 8 MUN. BLDG. RES. USED. 9 FUND BALANCE USED	954,000 935,000 73,350 37,250 147,550 227,524 1,095,549 178,219 33,658
TOTAL REVENUE .	3,682,100

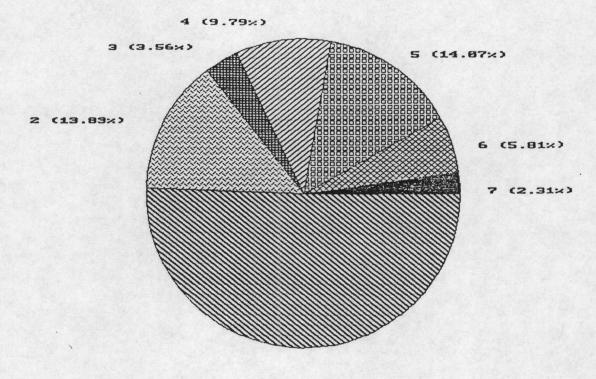
# CITY OF ALBION - 1994 BUDGET GENERAL FUND EXPENDITURES BY DEPARTMENT



#### GENERAL FUND EXPENDITURES BY DEPARTMENT

1	CITY COUNCIL	50,036
2	CITY MANAGER	174,969
3	CITY ASSESSOR	74,272
4	CITY ATTORNEY	67,550
5	CLERK/TREASURY/FINANCE	247,626
6	MUNICIPAL BUILDING	223,922
7	CEMETERY	101,559
8	PUBLIC SAFETY	1,618,598
9	SCHOOL LIAISON OFFICER	36,474
10	INSPECTIONS	48,335
	CITY MAINTENANCE	123,800
12	CITY ENGINEER	82,614
13	PARKS	179,089
14	RECREATION	89,513
15		107,559
16	GENERAL APPROPRIATIONS	456,184
	TOTAL EXPENDITURES	3,682,100

## CITY OF ALBION - 1994 BUDGET GENERAL FUND EXPENDITURES BY TYPE



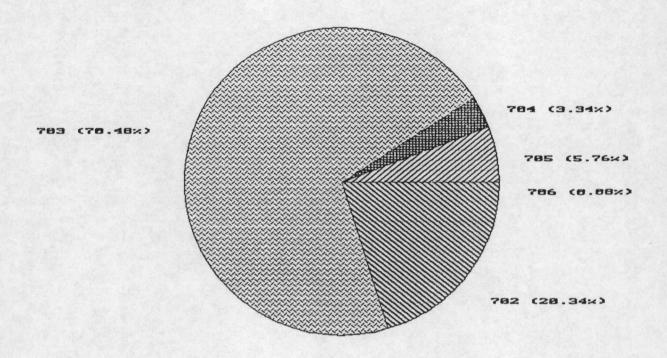
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# TOTAL EXPENDITURES = \$3,682,100

GENERAL FUND EXPENDITURES BY TYPE

1 SALARIES	1,864,344	50.63%
2 FRINGE BENEFITS	509,146	13.83%
3 SUPPLIES & CHARGES	131,087	3.56%
4 CONTRACTUAL SERVICES	360,625	9.79%
5 MISCELLANEOUS CHARGES	517,898	14.07%
6 CONTRIBUTION TO LIBRARY	214,000	5.81%
7 UNION STEEL BLDG. REPAIR	85,000	2.31%
8 CAPITAL OUTLAY .	Ø	0.00%
9 DEBT SERVICE	0	0.00%
TOTAL EXPENDITURES	3,682,100	100.00%

### CITY OF ALBION - 1994 BUDGET GENERAL FUND SALARIES BY TYPE

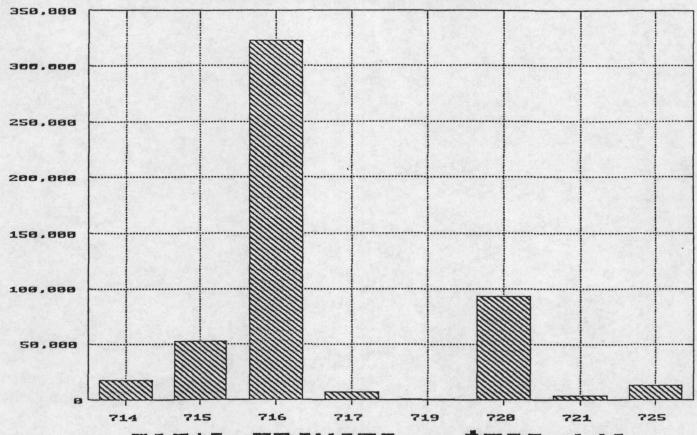


# TOTAL SALARIES = \$1,864,344

GENERAL FUND PERSONNEL COSTS

702	SALARIES -	SUPERVISORS	379,250
703	SALARIES -	REGULAR	1,313,964
704	SALARIES -	PART TIME	62,280
705	SALARIES -	OVERTIME	107,450
706	MISC INTER	FUND SALARIES	1,400
	SUBTOTAL -	SALARIES .	1,864,344

## CITY OF ALBION - 1994 BUDGET GENERAL FUND FRINGE EXPENSES

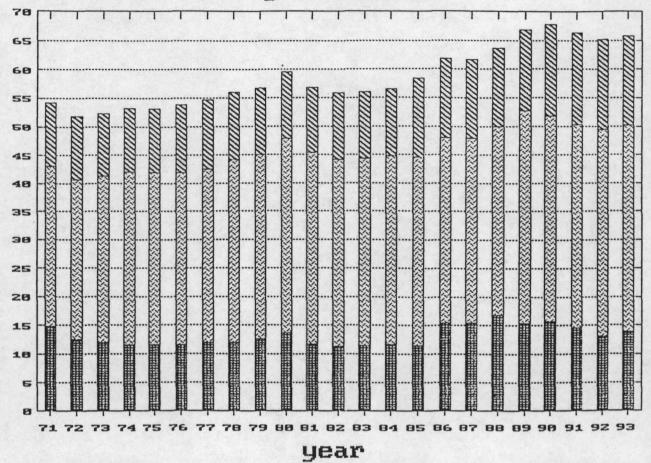


TOTAL FRINGES = \$509,146

GENERAL FUND PERSONNEL COSTS

714	MEDICARE	17,340
715	F. I. C. A.	52,278
716	HOSPITALIZATION INSURANCE	323,048
717	LIFE INSURANCE	6,874
719.01	TUITION REIMBURSEMENT	500
720	WORKER COMPENSATION INS.	92,860
721	UNEMPLOYMENT COMP. INS.	3,396
725	CLOTHING ALLOWANCE	12,850
	SUBTOTAL - FRINGES	509,146

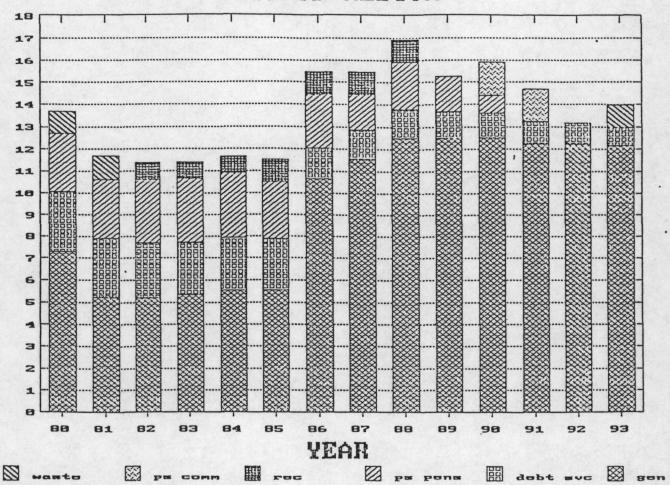
# property tax millage history city of albion



DOODCOTY	TAV	MILI	ACC

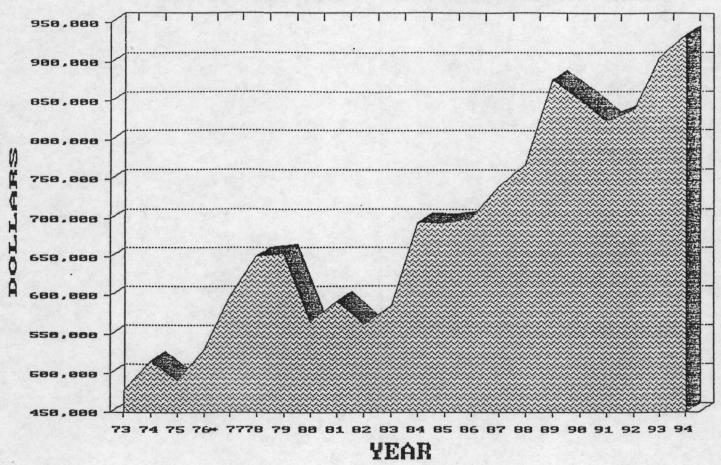
PROPERTY TAX MILLAGE					
				COUNTY &	TOTAL
YEAR		CITY	ALB. SCHOOLS	ALL OTHER	MILLAGE
	1971	14.7210	28.3000	11.1800	54.2010
	1972	12.5500	28.0000	11.3200	51.8700
	1973	11.9800	29.1800	11.0200	52.1800
	1974	11.5200	30.2800	11.2700	53.0700
	1975	11.5400	30.1300	11.2700	52.9400
	1976	11.5400	30.1300	12.1600	53.8300
	1977	12.0100	30.4300	12.1600	54.6000
	1978	12.0100	32.0000	11.9000	55.9100
	1979	12.7200	32.3000	11.6730	56.6930
	1980	13.6597	34.0500	11.7700	59.4797
	1981	11.6584	33.5000	11.5500	56.7084
	1982	11.3158	32.7300	11.7700	55.8158
	1983	11.3690	32.8700	11.7300	55.9690
	1984	11.6425	33.0100	11.6700	56.3225
	1985	11.4694	33.0970	13.7700	58.3364
	1986	15.4694	32.5470	13.7600	61.7764
	1987	15.4694	32.4690	13.7100	61.6484
	1988	16.9043	32.9150	13.7350	63.5543
	1989	15.2415	37.3170	14.2500	66.8085
	1990	15.8940	35.8170	16.2583	67.9693
	1991	14.6666	35.6159	16.1027	66.3852
	1992	13.1319	36.1800	15.9174	65.2293
	1993	13.9582	36.1800	15.6443	65.7825

# 1980-1993 CITY MILLAGE CITY OF ALBION



		CITY PROPER	TY TAX MILLA	GE .					TOTAL
		GENERAL	PUB. SAF.	RECREATION	SOLID	PUB. S	AF.	DEBT	CITY
YEAR		OPERATIONS	PENSION		WASTE	COMM.	SYS.	SERVICE	MILLAGE
	1980	7.3049	2.5082		1.0007			2.7459	13.6597
	1381	5.227	2.6744		1.0866			2.6704	11.6584
	1982		2.8326	0.75	1.0000			2.4993	11.3158
	1983							2.39	11.369
	1984	5.552	2.9514	0.75				2.3891	11.6425
	1985	5.552	2.5955	1				2.3219	11.4694
	1986	10.6334	2.438	1				1.398	15.4694
	1997	11.534	1.6174	1				1.318	15.4694
	1388	12.5	2.8993	1			•	1.305	16.9043
	1389	12.4925	1.574					1.175	15.2415
	1990	12.5	.811				1.5	1.083	15,8940
	1991	12.2113				1	.4654	0.9899	14.6665
	1992	12.2113						0.9206	13.1319
	1993				1			0.8119	13.9582

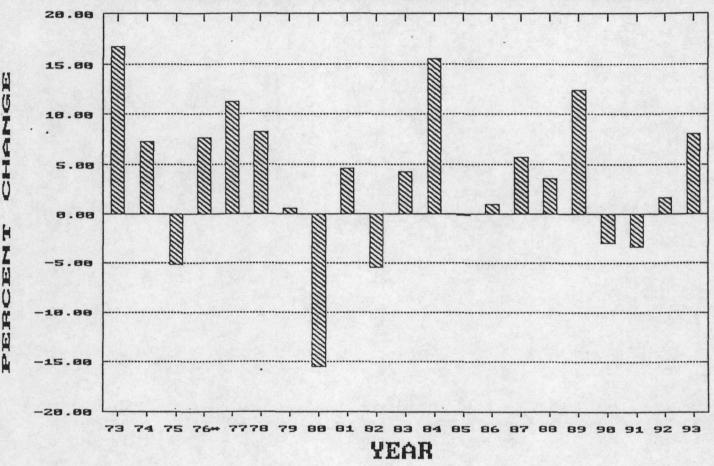
# INCOME TAX REVENUE HISTORY CITY OF ALBION - 1973 THROUGH 1994



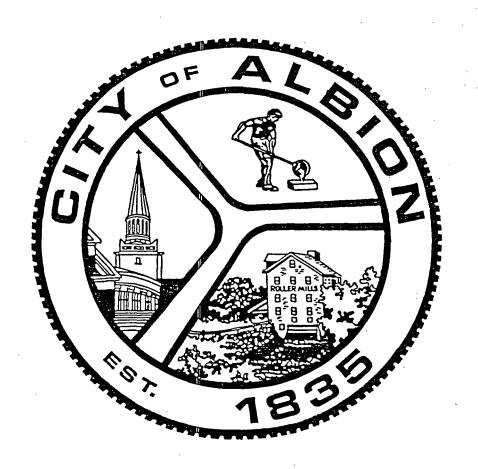
INCOME	TAX	REVENUE
YEAR	RE	VENUE
	73	478,994
	74	516,030
	75	490,399
	76	530,573
*	77	497,696
	78	650,119
	79	653,538
	80	565,758
	81	592,730
	82	562,258
	83	586,881
	84	694,801
	85	693,637
	86	699,837
	87	741,744
	88	768,728
	89	877,464
	90	851,743
	91	824,056
	92	837,642
	93	905,000
	94	935,000

19

# INCOME TAX CHANGE BY YEAR IN > COMPARED TO PRIOR YEAR - 1973-1993



# GENERAL INFORMATION



### CITY OF ALBION

112 West Cass Street ALBION, MICHIGAN 49224



RALPH A. LANGE CITY MANAGER

October 26, 1993

Mayor Lois McClure Members of the City Council

RE: 1994 PROPOSED BUDGET

Dear Mayor and Members of Council:

#### Introduction to the Budget

The appearance and features of the 1994 proposed budget follow last years proposed budget format except as follows:

The vertical computer generated budget sheets have been changed relative to last years City budget in order to make this years budget easier to work with.

There are five vertical columns in this years proposed budget versus four columns in last years budget.

1992 actual revenues or expenditures: Is as described.

1993 projected: Represents the staff's best estimates relative to what each line item revenue or expense will be as of December 31, 1993.

1994 requested: Represents the City staff's original revenue estimates or expenditure requests for 1994.

1994 recommended: Represents the City Manager's recommended revenue estimates or expenditures requests for 1994.

1994 approved: Is blank as proposed. When filled in, it will represent City Council's approved revenue estimates or expenditures for 1994.

All budgets pages this year will be presented on white paper. The Major Funds divider pages, Fund Categories divider pages, Budgetary Analysis and Supplements and Notes pages will be present in this years budget. Department and Minor Funds divider pages will be present in this years budget also.

One department has been re-introduced to the General Fund. The Inspection Department has been once again set up as an independent department. This change makes good sense within the City's current organizational structure. As a result of the closing of a part of Berrien Street, due to the deteriorated condition of the southwest corner of old Union Steel plant number 1 and burned out but still standing abandoned houses, City Council voted in 1993 to levy one mill for Solid Waste. This Solid Waste money must be accounted for in its own separate fund, therefore, a Solid Waste Fund has been added to this years budget. The repair of the old Union Steel plant #1 wall is budgeted in the General Fund appropriation section of this budget for \$85,000.00.

As was the case with last years budget, the backup material for several minor budgets is not ready at this time. This budget is constructed in such a way that it is easy to add additional materials to it after distribution. As was the case last year, the budget for Albion Community Hospital is not included in this document at this time.

Employee wage expenditures are easier to budget for this year compared to last year because we settled three of four union contracts IUOE, AFSCME (through 1995) and POLC (through 1996). In keeping with the pattern set by the IUOE and AFSCME contracts, I am recommending and budgeting for a 3% pay raise for all non-union employees. The three administrative officers pay adjustments are determined directly by City Council. The POAM contract is still under negotiation at this time. A small factor is included in this proposed budget to account for a pay raise in the POAM contract for 1993 and 1994. The City's employees are its most valuable asset.

In order to save time, I have not included departmental and fund organization charts or goal and objective statements. I have included our proposed City Mission Statement which I am requesting City Council to adopt as a part of its final 1994 budget.

There are <u>no</u> proposed capital equipment items in this years General Fund. In past years I have always attempted to apply some General Fund revenues to the purchase of new Capital Equipment (i.e., police cars and fire trucks) and the repair of City facilities (i.e., roof on a cemetery building). None are proposed except what will be spent out of Building Reserve Funds to meet Americans with Disabilities Act (ADA) mandates (i.e., City Hall elevator). The City should be in compliance with all ADA standards by the fall of 1994 but the cost will in all probability be the reduction of Municipal Building Reserve funds to \$0.

While we are discussing unfunded federal mandates, it should be noted that staff has informed me that the City must develop a composting capacity by March of 1994. I am not fully clear on what meeting this mandate will entail or cost the City but we will have a proposal for Council to review on this subject before March of 1994.

In order to present a balanced budget to City Council, I was forced to not replace two full-time positions since last year. They are Deputy Director of Public Works/City Engineer and a Parks Department worker. These reductions are dictated by balanced budget requirements, union contracts and who left the employ of the City in 1993.

The department heads requested General Fund Capital Equipment needs are included in their entirety in the Budget Analysis section of this budget. That list of needs is compounded by two documents supplied to City Council last year. I would ask all members of Council to bring these documents to all this years They are discussion of major sessions. and needs and Albion metropolitan area improvements issues Economic Development Handbook. Some Capital Expenditures are proposed in the Major Streets, Water, Sewer and Equipment funds. Some street and bridge work will be carried as a result of grants the City received in 1993. The Downtown Development Authority (DDA) will also continue with its projects in 1994 until its money runs out. We also should be ready with a final set of options to deal with our water quality concerns in very late 1993 or early 1994.

#### Budget Comments in General

The onslaught from the State of Michigan on Municipal Finances via Proposition "A" which failed and Senate Bill #1 which passed the State Legislature continues unabated. These uncertainties, combined with virtually no unrestricted General Fund balance. makes drawing up each years General Fund budget a miserable and relatively regressive exercise. All budget decisions are driven shrinking general fund budget revenues (as measured in I am conducting the City's retreat from constant dollars). providing its citizens with the high level of municipal services it has enjoyed over the years with great skill and efficiency but nevertheless I am conducting a retreat and will be forced to continue to do so unless new revenue sources are secured by the Fund. Please see Budget Analysis section, General program - Special Millages Memorandum #93-49 dated Albion" January 1, 1993. The memorandum's time-table is out of date but the stated needs are the same or greater today. One mill solid waste is again proposed for 1994. No other special millages are officially proposed in this budget.

I have presented City Council an essentially balanced budget. We are only short by the amount of Solid Waste Expenditures we could not get out of the General Fund in 1993 and 1994. The General Fund will secure this money in 1995. The rest of the imbalance is caused as a result of spending Municipal Building Reserve funds to pay for ADA mandates. It should also be noted that the repair of the old Union Steel wall is a one-time expense of \$85,000.

If the State of Michigan takes more than \$200,000 net from the City's General Fund or the City's Income Tax revenues are withdrawn somehow Mr. Bonamy and I have developed a workable contingency plan to meet this eventuality. Fortunately, this situation does not appear to be as likely as it was 30 days ago. Instead, our old established sources of revenue will be dried up a little at a time instead of all at once. See Budget Analysis section.

#### Conclusion

The point and purpose of this budget, as with last years budget, is to simply survive and maintain some level of quality service for Albion's citizens while not losing our most talented and dedicated City employees.

Even with all the General Fund cuts and total lack of Capital Equipment purchases (which cannot continue indefinitely Public Safety vehicles wearout) the City's General Fund unrestricted balance is projected in 1994 to be approximately \$100,000 or 3% of the General Fund budget. As you are reminded every year by the City's auditor and Jim Bonamy, this is an unacceptably small unencumbered fund balance to carry forward.

City Council and the public's frustration is sure to continue to grow with the ever-decreasing level of City service the staff is able to provide. That's why working for the City, especially among its top staff, is stressful and frustrating. We know the needs of the City and know what it takes to meet those needs. Yet, without adequate resources, the staff continues to fail to meet the community's expectations to the extent they and we desire to.

One of the bright spots in our financial picture is that the State of Michigan's economy seems to be doing relatively well for the times. The City of Albion's economy is also doing relatively well, all things considered. The City's economy is also well positioned to expand faster if we land one or two mid-size companies or manufacturing facilities which we now have the space to accommodate. The really tough part about this economic picture is that municipal revenues don't benefit from this improvement nearly as much as they used to because of the State's actions with regard to State-shared revenue payments and property tax freezes.

The great majority of the citizens of Albion still demonstrate amazing character and grace under pressure and getting to know these people is one of the best parts of the job. The City staff, in my professional view, is the hardest working group of individuals I have ever been associated with. This leads me to the other great part of the job. The amount of services and capital improvements the City staff is able to provide with so little local money available is truly amazing.

I want to thank the Mayor and members of Council for giving me the opportunity to put together a quality City budget document. Also, I want to thank all the members of the City staff who assisted in this process this year with special mention for Leroy Schmidt and Assistant to the City Manager John D. R. Clark.

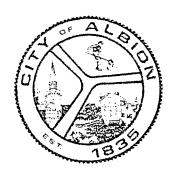
Finally, this budget would not be possible without the talent and countless hours contributed by James P. Bonamy. This years proposed budget represents our 5th combined effort. It is a tribute to Mr. Bonamy, myself and the rest of the City staff that even in the face of an uncooperative State Government, we continue to produce a consistently high quality, readable proposed budget document.

Sincerely,

Ralph A. Lange

Ralph a. Zange

RAL:mdj



# City of Albion

112 West Cass Street • Albion, Michigan 49224 - 1798 (517) 629-5535

November 26, 1993

Mayor Lois McClure Members of the City Council

RE: UPDATED 1994 PROPOSED BUDGET

Dear Mayor and Members of Council:

#### Reintroduction to the Budget

It has been exactly one month since I wrote my first Manager's Budget Message that appeared in the first edition of the 1994 Proposed City Budget. I have already outlined to Council in Memorandum #93-292, item #8 how this year's budget process was intended to work. This edition of the budget is not a series of last minute changes. This edition of the 1994 proposed budget incorporates the ideas generated by numerous discussions held between individual City staff members and the whole staff and City Council members on the first edition of the 1994 proposed budget. This year's budget process allowed considerably more time for individual review and reflection on the details and policy implications of the proposed budget than had been available in previous years. As a result, intermediate drafts of the proposed budget were generated more quickly; giving me more time to review these drafts and ask the question, "Is the budget getting closer to accomplishing what I represented it would accomplish and in a manner consistent with staff and Council's comments and thoughts?"

This edition of the proposed budget then represents, in my view, the most accurate presentation of the 1994 budget available at this point and time. The City budget is a static document representing a very dynamic process and will continue to be evermore out of date until the audit on the 1994 budget is completed in mid-1995 and the process is closed.

# Highlights of Major Changes Between the First Proposed 1994 City Budget (October, 1994) and This One (Nov. 26, 1994)

Budget Resolution: This resolution is now included in the budget document. It reflects the most updated changes contained in the body of the budget document. It allows the City Manager to make budgetary transfers within each fund as opposed to cost centers which, in some cases in previous years, were equivalent to a fund and in some cases subdivisions of a fund.

The budget resolution contains four appendices: Appendix A covers the necessary water rate increase. Appendix B covers the necessary sewer rate increase. Appendix C covers miscellaneous fees for services, and Appendix D covers the adoption of the City's Mission statement. Appendices C and D are new and did not appear in last year's budget resolution.

The General Fund: Total General Fund revenues have increased approximately \$11,000. City Income Tax projections for 1994 have been revised upward by \$10,000 (\$925,000 to \$935,000). This change accounts for the vast majority of the extra revenue The total general fund expenditures went up by the Nine Thousand Dollars of this increase was due to same amount. an increase in the municipal building department of the General This allows the City to make a few necessary and required with Disabilities Act (ADA) expenditures Americans General Fund monies rather than using municipal building reserve It was pointed out during the budget process that some municipal building reserve monies could not be used as we originally proposed; thus the reason for the change.

Outlays: The General Fund still has no operating capital outlays budgeted except the ADA items and the the wall facing Berrien Street. stabilization of expenditures have now been budgeted for in the Major Streets Fund, Community Development Fund, Downtown Development Authority Fund, Sewer Fund, Water Fund, and Equipment Fund. A summary of these expenditures are as follows:

- Major Streets: Local matched dollars have been allocated for the Cass Street bridge project and West Broadwell Street project.
- Community Development: Three streets will be rebuilt and three resurfaced using \$400,000 in grant funds awarded to the City in 1993.
- Downtown Development Authority: Street scape work and other related items using DDA bond proceeds and grant dollars mostly.
- 4. Sewer Fund: Lab equipment, 250,000 gallon sludge holding tank, purchase of a new sewer jet.
- Water Fund: Fourteen inch cut-off saw, new roof on water department building, replace overhead door on side of building.
- 6. Equipment Fund: Purchase a front end loader, back hoe, mower with deck, radio repeater, and old sewer jet truck from the Sewer Department.

<u>Solid Waste Fund</u>: This is a new fund in 1993 for this administration and it took City staff and myself a while to

organize it rationally. The one mill projected revenue for 1994 in this fund has been deleted along with many expenditures. This fund is now projecting to have a positive fund balance on December 31, 1994 even if no new solid waste millage is approved.

Additional Comments: Ten pages of budget graphics have been added to this edition of the budget due to Mr. Bonamy's hard work. Fund balance and cash balance pages have been updated.

Several items that may have a significant impact on the General Fund Budget, but are impossible to project or predict at this time, include but are not limited to: a possible settlement of the current POAM contract in 1994, final determination of State-shared revenue payments to Albion in 1994, the sale of Albion Community Hospital, State-mandated changes in local property tax collection procedures, and the approval of the "Rebuild Albion" plan by Albion's voters if this plan is submitted to the public for a vote.

The Library Operating Fund and Library Trust Fund final fund balance figures are up in the air depending on the outcome of a discussion between the Library Board of Trustees and Mr. Bonamy. Please see, at the very end of this budget, minutes from the November 15, 1993 Library Board meeting and Mr. Bonamy's letter to Ms. Karen Sherrard dated November 18, 1993.

Budget Document Notes: In order to save as much time as possible and waste as little paper as possible, the following steps have been taken: the Table of Contents is correct as to order but no page numbers are listed. This was done so that budget document pages, which are also not numbered, can be more easily reused in the final budget document. Budget pages are printed on one side only to save a lot of copier handling time. No divider pages are used to save paper. They will be used as part of the final approved budget document. Only eleven copies of this edition of the budget will be made - one each for the Mayor, the six members of Council, the City Manager, the Clerk/ Treasurer/Finance Director, the City Attorney, and one for the Library. Dollar values have been placed in the 1994 approved column but I know this column is still subject to be modified by a majority vote of the City Council after the December 6, 1993 budget hearing.

I want to thank Council again for their support of the City staff's efforts to develop a quality budget process.

Sincerely,

Ralph a. Lange

Ralph A. Lange

RAL:mdj

# ACTUAL AND PROJECTED GENERAL FUND REVENUES AND EXPENDITURES

#### 1986-1994

			INCREASE (DECREASE) OF FUND
YEAR	REVENUES	EXPENDITURES	BALANCE
1986	\$3,330,000	\$3,315,470	\$ 14,530
1987	\$3,143,914	\$3,263,947	- \$120,033
1988	\$3,433,708	\$3,439,438	- \$ 5,730
1989	\$3,581,237	\$3,491,394	\$ 89,843
1990	\$3,535,026	\$3,626,335	- \$ 91,309
1991	\$3,652,865	\$3,539,878	+ \$112,987
1992	\$3,472,162	\$3,529,119	- \$ 56,957
1993	\$3,423,136 *	\$3,518,925 *	- \$ 95,789 * A
1994	\$3,475,723 *	\$3,509,381 *	- \$ 33,658 * B

\* THESE FIGURES WERE PROJECTED ON DECEMBER 1, 1993.

NOTE: In years where expenditures exceed revenues, the difference is made up by using previously accumulated Fund Balance and/or funds drawn from the Municipal Building Reserve.

A: Does not include \$20,000 reduction from Municipal Building Reserve.

B: Does not include estimated \$161,219 reduction from Municipal Buildings Reserve.

:mdj

updated: 01/12/94

#### MUNICIPAL BUILDING RESERVE

#### 1994 Budget

#### 101-265-966.07

Beginning Balance, 1/1/94			
Proposed Projects in Priority Order:			
1. Driveway ramp for Fire Trucks	7,500		
2. ADA modifications to City Hall & Parks			
<ul><li>a. Make CH bathrooms accessible \$5,000</li><li>b. Pedestrian ramp to P/Safety 7,500</li></ul>			
Sub Total	12,500		
3. City Hall elevator bid price plus Contingency	140,000		
4. Modify Police Shower room for CoEd use	1,000		
1994 Grand Total of Expenditures	161,000		
Ending Balance, 12/31/94	\$ 17,219		

#### MUNICIPAL BUILDING

#### 1994 BUDGET

#### 101-265-931.01 Maintenance Buildings and Grounds

#### Budget items:

1.	Add	itional ADA Modifications:		
	а.	Signage: CH, Parks, Cemetery	\$ 500.	
	b.	Parking lots Re-stripping	500.	
	с.	TDD Device for Deaf	2,000.	
	d.	Sidewalk at Holland Park	1,500.	
	е.	Sidewalk/Ramp at Victory parking	2,500.	
	f.	CH/Park Water Fountains	2,000.	
		Sub Total	\$ 9,000.0	0 (
2.	Gen	eral Municipal Building Repairs	4,000.0	0
		GRAND TOTAL	\$13,000.0	0 (

WAGE SETTLEMENTS

#### For the City's Union Contracts 1986-1993

UNTON	1986	1987	1988	. 1989	1990	1991	1992	1993
UOE	5 %	48	48	3%	3%	3 %	<b>*</b> 1.75%	2.5%
\FSCME	5%	48	3%	4%	3 1/2%	3 1/2%	*2.5%	2.5%
:OP/POLC	68	1 %	2 %	28	3 1/2%	2 %	4용	4/2%
POAM	68	6%	4%	4 %	48	4/3%	3%	3 / ?

mdj 0/19/93

<sup>:</sup> Not added to base (IUOE)

<sup>\*</sup> Starting March, not added to base (AFSCME)

March 24, 1993

# NOTES ON CITY CONTRACTS

EMPLOYEES	YEARS:	1992	1993	1994	1995	1996
(26)	AFSCME	Start March 2.5% not to Base	2.5% to Base	3% to Base	3.8% to Base	
Proposed (12)	IUOE	1.75% not to Base	2.5% to Base	3% to Base	3.8% to Base	
(16)	Majority of non- union	2.75% not to Base	2% to Base	3% to Base		
(9)	FOP	1991-1992 SeptAug. 2%	1992-1993 SeptAug.4% SeptDec. 2% to Base	2% to Base	2 1/2% to Base	2½% Base
26	POAM	1991-1992 April-March 3%	1992-1993 April-March 3%	Contract Currently Open		

(89) GR TOTAL

#### M E M O R A N D U M #94-10

TO: 1994 Budget Appendix

FROM: Ralph A. Lange R.a. 2.

Orty muriager

DATE: January 12, 1994

RE: NON-UNION EMPLOYEE PAY ADJUSTMENTS 1993 TO 1994

Emp I	oyee's Name	December 1993 Base Salary	% Increase	January 1994 Base Salary
1.	Ernest Wright	\$19,010	3	\$19,580
2.	James Graham	\$25,000	3	\$25,750
3.	Stanley Sommer	\$35,726	3	\$36,798
4.	Susan Rieske	\$27,377	3	\$28,198
5.	Joseph Domingo	\$26,879	3	\$27,685
6.	Leroy Schmidt	\$42,250	3	\$43,518
7.	Duane Siefert	\$26,207	3	\$26,993
8.	Wilma Bahr	\$28,004	3	\$28,884
9.	Mittie D. Jones	\$21,500	3	\$22,145
10.	Tillman Cornelius	\$32,246	3	\$33,213
11.	Harold Hoaglin	\$45,339	3	\$46,699
12.	William Rieske	\$28,991	3	\$29,861
13.	John D. R. Clark	\$33,000	3	\$33,990
14.	Doris Borthwick	\$29,580	4	\$30,763
15.	Ralph A. Lange	\$47,966	4	\$49,885
16.	James P. Bonamy	\$42,000	7.1	\$45,000
:mdj				

35

#### Non-Bonded Debt:

#### UPDATE 01/05/94

The City is limited to 1.25% of Total SEV in non-bonded, installment (capital) loan capacity.

#### Capacity:

Total SEV (from above)	80,869,900
Maximum Capacity (1.25% of SEV)	1,010,874
Current Outstanding Debt 1/4/94:	·
TIFA/ABA Shell Building 10,5	0 0
City Operations Total:	10,500
Hospital Operations (presently outstanding)	-0-
Non-bonded Debt Outstanding	. 10,500
REMAINING CAPACITY	1,000,374
Potential Hospital use, per 1/4/93 session	300.000

(unused as of 1/4/94)

Remaining City portion available

#### Notes:

 There are additional short term "interfund" loans outstanding which are not considered within this capacity, however, they are taken into consideration when reviewing the City's cash position.

These additional loans include miscellaneous loans to assist cash flow at various times of the year.

700,374

2. The Hospital has entered into a long term operating lease for computer equipment of \$1.4 million approx. Although not specifically under the requirements noted above, indications are that this should be taken into consideration when reviewing the current indebtedness of the City as a whole.

#### UPDATE 01/05/94

#### Bonds

Bond

Section 12.2 of the City Charter notes that the net bonded indebtedness incurred for all public purposes shall not at any time exceed 10% of the assessed value of all real and personal property in the City. Section 4A(2) of the Home Rule Cities Act (P.A. 279 of 1909) allows an additional 5% of bonding capacity to those Cities operating a hospital.

#### At the present (12/31/93) assessment:

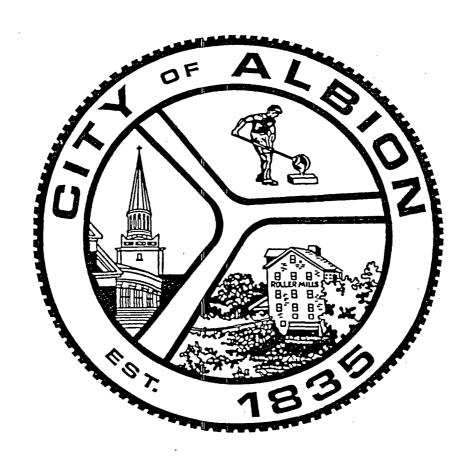
SEV	Real Personal Industrial & Commerc Certificate roll -	ial real	58,172,950 20,431,950 691,700 1,573,000	
Tota	I SEV (estimate 12/31	/92)		80,869,900
Maxi	mum Bonding Capacity: CITY portion (10% of Hospital portion (5%			8,086,990 4,043,480
	Total Estimated Bond	ing Capaci	ty	12,130,470
Buil	standing as of 1/4/94 ding Authority Bonds Bonds			11/1 4/1
Subt	otal Non-hospital	1,980,000		
Hosp	oital bonds Pays \$50,000/yr in p	250,000 rincipal		
Tota	I Bonds Outstanding		2,265,000	

#### REMAINING BONDING CAPACITY:

City portion available	6,106,990
Hospital portion available	3,793,480

Cynthia Faulhaber of Miller Canfield notes it is appropriate to include the assessments from IFT and CFT certificate rolls as part of the overall City SEV.

# "REBUILD ALBION"



#### CITY OF ALBION BALLOT LANGUAGE For the City Election Tuesday, March 8, 1994

Proposition	Pr	opo,	s i	t i	on	Į
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I. Shall the City Charter limitation of twelve and one-half (12 1/2) mills on the amount of taxes which may be assessed against all property in the City of Albion, Calhoun County, Michigan, be increased by three and one-half (3 1/2) mills, for three years, 1994 through 1996 inclusive, which, if levied, will produce an estimated \$280,000 in the first year, dedicated to the following purposes:

Recreation Department,	3/4 mill	\$60,000
Public Safety Equipment,	7/8 mill	70,000
Street Improvements,	1/2 mill	40,000
Sidewalk Improvements,	1/4 mill	20,000
Library Equipment,	3/8 mill	30,000
Economic Development,	3/4 mill	60,000
Total	3 1/2 mills	

Yes No\_\_\_\_

#### Proposition II

Shall the maximum authorized millage rate of the City of Albion, Calhoun County, Michigan (12.5 mills) be approved for levy in 1994 without the reduction required by Article IX, Section 31 of the State Constitution of 1963, which allowed a levy of only 12.1463 mills in 1993, an increase of .3537 mills which, if levied, will produce an estimated \$28,296 increase in revenue in 1994?

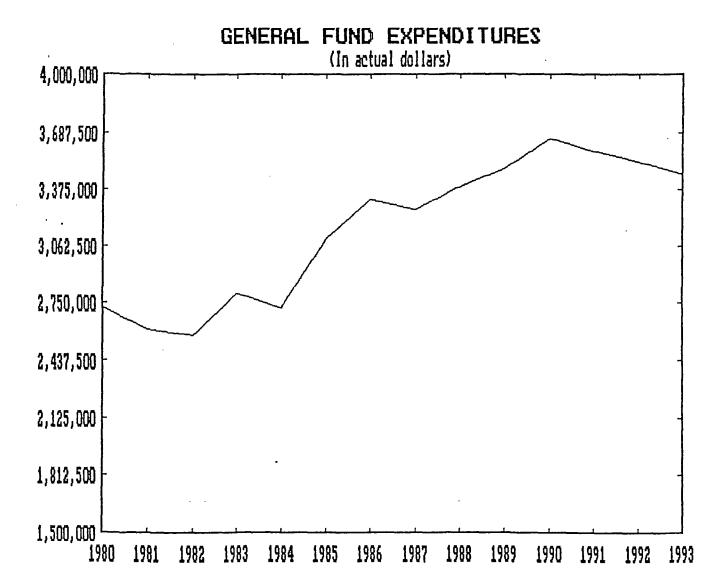
Yes	No	

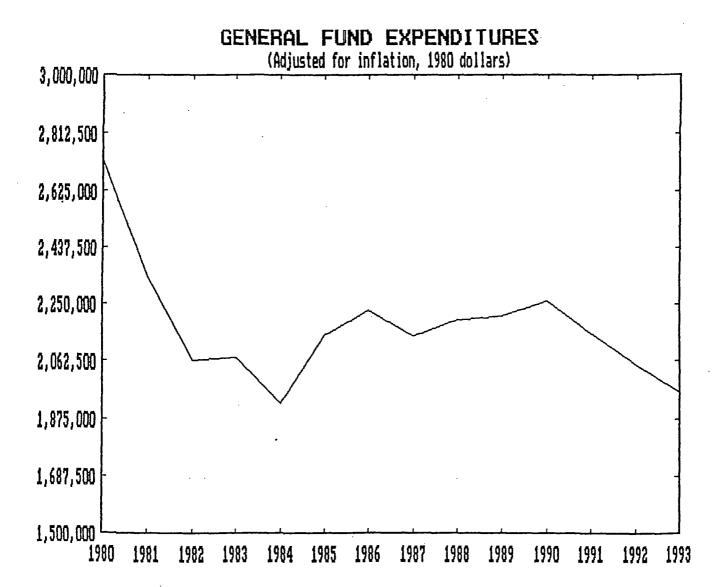
CITY OF ALBION
REVIEW OF EXPENDITURES
1980 TO 1993 BUDGET

DEPARTMENT/FUND	1980	1981	1982	1983	1984	1985	1986
GENERAL FUND	7						
Revenue							
TAXES	1,297,585	1,321,855	1,283,933	1,279,951	1,392,145	1,389,087	1,635,902
LICENSES & PERMITS	11,797	17,285	26,053	32,948	32,725	32,900	31,895
FEDERAL SOURCES	,	,	,	,		,	
STATE SOURCES	718,234	643,188	584,328	644,130	694,124	792,212	866,587
CHARGES FOR SERVICES	273,323	262,508	271,144	426,196	342,227	347,140	322,568
FINES AND FORFEITS	4,161	5,475	6,312	10,048	19,421	13,308	9,237
MISCELLANEOUR REVENUE	85,252	117,574	281,416	323,664	362,886	328,523	463,897
TOTAL REVENUE	2,390,352	2,367,885	2,453,186	2,716,937	2,843,528	2,903,170	3,330,086
reported	2,390,352	2,367,885	2,453,186	2,716,937	2,843,528	2,903,170	3,330,086
Expenditures					•		
CITY COUNCIL	19,626	. 29,867	21,575	15,478	16,874	21,266	19,677
CITY MANAGER	63,803	79,661	100,090	93,960	100,807	110,394	114,225
CITY ASSESSOR	62,277	42,023	47,913	58,684	49,076	64,675	47,266
CITY ATTORNEY	25,818	27,755	32,397	38,546	63,864	55,205	74,582
CLERK/TREASURY/FINANCE	197,467	181,600	185,309	146,934	169,960	176,020	193,269
MUNICIPAL BLOG. MAINT.	30,191	24,788	25,728	25,514	40,086	46,014	47,783
CEHETERY	87,346	74,485	72,702	83,568	94,543	94,296	109,815
PUBLIC SAFETY	1,318,075	1,324,161	1,313,503	1,235,797	1,303,397	1,339,560	1,367,715
CITY MAINTENANCE	148,071	141,434	104,319	106,031	120,312	135,760	145,086
CITY ENGINEER	60,533	69,524	72,419	78,043	92,884	92,635	90,678
PARKS	160,273	100,442	96,101	115,285	106,814	122,071	150,590
RECREATION		11,262	64,859	61,620	61,802	80,649	96,216
COMMUNITY DEV./PLANNING	70,572	67,280	35,094	41,056	42,041	79,104	94,618
GENERAL APPROPRIATIONS	478,175	433,695	402,935	699,548	459,084	681,639	763,950
GENERAL FUND EXPENDITURES	2,722,227	2,607,977	2,574,944	2,800,064	2,721,544	3,099,288	3,315,470
reported	2,722,227	2,607,977	2,574,944	2,800,064	2,721,544	3,099,288	3,315,470
reported	2,720,007	2,007,777	2,071,711	2,000,001	2,,21,011	3,077,200	5,010,110
SURPLUS (DEFICIT)	(331,875)	(240,092)	(121,758)	(83,127)	121,984	(196,118)	14,616
CONSUMER PRICE INDEX (ALL ITEMS)	11.30%	13.50%	10.30%	6.20%	3.20%	4.30%	3.60%
1980 BASE YEAR CPI	1	1.113	1.248	1.351	1.413	1.445	1.488
Revenue w/ CPI factor	2,390,352	2,127,480	1,965,694	2,011,056	2,012,405	2,009,114	2,237,961
Expenditures w/ CPI factor	2,722,227	2,343,196	2,063,256	2,072,586	1,926,075	2,144,836	2,228,138
CPI SURPLUS (DEFICIT)	(331,875)	(215,716)	(97,563)	(61,530)	86,330	(135,722)	9,823

CITY OF ALBION REVIEW OF EXPENDITURES 1980 TO 1993 BUDGET

DEPARTMENT/FUND	1987	1988	1989	1990	1991	1992	1993 (BUDGET)
GENERAL FUND							(20002)
Revenue							
TAXES	1,670,422	1,782,565	1,850,736	1,802,356	1,759,000	1,793,458	1,904,840
LICENSES & PERHITS	33,424	33,606	31,273	108,914	66,743	77,480	73,000
FEDERAL SOURCES	23,985	28,235	26,864	44,909	58,526	41,765	30,000
STATE SOURCES	955,858	1,030,830	1,125,900	1,161,325	1,148,339	1,062,724	1,074,666
CHARGES FOR SERVICES	313,222	370,471	319,299	313,699	302,829	237,220	212,537
FINES AND FORFEITS	9,478	8,604	10,204	10,729	18,756	15,525	16,000
MISCELLANEOUR REVENUE	137,525	179,397	212,775	126,308	290,345	243,990	149,386
. TOTAL REVENUE	3,143,914	3,433,708	3,577,051	3,568,240	3,644,538	3,472,162	3,460,429
reported	3,143,914	3,433,708	3,577,051	3,568,240	3,644,538	3,472,162	3,460,429
Expenditures	. 22. 024	24 744	10 (5)	07 (00	15 517	45.704	67.754
CITY COUNCIL	22,834	20,711	19,454	87,689	65,567	45,724	57,654
CITY MANAGER	120,198	116,429	101,968	146,024	143,495	149,471	157,356
CITY ASSESSOR CITY ATTORNEY	42,331 73,194	66,880	59,634	58,805	72,337	65,844	72,312
CLERK/TREASURY/FINANCE	182,190	94,269 194,744	65,570 194,877	60,615	58,271	63,768	64,762 224,724
MUNICIPAL BLDG. MAINT.	49,110	54,224	59,194	218,747 48,165	223,300 40,391	221,772 41,069	47,226
CEMETERY	98,746	92,659	100,545	112,796	100,267	120,572	100,505
PUBLIC SAFETY	1,363,168	1,458,336	1,572,143	1,678,624	1,649,264	1,665,830	1,657,840
CITY MAINTENANCE	146,212	161,049	139,756	166,011	123,833	130,803	
CITY ENGINEER	87,330	101,655	102,695	96,172	123,633	128,577	135,230 122,885
PARKS	154,866	154,560	152,352	198,390	157,129		
RECREATION	83,435	89,887	94,279	67,248	90,183	203,716 91,002	187,883 90,187
COMMUNITY DEV./PLANNING	108,458	62,218	81,973	98,028	92,702	88,568	86,980
GENERAL APPROPRIATIONS	731,875	722,543	746,953	622,235		•	
GENERAL APPROPRIATIONS	/31,0/3	722,343	/40,703	622,233	670,783	512,403	454,885
GENERAL FUND EXPENDITURES	3,263,947	3,390,164	3,491,393	3,659,549	3,588,978	3,529,119	3,460,429
reported	3,263,947	3,390,164	3,491,393	3,659,549	3,588,978	3,529,119	3,460,429
SURPLUS (DEFICIT)	(120,033)	43,544	85,658	(91,309)	55,560	(56,957)	
CONSUMER PRICE INDEX (ALL ITEMS)	1.90%	3.60%	4.10%	4.80%	5.40%	4.20%	4.10%
1980 BASE YEAR CPI	1.524	1.543	1.579	1.62	1.668	1.722	1.764
Revenue w/ CPI factor	2,062,936	2,225,345	2,265,390	2,202,617	2,184,975	2,016,354	1,961,694
Expenditures w/ CPI factor	2,141,698	2,197,125	2,211,142	2,258,981	2,151,665	2,049,430	1,961,694
CPI SURPLUS (DEFICIT)	(78,762)	28,220	54,248	(56,364)	33,309	(33,076)	





March 6, 1992

TO: Mayor Jacobs and City Council

FROM: James P. Bonamy, CMC

Clerk/Treasurer/Finance Director

RE: Attached forms

Last Friday, Chuck Robison and I attended a seminar on Alternatives to Municipal Bankruptcy. The seminar proved very thought-provoking.

Attached are two lists of Michigan communities which give a relative comparison of each municipality's fiscal and socio-economic stress by various rankings and composite rankings (1 is low stress, 267 is high stress). What becomes immediately clear is that Albion is a city under siege.

City	Socio-	Fiscal
	Economic	Health
:	Composite	Composite
Albion	243	231
Marshall	98	177
Battle Creek	13	133
Jackson	217	145

We all recognize that Albion has definite need to improve its local economy. Aside from a continuing instability in the number of jobs within the community, needed improvements in the City's infrastructure and the service needs of its residents, Albion is further hampered from success because we have relatively few options available. Although municipal bankruptcy is allowed by law, the chances in Michigan for this option to be effective remain particularly slim. Further, we do not wish to take the bankruptcy option until all other possibilities have been attempted.

On a brighter note, I made contact with some individuals at Michigan State who have a Michigan database (called CRIS) which includes information about Albion's condition. I will be pursuing information from them in coming weeks to see what is available and how we might be able to use the information to make our future more secure.

# Michigan State University

Institute for Public Policy and Social Research 301 Olds Hall Chuck Ostrom, Acting Director

East Lansing • Michigan • 488824 (517) 355-6672 Ruth Beier, Director of Policy Analysis

#### Measures of Municipal Stress In Michigan February 1992

The goal of this study is to help local and state policy makers analyze the probable economic future of Michigan cities and townships. Because it is difficult to construct an absolute measure of economic well being, we instead devise two comparative indices, one composed of "fiscal" variables and one composed of "socio-economic" variables. Because cities and townships often face very different economic situations, we analyze the two groups separately.<sup>1</sup>

Obviously, a complete picture of the fiscal or social health of a city or township would require a much more detailed analysis. The attached rankings are designed to give a general picture of the economic health of a city compared to others in Michigan.

#### I. Fiscal Health Rankings

The Variables: Four variables, all using 1990 data, are used to measure the fiscal health of cities:

(1) Property tax exposure rate. We define the property exposure rate as:

# property tax revenues raised from city property taxes city SEV

(2) Total local tax effort rate. We define the total local tax effort rate as:

# total revenue raised from all city taxes city SEV

These two indicators are correlated (the second measure includes property taxes and local income taxes) and serve as measures of the relative future tax capacities of cities. A municipality with a high property tax exposure rate or total local tax effort rate relative to the other Michigan municipalities will not, in general, be able to increase revenues as easily as those other cities.

<sup>1</sup> This packet includes only the city rankings. Township rankings are available from IPPSR. Some cities and townships are omitted from this study because of problems with their data.

#### II. Socio-Economic Rankings

The Variables: Four variables are used to measure the relative socio-economic health of Michigan's cities.<sup>3</sup>

(1) Relative population growth. We define relative population growth as:

city population growth highest population growth

Population growth is calculated using 1980 and 1990 census data. Population growth in a city relative to population growth in the fastest growing city gives an indication of population growth relative to other cities in Michigan. The change in a community's population over a 10 year period is a strong indicator of the area's economic growth or decline. In general, it takes an extended period of economic hardship to induce an individual to seek opportunities elsewhere. Likewise, a community must have an abundance of jobs and a quality infrastructure to entice people to move into the area.

(2) Relative SEV growth. We define relative SEV growth as:

city SEV growth highest SEV growth

SEV growth is determined using 1985 and 1990 data from the State Tax Commission. This variable indicates whether a city's property values are increasing or decreasing and reflects the general demand for property in the area. Direct improvements to property or the surrounding infrastructure are also revealed through SEV changes.

(3) Relative median housing value. This variable is defined as:

city median housing value highest median housing value

This variable is calculated using 1990 data from the U.S. Census.

(4) Relative SEV per capita. This variable is defined as:

city SEV per capita highest SEV per capita

This variable is calculated using 1990 data from the U.S. Census and the State Tax Commission.

Maximum values were calculated based on cities with population greater than 15,000.

### SOCIO-ECONOMIC VARIABLES FOR MICHIGAN CITIES

	COMPOSITE RANKING	POPULATION CHANGE RANKING	MEDIAN HOUSING VALUE	SEV PER CAPITA RANKING	CHANGE IN SEV RANKING
CITY	•		RANKING	•	
NOVI	1	2	11	13	1
ORCHARD_LA	2 3	10	1	1	7
$FARMINGT_H$	3	7	8	15	6
MCBAIN	4	4	178	39	1
WIXOM	5	8	20	14	17
BRIGHTON	6	5	26	36	20
TROY	7	42	10	9	9
BLOOMFIELD		51	1	1	14
MACKINAC_I	· · 9		17	1	1
NORTHVIL KENTWOOD	10		12 42	21 40	8 10
WALLED LAK	12		49	. 79	31
BATTLE CRE	13		182	116	120
GRANDVILLE	14		41	69	25
BIRMINGHAM	15		1	1	15
FERRYSBURG	16		39	51	21
RICHMOND	17		56	117	11
DE WITT	18		32	115	32
GRÖSE FARM	19		1	1:	27
MONTROSE	20		159	73	1
GROSE. PTE	21	. 164	1	11	23
WAYLAÑD	22		112	173	57
HARBOR_SPR	23		47	10	12
HUDSONVILL	24		50	109	41
SOUTH_LYON	25		37	92	19
LAKE_ANGEL	26		1	1	
LAPEER	27		117	110	
HOWELL	28		46	89	
STERLING_H	29		22	.52	
WALKER	3(		54	49	
FRANKENMUT	31		30	32	
GRAND_BLAN	32		29	70	
NEW_BALTIM	33 34		36	86	
ANN_ARBOR	35		. 13	48	
GROSE_PARK ROCHESTER	3:		28	20	
ZEELAND	37		64	42	
GROSE WOOD	38		9	19	
LIVONIA	39		24	22	
ROCKFORD	4(		61	88	
IMLAY	4:		110	120	
COOPERSVIL	4:		87	135	
UTICA	4:		34	78	
NEW BUFFAL	4.		92	25	
STURGIS	4		177	132	
WOODHAVEN	4		31	37	

# SOCIO-ECONOMIC VARIABLES FOR MICHIGAN CITIES

	CITY	COMPOSITE RANKING	POPULATION CHANGE RANKING	MEDIAN HOUSING VALUE RANKING	SEV PER CAPITA RANKING	CHANGE IN SEV RANKING	
	HARTFORD	231	195	245	258	213.	
	CRYSTAL FA	232		240	249	254	
	MELVINDALE	233		203	157	231	
	MANISTEE	234		222	172	209	
	ROGERS	235		183	169	252	
	WHITTEMORE	236		248	259	264	
	LESLIE	237		152	213	229	
	RIVER ROUG	238		260	45	247	
	STEPHENSON	. 239		181	209	257	
	BAY	240		237	224	251	
	ST LOUIS	241		239	257	241	
	ZILWAUKEE	242		158	171	198	•
>	ALBION	243		242		236_	
	FLINT	244		227	. 138	245	
	SPRINGFIEL	245	189	232	216	258	
	INKSTER	246	253	210	246	215	
	NEGAUNEE	247	223	189	241	255	
	MUSKEGON_H	248		256	255	226	
	MANISTIQÜE	249		251	204	214	
	GAASTRA	250		259	265	240	
	ISHPEMING	251		229	245	261	
	HANCOCK	252		211	232	250	
	BENTON_HAR	253		265	264	193	
	ALPENA	254		202	161		
	IRON_RIVER	255		252	202		
	BESSEMER	256		261.			
	HAMTRAMCK	257		264	252		•
	WAKEFIELD	258		262	263	244	
	IRONWOOD	259		263	251		
	HIGHLAND_P	260		266	166		
	SAGINAW	261		236	227		
	COLEMAN	262		234	250		
	DETROIT	263		254	260		
	MOUNT_MORR	264		200	266		
	STAMBAUGH	265		253	247		
	ECORSE	266	261	255	- 112	262	

# FISCAL HEALTH VARIABLES FOR MICHIGAN CITIES

CITY	COMPOSITE RANKING	PROP TAX EXPOSURE RATE RANKING	EXCESS REVENUE RANKING	INTERGOV GRANT RATE RANKING	LOCAL TAX EFFORT RATE RANKING
ORCHARD LA	1	19	32	3	· 14
SALINE	2	62	15	12	63
HARBOR SPR	3	23	76	5	17
LAKE ANGEL	4	80	31	2	<b>5</b> 9
TROY	5	10	59	40	8
AUBURN HIL	5 6	ı	3	103	- 3
FARMINGTON	7	65	11	42	65
MIDLAND .	8	41	70	14	33
WALKER	• 9	3	64	20	84
LAKE	10	49	6	102	38
HUDSONVILL	11	24	4	131	18
STERLING_H	12	76	53	. 36	7.4
RIVERVIEW	13	102	18	53	90 6
KENTWOOD	14	6	27	134	49
BIRMINGHAM	15	60	99	15	15
LIVONIA	16	20	44 63	119 59	56
DE_WITT	17	64	36	58	87
AU GRES	18	96 17	129	. 37	25
WIXOM ZEELAND	19 20	48	128		<b>5</b> 5
HUDSON	21	116	9	70	102
LUNA PIER	22	32	159	4	19
EAST TAWAS	23	52 59	46	99	43
ROCHESTE H	24	2	19	177	1
NORTH MUSK	25	38	43	122	28
FERRYSBURG	26	15	35	152	. 9
GROSE PTE	27	112	88	6	101
CHARLEVOIX	28	30	145	33	22
MADISON HE	29	108	54	45	107
FARMINGT H	30	27	157	26	21
SOUTHFIELD	31	73	105	27	78
GREENVILLE	32	70	98	57	62
NEW BALTIM	33	81	41	100	79
GRANDVILLE	34	31	85	110	30
BLOOMFIELD	35	18	206	7	13
LINDEN	36	7	119	106	5
HARRISVILL	37	29	3	213	20
MASON	38	26	55	165	26
SYLVAN_LAK	39	40	153	62	31
AUBURN	40	51	20	188	36
EATON_RAPI	41	43	107	105	37
GROSE_WOOD	42	87	150	22	77
NEW_BUFFAL	43	66	151	46	51
GRAND_RAPI	44	16	51	94	211
STURGIS	45	<b>7</b> 7	96	95	61
LITCHFIELD	46	56	25	181	52

#### FISCAL HEALTH VARIABLES FOR MICHIGAN CITIES

	CITY	COMPOSITE RANKING	PROP TAX EXPOSURE RATE RANKING	EXCESS REVENUE RANKING	INTERGOV GRANT RATE RANKING	LOCAL TAX EFFORT RATE RANKING
جــ	ALBION	231 _	176	138	197 . <sup>-</sup>	265 -
	ST LOUIS	232	183	173	203	183
	GARDEN	233	199	201	164	191
	GRAND LEDG	234	46	262	256	41
	CROSWELL	235	113	189	230	181
•	BIG RAPIDS	236	13	238	234	175
	MEMPHIS	237	260	229	88	244
	BERKLEY	238	177	259	130	190·
	DURAND	· 239	127	243	209	120
	IRON MOUNT	240	202	227	162	174
	KALAMAZOO	241	251	188	145	239
	CLIO	242	101	257	. 224	93
	TAYLOR	243	174	239	184	165
	THREE RIVE	244	163	191	221	198
	CASPIĀN	245	252	100	252	236
	GAASTRA	246	255	136	217	238
	FERNDALE	247	256	214	136	243
	CLARE	248	219	255	132	209
	PETERSBURG	249	157	215	. 249	133
	COLEMAN	250	170	221	232	145
	MANISTEE	251	245	204	173	224
	OAK PARK	252	235	250	139	226
	IRONWOOD	· <b>25</b> 3	241	186	202	230
	MUSKEGON H	254	229	177	206	255
	LINCOLN PA	255	242	212	182	233
	STAMBAUGH	<sup>.</sup> 256	243	162	238	. 225
	IRON RIVER	257	253	241	159	235
	LAINGSBURG	258	264	233	160	250
	NEGAUNEE	259	259	154	241	252
	GOBLES	260	240	242	183	222
	HASTINGS	261	175	247	243	164
	INKSTER	262	261	198	225	253
	HAMTRAMCK	263.	234	216	235	267
	WAKEFIELD	264	244	211	258	227
	ONAWAY	265	233	245	255	204
	BENTON_HAR	266	263	207	264	257
	HAZEL_PARK	267	246	265	228	241

8	STATUTORY PLAN	BALLOT PLAN 3/15/94
BASIC GRANT	\$5.000	\$5,000
FOR SCHOOLS	\$10.205 Billion.	\$10.205 Billion.
PROPERTY TAXES	12 Mills on Homesteads. 24 Mills on Non- homesteads	6 Mills on Homesteads. 24 Mills on Non- homesteads.
INCOME TAX	Increases rate from 4.6% to 6.0 %.	Decreases rate from 4.6% to 4.4%.
SALES/USE TAX	No Increase.	Increases the sales/use tax rate from 4% to 6%.
SINGLE BUSINESS TAX	Increases from 2.35% to 2.75% (0.4% increase).	No increase. SBT remains at 2.35%.
TOBACCO PRODUCTS TAX	Cigarette tax increases by 15 cents/pack. Levies a new tax on non-cigarette tobacco products at 16% of wholesale price.	Cigarette tax increases by 50 cents/pack and the other tobacco tax will be 16% of the wholesale price.
INTERSTATE TELEPHONE TAX	Subjects interstate and international telephone calls to the present use tax rate of 4%.	Subjects interstate telephone calls to the increased use tax rate of 6%. 1-800 #S and WATS are exempt.
PERSONAL EXEMPTION ON INCOME TAX RETURN	Increases the personal exemption from \$2,100 to \$3,000 per person. Seniors increase to \$3,900.	No change. The personal exemption will remain at \$2,100 per person. Seniors remain at \$3,000.
INCREASE IN HOMESTEAD CREDIT FOR RENTERS	The homestead credit is adjusted for renters so that 20% of rent paid is considered property taxes (current rate is 17%).	The homestead credit is adjusted for renters so that 20% of rent paid is considered property taxes (current rate is 17%).
REAL ESTATE TRANSFER TAX	A new state revenue stamp will be required for all property transfers (\$10 for every \$1,000 in value) (1%) effective 5-1-94	A new state revenue stamp will be required for all property transfers (\$20 for every \$1,000 in value) (2%) effective 1-1-95.
HIGH SPENDING SCHOOLS	May levy millage to hold themselves harmless above \$6,500/pupil.	May levy millage on homesteads to hold themselves harmless above \$6,500/pupil.
ISD/VOC/SPEC. ED	Restored to current law.	Restored to current law.
ASSESSMENT LIMIT	No limit.	5% or CPI, whichever is less.

